


<p><b>Name of Policy:</b> Part-time Enrollment</p> <p><b>Policy Number:</b> 3364-81-04-012-02</p> <p><b>Approving Officer:</b> Dean, College of Medicine</p> <p><b>Responsible Agent:</b> Associate Dean for Student Affairs, College of Medicine</p> <p><b>Scope:</b> All University of Toledo Campuses</p>	 <p><b>Effective date:</b> 08/20/07</p>				
<table border="0"> <tr> <td><input type="checkbox"/> New policy proposal</td> <td><input type="checkbox"/> Minor/technical revision of existing policy</td> </tr> <tr> <td><input type="checkbox"/> Major revision of existing policy</td> <td><input checked="" type="checkbox"/> Reaffirmation of existing policy</td> </tr> </table>		<input type="checkbox"/> New policy proposal	<input type="checkbox"/> Minor/technical revision of existing policy	<input type="checkbox"/> Major revision of existing policy	<input checked="" type="checkbox"/> Reaffirmation of existing policy
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(A) Policy statement

All medical students are expected to be continuously enrolled on a full-time basis. Under special circumstances, students may request or be required to enroll on a part-time basis.

(B) Purpose of policy

(D) Procedure

The College of Medicine curriculum has been redesigned to incorporate both horizontal and vertical integration of basic and clinical sciences across all years of both the 4-year and the 5-year curricula. To most effectively accomplish this goal, the curriculum is structured for full-time enrollment.

A student may request permission from the Associate Dean for Student Affairs to change their enrollment from full-time to part-time (chronic health problems would be an example which would justify a petition for part-time enrollment). Students should initiate a discussion of their concerns with the Associate Dean for Student Affairs or the Associate Dean for Preclinical Medical Education, so that all options can be considered. The student must also meet with the Financial Aid office in order to ascertain any consequences of part-time employment on their aid.

A student may be required to enroll part-time after review by the Student Promotions Committee because academic deficiencies prevent promotion to the subsequent year of the curriculum.

In all cases, part-time students must maintain continuous enrollment. In the event that a student is unable to maintain continuous enrollment, they must seek permission for a leave of absence or they will be withdrawn.

The preclinical portion of the curriculum must be completed in no more than 46 months. The Student Promotions Committee will review the academic progress of all students requiring more than the standard time to complete each academic year of the curriculum.

<p>Approved by:</p> <p>Jeffrey Gold, M.D.</p> <hr/> <p>Name</p> <p>Dean, College of Medicine</p> <hr/> <p>Title</p> <hr/> <p>Date</p> <p><i>Review/Revision Completed by:</i></p>	<p><b>Policies Superseded by This Policy:</b> None</p> <p><b>Initial effective date:</b> 08/25/85</p> <p><b>Review/Revision Date:</b></p> <ul style="list-style-type: none"><li>• 08/25/86</li><li>• 08/13/87</li><li>• 08/22/89</li><li>• 08/15/90</li><li>• 11/19/91</li><li>• 02/24/94</li><li>• 07/01/95</li><li>• 08/01/96</li><li>• 08/17/00</li><li>• 07/16/03</li><li>• 09/17/04</li><li>• 08/20/07</li></ul> <p><b>Next review date: 08/20/2010</b> (three years from most recent revision/review date)</p>
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