


<p><b>Name of Policy:</b> <a href="#">Authorized employee break areas.</a></p> <p><b>Policy Number:</b> 3364-25-12</p> <p><b>Approving Officer:</b> President</p> <p><b>Responsible Agent:</b> Vice President for Human Resources and Campus Safety</p> <p><b>Scope:</b> The University of Toledo Health Science Campus</p>	 <p><b>Original Effective Date:</b> July 28, 2008</p>				
<table border="0"> <tr> <td><input type="checkbox"/> New policy proposal</td> <td><input checked="" type="checkbox"/> Minor/technical revision of existing policy</td> </tr> <tr> <td><input type="checkbox"/> Major revision of existing policy</td> <td><input type="checkbox"/> Reaffirmation of existing policy</td> </tr> </table>		<input type="checkbox"/> New policy proposal	<input checked="" type="checkbox"/> Minor/technical revision of existing policy	<input type="checkbox"/> Major revision of existing policy	<input type="checkbox"/> Reaffirmation of existing policy
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(A) Policy statement

Except as defined by your supervisor, no employee may use the hospital lobby, hallway to the cafeteria which is outside of the gift shop, or any other public area as a lounge for a paid or unpaid break from duty, except for the Mulford Library Café or the main cafeteria in the hospital building. Both are open twenty-four (24) hours a day. In departments or buildings where there is no employee lounge area or the distance to the hospital cafeteria or Mulford Library Café is too great to make travel time practical, limited use of public areas may be acceptable, as defined by your supervisor.

(B) Purpose of policy

This policy sets forth the authorized employee break areas on the health science campus.

<p>Approved by:</p> <p><u>/s/ laj</u> Lloyd A. Jacobs, M.D. President</p> <p><u>August 12, 2008</u> Date</p> <p><i>Review/Revision Completed by:</i></p> <p>Human Resources</p>	<p><b>Policies Superseded by This Policy:</b></p> <ul style="list-style-type: none"> <li>• 05-079 <i>Authorized Employee Break Areas (former Health Science Campus Policy, previous review date 7/1/03)</i></li> </ul> <p>Initial effective date: July 28, 2008 Review/Revision Date: Next review date: July 28, 2011</p>
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