


<p>Name of Policy: <u>Daylight savings time</u></p> <p>Policy Number: 3364-25-15</p> <p>Approving Officer: President</p> <p>Responsible Agent: Vice President for Human Resources and Campus Safety</p> <p>Scope: All University of Toledo Campuses</p>	 <p>Original Effective date: July 28, 2008</p>				
<table border="0"> <tr> <td><input type="checkbox"/> New policy proposal</td> <td><input checked="" type="checkbox"/> Minor/technical revision of existing policy</td> </tr> <tr> <td><input type="checkbox"/> Major revision of existing policy</td> <td><input type="checkbox"/> Reaffirmation of existing policy</td> </tr> </table>		<input type="checkbox"/> New policy proposal	<input checked="" type="checkbox"/> Minor/technical revision of existing policy	<input type="checkbox"/> Major revision of existing policy	<input type="checkbox"/> Reaffirmation of existing policy
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(A) Policy statement

Twice a year, various parts of the country are subjected to time changes. On an announced Sunday in spring, all clocks are moved ahead from 2:00 a.m. to 3:00 a.m. Those employees who are on duty when this change takes place work seven (7) hours and will receive pay for seven (7) hours.

Conversely, on an announced Sunday in the fall, all clocks are moved back from 2:00 a.m. to 1:00 a.m. Those employees who are on duty when this change takes place will work nine (9) hours and receive pay for eight (8) hours straight time and one (1) hour at time and one-half (1 1/2).

<p>Approved by:</p> <p><u>/s/ laj</u> Lloyd A. Jacobs, M.D. President</p> <p><u>August 12, 2008</u> Date</p> <p><i>Review/Revision completed by:</i></p> <p><i>Human Resources</i></p>	<p>Policies Superseded by This Policy:</p> <ul style="list-style-type: none"> • 05-026 <i>Daylight savings time (former Health Science Campus policy, review date 07/01/03)</i> <p>Initial effective date: July 28, 2008 Review/Revision Date: Next review date: July 28, 2011</p>
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