COBI Student Services – Undergraduate News May 2019
Important Info Summer & Fall 2019
New courses/sections added – plus more!

College of Business and Innovation (COBI)
Office of Student Retention and Academic Success (Student Services/Academic Advising)
Savage Business Complex, Suite 3130
COBIadvising@utoledo.edu (please include your R# when emailing any advisor)
419.530.2087

Summer and Fall 2019 Registration – still open!

Summer 2019 Registration is currently in progress

- **Register now – to ensure you are able to register before classes close. Not all classes are available in every session.**
- Summer Session 1 Classes - Summer 1 - May 13, 2019 – June 21, 2019
- Summer Session 2 Classes - Summer 2 - June 24, 2019 – August 2, 2019
- Summer Session 3 Classes - Summer 3 - June 10, 2019 – August 2, 2019
- Full Term Summer Classes – POT 1 - May 13, 2019 – August 2, 2019

Fall 2019 Registration is currently in progress

- **Register now – to ensure you are able to register before classes close.**
- Fall Classes – August 26 – December 13
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Summer Deadlines and Refund Periods -

Important Registration Deadlines

PART OF TERM (POT)	START DATE	END DATE	# OF WEEKS	LAST DAY TO ADD		INSTRUCTOR SIGNATURE REQUIRED TO ADD	LAST DAY TO DROP		WITHDRAW	
				VIA WEB	IN-PERSON		VIA WEB	IN-PERSON	BEGINS	ENDS
1	13-MAY	2-AUG	12	17-MAY	24-MAY*	18-MAY	24-MAY	24-MAY	25-MAY	5-JUL
SS1	13-MAY	21-JUN	6	17-MAY	20-MAY*	18-MAY	20-MAY	20-MAY	21-MAY	7-JUN
SS2	24-JUN	2-AUG	6	28-JUN	1-JUL*	29-JUN	1-JUL	1-JUL	2-JUL	19-JUL

SS3	10-JUN	2-AUG	8	14-JUN	17-JUN*	15-JUN	17-JUN	17-JUN	18-JUN	12-JUL

Registration Refund Periods

Part of Term (POT)	Start Date	End Date	# of Weeks	Tuition Due Dates & Refund Periods				
				Due	100% Ends	80% Ends	60% Ends	40% Ends
1	13-May	2-Aug	12	3-May	16-May	20-May	26-May	29-May
SS1	13-May	21-Jun	6	3-May	14-May	16-May	19-May	21-May
SS2	24-Jun	2-Aug	6	3-May	25-Jun	27-Jun	30-Jun	2-Jul
SS3	10-Jun	2-Aug	8	3-May	12-Jun	16-Jun	20-Jun	23-Jun

Hot Topics –

New added courses and sections – Summer and Fall

Temporary location for Laptop checkout

Added Course Info –

Summer 2019 – Session 2, 6/24 – 8/2

- **BUAD 4020-022, CRN 38774, Senior Business Policy,**
  MW 5:30-8:50pm, SB 2140, Jackie Flom

- **HURM 3220-921, CRN 38688, Human Resource Mgmt**
  DL/Online, Joe Cooper

- **MGMT 3700-921, CRN 38773, Best Practices in Diversity Leadership**
- **DL/Online, Selina Griswold**

Fall 2019 –

- **BUAD 2020-008, CRN 55598, Info Technology Mgmt,**
  TR 5:30-6:50pm, SB 1200A, Dennis Acuna

- **MKTG 3850-902, CRN 55621, Buyer Behavior**
  DL/Online, Ainsworth Bailey

Temporary location for Laptop Checkout this summer –

The basement of Stranahan Hall is closed this summer for various updates. Because of this, all computer laps on the lower level are also closed.

Laptop Checkout is located in ST 1025, a small room near the mall entrance to ST.
The Color Printer is also located here.
Hours – M-F 9:15am – 9:15pm

Open Lap – ST 1019 - 24 hours
Black & White printer and scanner located here.

Any questions? – stop by ST 1025 or 5007; or call 419-530-4607; or email cobi-ccd@utoledo.edu

I Need to See an Advisor!
Walk-Ins or Call for Appointment?

Walk-In Advising Hours – SB 3130

Sign-in for Walk-in Advising begins ½ hour prior to the start time. All students who sign-in will be seen – but there may be a wait. Our queuing system is viewable in the lounge at the end of the third floor hall (SB 3170) so that students have extra seating and study space if there is a wait. Please bring your Rocket ID or know your Rocket # so that you can successfully log into our queuing sign-in system. Please review our new sign-in procedures available in our office.

Individual appointments may also be available by calling 419.530.2087. Plan ahead!

During the summer we are actually very busy with New Student Orientation, graduation processing and other projects – so walk-in times are limited.

Summer Walk-in Advising Schedule

May 14	**Tuesday**	**2 – 3:30 pm**
May 30	**Thursday**	**10:30am – noon**
June 6	**Thursday**	**2 – 3:30 pm**
June 11	**Tuesday**	**4 – 5:30 pm**
June 20	**Thursday**	**10 – 11:30 am**
June 24	**Monday**	**2 – 3:30 pm**
July 9	**Tuesday**	**2 – 3:30 pm**
July 16	**Tuesday**	**10 – 11:30 am**

Summer walk-ins resume in August