National Student Exchange Next Step Guideline

The National Student Exchange (NSE) consortium of four-year colleges and universities is committed to providing educational opportunities to college students. Follow these steps to prepare for this exchange experience.

**STEP 1** Attend CISP Information Session.

**STEP 2** Schedule a meeting with UT’s International Education Specialist, by calling 419.530.5268. You will discuss your exchange goals, exchange availability, review different locations of interest and learn the application process.

**STEP 3** Complete NSE Application for Exchange found in the Center for International Studies and Programs in Snyder Memorial Suite 1000 or online at [www.utoledo.edu/cisp/studyaway](http://www.utoledo.edu/cisp/studyaway). Turn in your completed Application for Exchange, and your $150 non-refundable application fee. Make checks out to The University of Toledo, note in memo section “NSE Application Fee.”

**STEP 4** Complete NSE Program of Study Statement on how this exchange will contribute to your academic and personal development.

**STEP 5** Secure one reference. Reference must be from an academic advisor, a faculty or staff member. Individual must complete the appropriate reference form.

**STEP 6** Complete Language Proficiency Report if you plan to go to Puerto Rico (Spanish) or Quebec, Canada (French). If applicable, complete form and faculty interview to determine proficiency.

**STEP 7** Placement and acceptance announcements are made by the second full week in March.

**STEP 8** After placement announcements, you will apply to your host university for admission, and complete a housing application as needed.

**STEP 9** Complete an Advising Transfer Agreement and a Budget/Resource Worksheet for your host university.

**ELIGIBILITY REQUIREMENTS:**

- Must be a full-time student in good standing.
- GPA of 2.5 or better
- Additional requirements may exist based on the university/program you wish to attend
- No incomplete grades from previous terms
- Must not be on probation, parole, or have any pending legal judgments

All forms can be found on UT’s Study Away - National Student Exchange web site at [www.utoledo.edu/cisp/StudyAway](http://www.utoledo.edu/cisp/StudyAway).

**QUESTIONS?**

Contact Education Abroad Office at 419.530.5268 or eduabroad@utoledo.edu

**Deadlines**

| Application, fee, and all other required forms due | late February. |
| Placements are announced | by the second full week of March. |