Outline of Contents

Letter of Introduction
Telephone Numbers and Contact Information
  Emergency Contact Numbers
    The University of Toledo Police Department
    Toledo Police Department
    Toledo Fire and Rescue Department
  General Contact Information
    The University of Toledo Police Administration
    Parking Enforcement
    Night Watch
    Address Information
    Web Address
    Departmental Directory

The University of Toledo Police
  Mission Statement
  Vision Statement
  Community Policing
  Organizational Chart
  Field Operations and Departmental Overview
  Team Policing Unit
  Dispatch Communications
  Investigations
  Hospital Security
  Safety and Health
  Rocket Patrol

Safety Awareness Communications
  Timely Warnings
  Crime Awareness Bulletins
  Community Awareness Bulletins
  Sex Offender Alerts
  UT Alerts
  Public Address
  UT/UTPD websites
  Social Media
    facebook
    UT News

Emergency Preparedness
  Emergency Evacuation / Shelter in Place
  Tornado Warnings
  Snow Emergencies/Class Cancellation

Safety and Security Initiatives
  Self-Defense
  ALICE
  Night Watch (Safe Escorts)
  Code Blue Phones

Prepared by the Division of Administration, October 1, 2011
CCTV

**Theft Prevention**
- Residence Halls
- Recreation Center
- Student Union
- Bicycles

**Trouble-Shooting Life’s Challenges**
- Sexual Assault Education and Prevention Program (SAEPP)
  - Education and Prevention
  - Advocacy
  - UTPD Promise
  - Student Code of Conduct – Sexual Assault

- Counseling Center
- Substance Abuse Prevention
  - Tobacco
  - Alcohol
  - Drugs
- Suicide
- Anti-Harassment Initiatives
  - Office of Institutional Diversity
  - Sexual Harassment and Other Forms of Harassment
  - Harassment Complaint Form
  - Anti-Bullying Task Force
  - Safe Places Program
  - Employee Assistance Program
  - Threat Management Team

**Missing Students**

**Office of Student Affairs**
- Student Code of Conduct
- Student Behavior Review Committee (SBRC)
- Office of Residence Life
- Office of Accessibility

**Student Initiatives**
- Student Commitment to Safety
- Athletic Events
- Student Government
- UT EMS

**Policies for Reporting Crimes/Confidential Reporting**
- Crime Reporting
- Confidentiality
- Anonymous Reporting
- False Reports

**Annual Security Reports**
- Preparing Annual Reports
  - Annual Security Report Copies
- University Campus Reporting Jurisdictions
  - Main Campus
  - Health Science Campus

Prepared by the Division of Administration, October 1, 2011
Campuses in Other Law Enforcement Jurisdictions

Center for Visual Arts
Lake Erie Research Center
Stranahan Arboretum

Toledo Police District Sectors

Toledo Police Department District Sectors
Metro Toledo Crime Map

Department of Education Clery Act Definitions

On-Campus
On-Campus Student Housing (Residence Halls)
Non-Campus
Public Property
Murder / Non-Negligent Manslaughter
Negligent Manslaughter
Robbery
Aggravated Assault
Burglary
Motor Vehicle Theft
Arson
Weapon Law Violations
Drug Abuse Violations
Liquor Law Violations
Hate Offenses
Larceny
Vandalism
Intimidation
Simple Assault
Campus Security Authority

Notes

Crime Statistics

Daily Case Log

Student Right to Know

2010 Crime Statistics Chart Summary

2010 Crime Statistics Chart

2010 Fire Report

Prepared by the Division of Administration, October 1, 2011
October 1, 2011

Dear Campus Community Member,

Thank you for taking the time to review the UTPD Annual Security Report for 2010. Nothing is more important to us than your safety. We believe every person working, living and learning on The University of Toledo campuses has the right to a safe and secure environment, free of harassment and biased-based incidents of any kind.

Keeping UT safer and harassment-free is an ongoing and collaborative effort involving close partnerships between UT Police, Safety and Health, the Division of Student Affairs, Student Government and external partners like local Block Watch leaders and area law enforcement agencies. Prevention is our focus. The easiest situation to manage is one that never happens.

The most important partner is you, the citizen. When an emergency or harassment-type incident does arise, you need to know what to do and how to report it. The Annual Safety Report will provide you with important facts and information about campus safety, programming and incident reporting. Remember, the responsibility for a safe UT is everyone’s. Please take a moment to review all of the programs and services available and help sustain a safer UT.

Jeff Newton     Chuck Lehnert
Chief of Police     Vice President of Administration

Prepared by the Division of Administration, October 1, 2011
Telephone Numbers and Contact Information

Emergency Contact Numbers

Emergency
419.530.2600
9-1-1

Emergency (Health Science Campus)
419.383.2600
9-1-1

Toledo Police Department
9-1-1
419.936.2000 (Non-Emergency/Scott Park District Station)

Toledo Police

Toledo Fire and Rescue
9-1-1
419.936.3551 (Non-Emergency)

Toledo Fire and Rescue Department

General Contact Information

University Police Administration
419.530.2001 (Records)
419.530.4439 (Fingerprinting)
419.530.4505 (Facsimile)

University Parking Enforcement
419.530.4100

Night Watch
419.530.3024

University Police Address Information
University of Toledo Police Department
2801 West Bancroft Street – MS 207
Toledo, Ohio 43606-3390

University Police Web and Departmental Directory
Police.utoledo.edu
University Police Directory

Prepared by the Division of Administration, October 1, 2011
**University of Toledo Police Department**

**Mission Statement**

The University of Toledo Police Department (UTPD) is a professional police agency dedicated to providing excellence in service and safety while promoting a rich educational experience.

**Vision Statement**

The vision of the UTPD is to become a formative leader and innovator in campus safety and law enforcement.

**Community Policing**

UTPD officers are active in community policing, a philosophy promoting partnerships between law enforcement and the community served. Officers are assigned specific areas of responsibility such as Parks Tower residence hall or the Student Recreation Center, and spend time becoming familiar with the students and staff and the unique challenges found in the area. Relationships are developed and the officer is viewed as a resource and educator on safe habits and practices. Officers attend meetings with students and staff and help develop solutions to problems. Programming such as theft prevention methods, alcohol/drug awareness and sexual assault prevention are also provided through community policing.

Prepared by the Division of Administration, October 1, 2011
Organizational Chart

Click the following link to review the UTPD Organizational Chart: Organizational Chart.

Field Operations and Departmental Overview

The UTPD is located in the Transportation Center on the Main Campus and a substation in room 007 of the Mulford Library on the Health Science Campus. UT Police provide 24-hour uniformed police services to all three campuses, serving a daily population of more than 31,000 students, faculty, staff, employees, patients and visitors, making UTPD one of the most active police departments in northwest Ohio.

All UT police officers are sworn State of Ohio Peace Officers commissioned by the Ohio Peace Officer Training Academy. Police officers are entrusted through the Board of Trustees in accordance with Ohio Civil Service Law and Section 3345.04 of the Ohio Revised Code. University law enforcement officers have misdemeanor and felony arrest authority, as well as all other enforcement powers granted to peace officers in the state of Ohio. UT police officers are subject to all training and education requirements established by the Ohio Peace Officer’s Training Council and The University of Toledo.

UT police officers require a professional demeanor, exceptional judgment and the right disposition. Officers are carefully selected through a comprehensive hiring process and have demonstrated knowledge and skill through a rigorous field training period. In addition to providing excellent police services, officers continue to train and gain knowledge throughout their law enforcement career.

Team Policing Unit

Emergencies - 911
Non-emergency - 419.936.2000

A University of Toledo police officer and a City of Toledo police officer partner to work a unique collaboration known as unit 618. The officers are assigned full time to the unit, which has been keeping the Bancroft Hills and Secor Gardens neighborhood safer for both students and permanent residents since 1994. During the academic year, the team policing unit is on duty Tuesday through Saturday, 8 p.m. to 4 a.m. The crew is dispatched through the Toledo Police Department.

Dispatch Communications

The UTPD Communications Center is the hub of all manner of communications pertaining to public safety. When a person activates an emergency Code Blue phone or calls extension 2600, a police dispatcher will answer and assist. Dispatchers are well trained and certified in the use of the county-wide 911 computer aided dispatch system, as well as accessing a number of local, state and national law enforcement databases.

Prepared by the Division of Administration, October 1, 2011
**Investigations**

Two full-time detectives are responsible for investigating serious crimes on campus. UT detectives also work with other area law enforcement agencies, including the Northwest Ohio Joint Terrorism Task Force, the U.S. Secret Service for dignitary visits, the FBI on cyber-crime cases, and working with Toledo Police, the Lucas County Sheriff's Office, and the Village of Ottawa Hills Police on various crimes related to the University.

**Hospital Security**

419.383.2600

Uniformed, unarmed hospital security officers provide an additional layer of safety and customer services on the Health Science Campus (HSC). They make routine foot patrols of all buildings as well as patrol the outside and parking lot areas. They actively monitor the campus for any suspicious activity, safety hazards and unsecured areas. Security officers assist the campus community by providing directions, safety escorts to individuals, police officer assists, and monthly fire drills and security checks of all buildings on HSC.

**Safety and Health**

419.530.3600

Some activities and research that occur on University campuses can involve hazardous and dangerous materials. Therefore, training, monitoring and other safeguards need to be in place. The Safety and Health Department works diligently to make our campuses safer by developing, implementing and monitoring programs of environmental and occupational safety. The goal is to reduce if not eliminate injuries due to preventable accidents and other hazards. The Safety and Health Department is also very involved in emergency planning and training exercises.

The Safety and Health Department Safety and Health is located in Mulford Library, Room 011 on Health Science Campus and in the Transportation Center, Rooms 1200 A-D on the Main Campus.

**Rocket Patrol**

The Parking Enforcement Office employs approximately forty-five (45) students known as the Rocket Patrol. Their primary charge is to patrol the parking lots and enforce parking regulations. They also provide assistance to motorists and assist with traffic control at major

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campus events. They carry radios and serve as extra eyes and ears for the UTPD, reporting any suspicious individuals and activities to the police dispatcher. Rocket Patrol wear dark blue golf-style shirts, blue-and-gold jackets, and patrol the campus by vehicle and on foot.

Safety Awareness Communications

An informed UT is a safer UT. UT utilizes several communication tools to inform students, faculty, staff, patients and visitors of events that may affect safety. The UTPD takes a broader communication approach and provides information about incidents adjacent to campus as well as on campus.

Receiving alerts does not necessarily reflect an increase in crime, but is an outcome of UT’s aggressive communicative philosophy. UT feels a broad and liberal distribution of safety information allows members of the campus community the opportunity to share and make more informed choices regarding personal safety.

In the event of an emergency, the UTPD will determine the appropriate emergency notification systems to be used to deliver the emergency notification message to the campus community. UT may use any or all communication resources to disseminate information depending on the nature of the emergency and the surrounding circumstances.

Information pertaining to incidents and emergencies on campus will be disseminated to the larger public via media organizations through University Communications or individuals involved in emergency response on campus as designated.

Timely Warnings

The Timely Warning is an alert designed to give students, faculty and staff notification of a crime occurring on or near campus that constitutes a danger to The University of Toledo community. Such information is a valuable tool in heightening safety awareness and obtaining information which may lead to an arrest and conviction of the perpetrator. Every effort is made to balance getting the alert out as quickly as possible with ensuring the information being provided is accurate. The release of the crime alert is subject to the availability of facts concerning the incident.

The decision to issue a crime alert shall be decided on a case-by-case basis in light of all the facts surrounding a crime, including factors such as the nature of the crime, the continuing danger to the campus community, and the possible risk of compromising law enforcement efforts. An alert is distributed by email and may also be found at Timely Warnings. In certain circumstances, a bulletin will also be distributed around the campus area and on bulletin boards.

Prepared by the Division of Administration, October 1, 2011
**Crime Awareness Bulletins**

To educate the campus community on crime trends that may impact them or the institution, UTPD issues Crime Awareness Bulletins. They are also used to seek the assistance of the campus community in identifying suspects or individuals involved in crimes.

If you have information about an incident described in any of these bulletins, or of any other crimes, please report it. View Crime Awareness Bulletins at: [Crime Awareness Bulletins](#)

**Community Awareness Bulletins**

The UTPD issues Community Awareness Bulletins when information is received about a significant incident off campus occurring in a student living area. The information contained in these bulletins is subject to change as facts and circumstances arise. In no way is this communication intended to be a comprehensive record of all reported off-campus incidents.

The UTPD relies on reports from citizens and other law enforcement agencies for information about off-campus incidents. The information contained in these bulletins is subject to change as facts and circumstances arise. For more information about any of the incidents detailed below, contact the law enforcement agency that serves that specific jurisdiction. Community Awareness Bulletins are inserted into the UT News update email, posted on the UTPD website, and posted on the UTPD [facebook](#) webpage. View bulletins at the following link: [Community Awareness Bulletins](#)

**Sex Offender Alerts**

Every year the UTPD sends out an email to students, faculty and staff on the process they may follow if they are interested in receiving information and alerts on registered sex offenders in Lucas County. To register, visit the Sheriff’s Office website at the following link: [Lucas County Sex Offender Registry](#). You will be able to search county and state records for convicted sex offenders as well as sign up for automated sex offender alerts. Please note that sex offender registries reflect convicted sex offenders, which are only a small percentage of actual sex offenders, and that most sex offenders commit assaults against people they know, rather than strangers.

**UT Alerts**

UT Alert is The University of Toledo’s emergency text message notification system. Alerts containing information on weather closures or other campus emergencies affecting safety or campus operations can be sent directly to your phone or mobile device. Students, faculty and staff may sign up to receive text message and email alerts free of charge (standard text message rates may apply). To register, log into ‘myUT” and find UT Alert under the resources tab or visit [UT Alert Registration](#).

The UT Alert system requires users to periodically update their accounts to keep user information as current as possible. Please visit the UT Alert page and scroll to the bottom of the screen and input your UTAD user name and UT Alert password. The system will give

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you the option to update your status and extend the duration of your enrollment in the UT Alert System. Please encourage your friends and colleagues to sign up so they have access to these urgent updates. You must renew your subscription each year.

**Public Address**

A public address system is a quick and reliable way to communicate emergency information. The University of Toledo uses a state-of-the-art outdoor public address (PA) system to quickly inform the campus community of emergencies including weather events such as a tornado or other dangerous situations. The UTPD operates the PA system, which uses loud tones to command your attention followed by “canned” prerecorded or live voice messages. The PA towers are located on the Main, Scott Park and Health Science Campuses and have been placed strategically to provide maximum coverage.

**UT/UTPD Websites**

[Police.utoledo.edu](http://Police.utoledo.edu)
[Utoledo.edu](http://Utoledo.edu)

**Social Media**

[UTPD on facebook](http://UTPD on facebook)

**UT News**

[UTnews.utoledo.edu](http://UTnews.utoledo.edu)

**Emergency Preparedness**

The University of Toledo has a website dedicated to emergency preparedness located at the following hyperlink: [Emergency Preparedness](http://Emergency Preparedness) The emergency preparedness website contains a link to the University’s safety video [Safety Video](http://Safety Video) as well as a PDF document of The University of Toledo Emergency Operations Plan, hospital codes and other important information.

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**Emergency Evacuation / Shelter in Place**

In certain emergency situations, such as the release of hazardous materials, emergency responders may order the evacuation of certain offices or buildings, or instruct people in those facilities to shelter in place.

It is possible that some emergency scenarios could result in one of these protective actions being ordered for one part of campus and the other protective action for a different area of campus. When such actions are warranted, police, fire, safety or University officials will advise you of the appropriate action via radio and television stations, public address systems, loudspeakers, door-to-door notifications, or other appropriate means.

Click the below links for more information on emergency evacuation and shelter in place policies for the respective campuses:

- University of Toledo Campuses
- University of Toledo Health Science Campus

**Tornado Warnings**

Tornadoes represent a serious threat in northwest Ohio during the spring and summer seasons. If a tornado warning is issued, the University PA sirens will be activated for 3 minutes followed by a voice message instructing persons to seek shelter. A UT Alert will also be sent out. University policy requires that normal activities cease immediately including any classes or exams that are taking place. All persons should then immediately seek shelter in the appropriate tornado safe waiting area.

Members of the campus community should remain in the protected area until the tornado or severe weather has passed. The University PA will activate and provide an “all clear” message in addition to a UT Alert text message announcing that the warning has been lifted. Classes and normal University business/operations will resume as permitted by the impact of the severe weather.

**Snow Emergencies / Class Cancellation**

Winter storms can present difficult driving conditions on the roadways of northwest Ohio. When conditions become dangerous, the University of Toledo may cancel classes and University-sponsored events for the welfare and safety of everyone. Every effort will be made to notify the campus community in a timely manner of inclement weather closures.

The decision to cancel morning classes will be made by 6 a.m.; afternoon classes by 10 a.m.; and evening classes by 3 p.m. After an inclement weather situation is declared, University Communications shall notify the community through UT Alert, email, website, the SNOW hotline 419.530.SNOW (7669) and local media.

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Employees deemed “essential employees” will still need to report to work. Essential employees are predetermined. If you have a question about your status, check with a supervisor.

UTMC never closes. For more information on the University’s inclement weather policy, click the following link: Inclement Weather Policy.

**Safety and Security Initiatives**

**Self-Defense**

Each semester, The UTPD offers Rape Aggression Defense (RAD) training. The RAD System is a program of realistic, self-defense tactics and techniques for women only. It is a comprehensive course that begins with awareness, prevention, risk reduction and avoidance, while progressing on to the basics of hands-on defense training.

RAD is not a martial arts program. The class is taught by UTPD certified RAD Instructors. Students are provided with a workbook/reference manual, which outlines the entire physical defense program for reference and continuous personal growth. For more information, click the following link: RAD

**ALICE**

The University of Toledo employs an Active Shooter & Violent Intruder presentation known as ALICE, which is an acronym for:

- Alert
- Lockdown
- Inform
- Counter
- Evacuate

**Objective:** To teach the student how to be a participant in his/her own survival and lead others to safety as well.

ALICE encourages members of the campus community to take an active role in his/her own survival.

The ALICE Program is designed to give a person or group of people who may find themselves in a potentially life threatening situation some mental and physical tools that could play a vital role in their survival. To schedule a presentation or learn more about ALICE, contact the below UTPD ALICE-certified instructors:

Sgt. Doug Perry - douglas.perry@utoledo.edu
Officer John Vaughn Jr. - john.vaughn@utoledo.edu

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Night Watch (Safe Escorts)

419.530.3024

Equipped with two-way radios in constant contact with the police dispatcher, two-person teams of escorts known as Night Watch provide assistance to members of the campus community who request an escort. Night Watch, which operates during designated times/days, provides escorts to the campus community from one UT building to another. The purpose of Night Watch is to provide for the safety of anyone walking alone on campus.

Although the campus is well lit, those traveling about the campus on foot should choose well-used routes. People who feel uncomfortable walking alone on campus during evening hours may utilize the Night Watch escort service. The service operates weekdays from dusk to midnight only when school is in session.

Night Watch members may be easily identified by their blue-and-gold jackets. All Night Watch members are cleared through the UTPD prior to assuming their Night Watch duties.

Code Blue Phones

The University landscape is dotted with Code Blue emergency phones. The phones are large, highly visible blue towers that emit a blue light and provide direct communication with a UTPD dispatcher. To activate a Code Blue phone, simply press the red button and a call will immediately be placed to the UTPD. A project completed in the summer of 2010 added the Code Blue phones to the Health Science Campus.

CCTV

The University of Toledo deploys closed circuit television cameras in parking lots, buildings and other public areas. Cameras serve as a crime deterrent and provide an extra layer of security. Areas with cameras can be monitored quickly, providing valuable information to emergency responders. Video is also helpful during police investigations.

Theft Prevention

The most frequent crime on campus is theft. Thefts are largely crimes of opportunity and preventable. Remember the responsibility to reduce incidents of theft is shared by everyone.

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The unsafe habits of one person leaving a door open or unsecure may lead to roommates, classmates and others becoming victims. It is imperative that members of the campus community partner with the UTPD to make our campuses safe and conducive for learning. Please be vigilant about security and report suspicious incidents immediately.

**Residence Halls**

Within the last 30 years, advancements in technology have resulted in the popularity of HD flat screen televisions, portable media devices, smart phones, laptop computers, gaming systems and more. The once utilitarian “college dorm room” has been transformed into a very modern living and learning environment. The high cost and easy portability of these items have resulted in opportunities for unscrupulous individuals.

Therefore, it is imperative that students make sure suite doors and room doors are always locked and secured. It only takes a moment for a person to access an unlocked room and take thousands of dollars worth of merchandise. Nearly all thefts reported to the UTPD involved no forced entry. Please, keep suite and room doors secured.

**Recreation Center**

The Student Recreation Center encourages you to secure all items in a locked locker. Coin lockers (25 cents) are available in both the men’s and women’s locker rooms. Wallet lockers (5 cents) are available just outside of the entryway to the women’s locker room. Digilockers, which operate like a hotel safe, allowing you to input your own pass code, are available by the basketball courts free of charge. A limited number of locks are available to check out with a photo ID at the equipment issue desk (located on the lower level of the Recreation Center).

**Student Union**

High traffic areas are ripe environments for theft. The Student Union is a place providing students food options, shopping, meeting space, programming and a number of various activities. Please make sure valuables are not left unattended. Storage lockers near the UT Bookstore are available for 25 cents.

**Bicycles**

There are two bike corrals on Main Campus: one adjacent to the West parking Ramp, the other adjacent to Ritter Observatory. They provide a secure area for individuals to park their bikes and store helmets and other supplies. They hold around 60 bikes each and are surrounded by fencing and surveillance cameras. Lockers are available for 25 cents. The area is only accessible with a valid UT Rocket Card.

Prepared by the Division of Administration, October 1, 2011
Trouble-Shooting Life’s Challenges

The Trouble-Shooting Life’s Challenges (TLC) website provides members of the campus community with information and resources covering a variety of problems such as depression, alcohol and drugs, sexual assault, and bullying. The website also has an anonymous web reporting form that goes to the Office of Student Affairs, which allows the University to act and assist a person in need of help. Please visit their link at: TLC

The Sexual Assault Education and Prevention Program (SAEPP)

419.530.3431

The University of Toledo is committed to creating a community free from violence. Sexual assault, sexual harassment, intimate partner violence and stalking will not tolerated. Sexual assault can include any form of actual or attempted sexual activity perpetrated upon a person without the consent of that person and against that person's will.

Responsibility for obtaining consent lies with the person initiating or escalating sexual activity in an atmosphere free from coercion, force or intoxication. Consent should be obtained verbally throughout sexual interaction. Silence does not constitute consent. Consent may be withdrawn at any point during sexual activity.

Sexual Assault Response / Prevention Policy

Education & Prevention

In keeping with best practices in the prevention of sexual and intimate partner violence, The University of Toledo is committed to primary violence prevention. Primary prevention focuses on stopping violence before it starts.

The Sexual Assault Education and Prevention Program (SAEPP) is a campus resource providing prevention programming including education about what everyone can do to create a violence-free UT, from ending survivor blaming to acting as empowered bystanders who safely stand up to violent or degrading behaviors and attitudes.

Advocacy

In addition to prevention and education, SAEPP provides survivors with confidential, pressure-free support and information about sexual assault reporting options, options for medical treatment and evidence collection, campus and community resources, and survivor's rights of sexual assault. SAEPP advocates are available to accompany survivors and provide support during medical visits, law enforcement contacts, campus judicial hearings and local court proceedings.

The advocate can also assist students with academic and on-campus housing accommodations. All University personnel should refer sexual assault survivors to SAEPP. SAEPP is located in 1810 Rocket Hall.

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To learn more, to schedule a speaker, or to get involved in UTURN, the SAEPP student group, contact the UT Sexual Assault Education and Prevention Program at 419.530.3431, visit SAEPP at room 1511810 at the Student Union or follow the hyperlink for more information: Sexual Assault Education and Prevention Program

The UTPD Promise

The University of Toledo Police Department encourages the survivor of a sexual assault to call 419.530.2600 and file a report. We promise to:

1. Notify a sexual assault advocate to meet with the survivor.
2. Meet with the survivor privately, at the survivor’s place of choice, to take a report.
3. Not release the survivor’s name to the public or to the press.
4. Treat the survivor and the particular case with courtesy, sensitivity, dignity, understanding and professionalism.
5. Do our best to accommodate requests for a female or male officer.
6. Assist the survivor in arranging for any hospital treatment or other medical needs.
7. Fully investigate the case and help the survivor in achieving the best outcome. This may involve the arrest and full prosecution of the suspect responsible. The survivor will be kept up-to-date on the progress of the investigation and/or prosecution.
8. Continue to be available for the survivor to answer questions, to explain the systems and processes involved (prosecutor, courts, etc.), and to be a listening ear if he/she so chooses.

Student Code of Conduct – Sexual Assault

Sexual assault is a violation of the University of Toledo Student Code of Conduct. If a student is accused of a sexual assault, the accused student is subject to a hearing as prescribed under Student Code of Conduct. A student found responsible for a sexual assault is subject to any sanctions found under the Code up to and including disciplinary expulsion from the institution.

Accused Rights — The accused has a right to be presented with the charges in written form. The complainant, the accused student(s) and the judicial body have the privilege of presenting witnesses, subject to the right of questioning by all parties.

Survivor Rights — A student who files a disciplinary complaint which results in the Office of Student Judicial Affairs designee bringing university charges of a code violation — (all forms of sexual assault) – has the following rights within the University conduct system:

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1. The right to be kept informed of the status of proceedings throughout the process.

2. The right, in all disciplinary hearings and proceedings, to have the presence of an advocate, support person, counselor or adviser as long as this person is a member of the University community (faculty, staff, or student). This person may consult with the student but not participate directly in the hearing.

3. The right to remain present throughout the disciplinary hearing, excluding Board deliberations.

4. The right to submit, orally or in writing, a survivor impact statement to any disciplinary Board and/or official.

5. The right to have past unrelated behavior excluded from any hearing except during the sanctioning phase of the hearing.

6. The right to be informed in writing of the outcome of the disciplinary hearing.

Survivors of sexual assault may have academic and living situation changed if changes are requested and reasonably available.

Counseling Center

419.530.2426

Free services are available for any regularly admitted University of Toledo student who is currently enrolled at the University. The Counseling Center staff provides counseling (individual and group), mental health and wellness programming and crisis intervention services to help students cope with the demands of college and to facilitate the development of life adjustment strategies. The center aims to empower you with the skills to assist you in attaining your educational goals at The University of Toledo.

Call or visit the Counseling Center to make an appointment during one of the scheduled screening times. For more information on the UT Counseling Center visit the following link: Counseling Center. Medical School students should visit HSC Health Services.

Substance Abuse Prevention

419.530.8436

Everyone knows the improper use of prescription drugs, the use of illegal drugs and excessive use of alcohol have negative effects on a person’s health and performance and places others in danger. The Alcohol, Tobacco and other Drug Prevention committee is committed to reducing substance abuse on campus through the creation of an environment fostering wellness and academic success. The committee coordinates multidisciplinary prevention and treatment efforts, presentations, training and events.

Prepared by the Division of Administration, October 1, 2011
Tobacco

The University of Toledo Health Science Campus was made smoke-free and tobacco-free on January 1, 2008. Smoking and tobacco use is strictly prohibited inside any building and on all grounds of the Health Science Campus including satellite locations. To view the policy governing tobacco, please visit the following link: University of Toledo Smoke-Free and Tobacco-Free Policy HSC.

The University of Toledo Main and Scott Park Campuses are also tobacco free, except in designated smoking areas. Smoking and tobacco use is also prohibited in all University-owned or leased vehicles. For more information and a map of designated smoking areas, please visit the following link University of Toledo Smoke Free and Tobacco Free Policy MC.

Alcohol

The consumption of alcoholic beverages on campus is prohibited except at UT-sponsored and sanctioned events. The consumption of alcoholic beverages at these events is restricted to the immediate area of the event and adjacent grounds.

The University can initiate administrative action against any employee or student who is discovered to be consuming alcoholic beverages while on campus or on duty in an unauthorized area. Depending on the seriousness of the offense, possible criminal charges could also be filed. Employees or students who profess a dependency upon alcohol are directed to appropriate dependency programs. More information can be found at: Alcohol, Tobacco and other Drugs.

Drugs

The possession, distribution and/or consumption of illegal drugs is prohibited on The University of Toledo Campus. Persons who are discovered to be in possession of illegal drugs can be charged criminally under the applicable state or federal statues, and may also be charged administratively under University of Toledo rules.

The University of Toledo is committed to promoting and maintaining a work and academic environment that is free from illegal drug use. The University complies with all federal, state and local laws as well as the Federal Drug Free Schools and campus Safety Regulations.

Suicide

Any member of the campus community may come into contact with a suicidal student. Being aware of the warning signs, how you can help and facts about suicide can help you respond more effectively to such situations.

Saving the life of a student might come down to you having the right knowledge and being available in the right place at the right time. The psychologists and counselors at the

Prepared by the Division of Administration, October 1, 2011
Counseling Center are available to students, faculty and staff for consultation regarding these issues.

- Suicide is preventable.
- It is believed to be the second leading cause of death for college students (due to the lower rate of homicide in college population).
- Nearly 80 percent of college students who die by suicide never participate in counseling services.
- Nearly 1,100 suicides are projected to occur on college campuses this year.
- 18-24-year-olds think about suicide more often than any other age group.

**Anti-Harassment Initiatives**

To ensure that the campus community is knowledgeable about the policy and knows how to take appropriate actions for reporting and resolving complaints of harassment, a mandatory anti-harassment training program has been created.

The program, which includes viewing a 19-minute anti-harassment DVD, reading the harassment policy and taking a short quiz, was created by the Office of Institutional Diversity to make training comprehensive and convenient while fulfilling federal law requirements. The training can be taken online or via DVD and written quiz.

Members of the UT community can use their network username and password to link to the online training from the Monitor Intranet site. Training can take place from any computer connected to the Internet that has speakers and capable of playing Real Media video files. When training is successfully complete, the viewer completes a quiz online.

**Office of Institutional Diversity**

419.530.2508

The Office of Institutional Diversity is an integral institutional mechanism committed to the development of a diverse, culturally inclusive environment that respects and values differences across The University of Toledo (UT) campus. The office works to ensure that everyone has access to all services, accommodations and that personnel decisions comply with the University’s non-discrimination policies.

**Sexual Harassment and Other Forms of Harassment**

The University of Toledo is committed to high standards of professional conduct by all members of the campus community, including faculty, students, residents, physicians, volunteers, employees, supervisors, managers, executive officers and visitors. The University strictly prohibits harassment directed toward any individual for any reason. [UT Harassment Policy](#) sets guidelines to create a safe and hospitable environment.

Prepared by the Division of Administration, October 1, 2011
Harassment Complaint Form

Additionally, a Harassment Complaint Form can be filled out and delivered to the Office of Institutional Diversity, at two locations: the Transportation Center 1050F, Main Campus; or Mulford Library Building 327, Health Science Campus.

Anti-Bullying Task Force

The Anti-Bullying Task Force is helping create a safe environment by raising the level of awareness about the danger of bullying on college campuses. The task force works to stop bullying through several avenues, including periodic campus communications, presentations and a dedicated website that includes a web reporting tool allowing a person to anonymously report a bullying incident. Visit the website at Anti-bullying Task Force.

The SAFE PLACE LGBTQ Ally Training and Program

419.530.2261

The SAFE PLACE LGBTQ Ally Training and Program is sponsored by the Office of Multicultural Student Success and LGBTQA Initiatives. The SAFE PLACE program invites faculty, staff, graduate assistants and resident advisers to open their office or building as a SAFE PLACE for lesbian, gay, bisexual, transgender, queer and questioning (LGBTQ) individuals and their straight-allies.

Participants provide support, a listening ear and a welcome environment by serving as a resource, an educator and an advocate for a climate that not only tolerates but embraces diversity. SAFE PLACE strives to create a community of support and progressive change emblematic of UT's commitment to the betterment of the human condition, and to celebrating diversity in all its wonderful variety. For more information, follow the hyperlink to the LGBTQA Initiatives website: LGBTQA Initiatives.

Employee Assistance Program

Through a local health partner, The University of Toledo offers comprehensive services to employees seeking help with alcohol, drugs, depression, anxiety and a broad range of life challenges. The program has helped many individuals achieve personal and professional goals and be the best employees and citizens. For more information on the Employee Assistance Program visit the following link: Employee Assistance.

Threat Management Team

419.530.3600

No one should work in a hostile environment. Chaired by the Chief Safety Officer for safety and health, The University of Toledo has established a Threat Management Team. This team

Prepared by the Division of Administration, October 1, 2011
is a thoughtful, proactive attempt to address workplace violence. The Threat Management Team:

- Provides a safe work environment for employees, students, faculty and visitors;
- Provides guidelines for a quick, reasoned and appropriate response to threats of workplace violence;
- Creates permanent solutions to incidents of workplace violence to prevent repeat incidents.

Please report any incidents of workplace violence to the UTPD and the Threat Management Team.

**Missing Students**

*University of Toledo Police Department*

419.530.2600

The University of Toledo takes the report of a missing person seriously. All missing person reports shall be reported to the UTPD. If the student is determined to be missing from a location not within the jurisdiction of the UTPD, the reporting person will be directed to file a missing person police report with the agency of jurisdiction.

Beginning each fall semester, the Office of Residence Life will request each campus housing student to designate an emergency contact person or persons to be contacted in the event the student is determined missing by law enforcement. Missing person contact information is registered confidentially and accessible only to authorized campus officials and disclosed only to law enforcement personnel in the furtherance of a missing person investigation. The dean of students or designee will attempt to notify the emergency contact person or persons no less than twenty-four (24) hours after the time the students have been determined missing by law enforcement.

To view the University’s policy on Missing Students, follow the hyperlink: [Missing Student Notification](#).

**Office of Student Affairs**

*Dean of Students Office*

419.530.2256

**Student Code of Conduct**

It is the responsibility of a university to be concerned with the overall development of its students. Intellectual development is assisted in the classroom by furnishing academic

Prepared by the Division of Administration, October 1, 2011
knowledge. It is the further responsibility of the university to be concerned with personal and social development so that it may assist students in becoming mature, responsible adults.

Establishing standards of student conduct is one of the means through which this latter responsibility is fulfilled. The emphasis in the administration of student conduct is placed upon treating behavioral problems in a manner which relates to the educational purposes of the University.

The Office of the Dean of Students is responsible for standards of student conduct and procedures for their enforcement. The standards of conduct are published as “The Student Code of Conduct,” which can be found at: Student Code of Conduct

**Student Behavior Review Committee (SBRC)**

419.530.2256

Sometimes a student may struggle with a problem which places that student or even others in harm’s way. Most often the student is in need of some type of help or assistance. The Student Behavior Review Committee (SBRC) was formed to bring University resources together to address student safety situations and get students in need the help they need.

Chaired by the vice president of Student Affairs, the SBRC consists of department heads from the UTPD, Residence Life, the Counseling Center, the Provost’s Office, Safety and Health, the Dean of Students Office and Student Judicial Affairs. The SBRC develops specific action plans and provides student intervention before a situation escalates. The SBRC has helped students suffering from eating disorders, relationship problems, medical and mental health issues, and other areas of need. The SBRC meets every other week and on an as-needed basis. If you have a situation you need to report to the SBRC, please contact the Dean of Students Office at 419.530.2256 or visit the Dean of Students website.

**Office of Residence Life**

419.530.2941

The University of Toledo has state-of-the-art living centers known as ‘residence halls.’ Safety is the first priority for staff and students living, working and learning at UT. Under the director of Residence Life, each residence hall is led by a hall director and graduate assistant. Resident advisers (RAs) provide leadership on the floors of the residence halls and serve as the first line of security. RAs train and work with the UTPD and Safety and Health on identifying and addressing a variety of issues a resident may face. All residence halls have secure and controlled entry requiring a valid Rocket ID Card.

Residence hall security is everyone’s responsibility. Students are asked to be vigilant concerning the security of the residence halls. Remember, your residence hall is your home. Never leave building doors propped open or allow an unknown person or persons to enter. All guests must register at the information desk and be escorted by residents of the building at all times. Residents must carry their Rocket ID card at all times in order to be able to enter their assigned residence hall.

Prepared by the Division of Administration, October 1, 2011
Never let anyone into your suite whom you do not know. Suite doors should always remain locked, even when you are there. Respecting the privacy and space of others is necessary. It is illegal to enter another person’s suite uninvited. Individuals who enter a room uninvited may appear to be social or lost but actually may be looking for opportunities to commit crimes. Please report any suspicious incidents immediately to the UTPD at 419.530.2600.

To safeguard and protect the campus community, any lost keys or cards should be reported immediately. Never lend them out or duplicate a key. The number one theft prevention measure is to keep individuals that do not belong in the residence halls out. The exterior doors are secure and require a valid Rocket ID Card for entry. Please report any door which is not securing properly immediately to Residence Life staff. Make sure that all guests are signed in and no unfamiliar person follows you into a building, even though the social norm is to hold the door for a person entering behind you. If an unknown person appears suspicious and waiting for someone to enter in order to gain access, alert Residence Life staff immediately or call the UTPD at 419.530.2600.

Office of Accessibility

419.530.6137

The Office of Accessibility provides support services and accommodations for individuals with disabilities. About 54 million Americans – or one out of every five – have a disability. Their contributions enrich our communities and society as they live, work and share their lives. The Office of Accessibility works closely with Residence Life and the University safety personnel to make sure persons with disabilities are safe during an emergency situation. For more information, visit the following link: Accessibility.

Student Initiatives

Student Commitment to Safety

Beyond practicing safe habits, many UT students participate in a variety of events throughout the academic year. Examples include the Silent Witness initiative, aimed at stopping domestic and intimate partner violence, and Take Back the Night, a visible way to take a stand against sexual violence, specifically violence against women.

Students have also formed campaigns around fan safety at athletic events and registration for UT’s important emergency text message system – UT Alert. Finally, students are the key contributors to important committees focused on safety, including the Safety Awareness Committee and Neighborhood Relations Committee. Do your part in making UT safer; get involved!

Prepared by the Division of Administration, October 1, 2011
**Athletic Events**

There is no experience like being in the stadium or arena when the Rockets win. UT Athletics wants you to have those experiences safely and responsibly. Never enter the field of play before, during or after a game. Post-game celebrations quickly become dangerous and have resulted in serious injuries. Celebrate in the stands and safely, whether on campus or off.

**Student Government**

419.530.4165

Student Government (SG) is the collective student voice on campus. SG voices the students’ needs and concerns to the administration and make sure that the student perspective is always heard.

The UTPD partners with Student Government on initiatives like lighting surveys, UT Alert promotion, bike-friendly initiatives and safety and education information. Working together provides all stakeholders with a sense of responsibility concerning safety on campus. Please get involved with SG and SG-sponsored safety initiatives. For more information, follow the link to the SG website: [UT SG](#)

**UT EMS**

UT Emergency Medical Service is operated by UT students holding certified EMT credentials. UT-EMS began providing quality first response medical care to Rocket fans at UT Athletic events in 2009. The organization works in conjunction with the UTPD, Office of Residence Life, and The University of Toledo Medical Center. In addition to athletic events, service was provided at the H1N1 drive through clinic, Glass City Marathon and other events. Membership is open to currently enrolled students who are certified EMTs.

**Policies for Reporting Crimes / Confidential Reporting**

**Crime Reporting**

The safety of UT campuses is everyone’s responsibility. The UTPD encourages anyone with knowledge of a crime or safety issue to report it to the UTPD. Crime reporting provides the victim with support and assistance, the police with direction and planning, and the community with important alerts and more accurate crime statistics. The motto found on all alerts is “See it, hear it, report it!”

**Confidentiality**

Ohio’s public records law (Ohio Revised Code § 149.43) does not permit the University to promise confidentiality to those who report crimes to anyone except counselors at the University Counseling Center or, under certain circumstances, to a physician or nurse at the

Prepared by the Division of Administration, October 1, 2011
Student Medical Center or a hospital. Some off-campus reports also may be legally confidential – e.g.– reports to clergy or health care professionals.

Reports that are confidential by law will not be reported to The University for inclusion in the annual crime statistics report. Because of the requirements of public records laws, and confidentiality, the University of Toledo does not have a policy that permits confidential reporting of crimes to these individuals for inclusion in the annual crime statistics report.

**Anonymous Reporting**

The UTPD has an anonymous reporting tool on the UTPD website. Members of the campus community who wish to report crimes anonymously are encouraged to do so through the web tool. The anonymous reporting tool and web location are a part of all Timely Warning alerts and can be found at the following link: Anonymous Reporting

**False Reporting**

False reporting to a police department is a criminal offense and a very serious matter. False reports unnecessarily create alarm in the community and direct police resources in inefficient ways, costing untold man hours. For these reasons, the UTPD pursues criminal charges in any verified case of false reporting. Never falsely report a crime or incident to a police department. Contact the UTPD if you believe an erroneous report has been provided to a police or a University official. Please remember, missing or lost property is not stolen property. Report honestly and responsibly.

**Annual Security Reports**

**Preparing Annual Reports**

Included in the annual crime statistics report are crimes that are reported to the following individuals or offices, including but not limited to:

**The University of Toledo Campuses**

- The University of Toledo Police
- Toledo Police Department
- Lucas County Sheriff
- Sylvania Township Department
- Oregon Police Department
- Ottawa Hills Police Department
- Office of Student Affairs / Dean of Students
- Office of Student Judicial Affairs
- Office of Academic Affairs
- Office of Human Resources
- University of Toledo Medical Center

Prepared by the Division of Administration, October 1, 2011
Advisors to Recognized Student Organizations
Athletics and Coaches
Office of Residence Life

The University of Toledo’s Annual Security Report is the result of the efforts of many people on campus. Each year, the offices and individuals listed above provide information for inclusion in the annual report. No formal police report is required for a crime to be included in the statistics. Every effort is taken to ensure that all persons required to report do so, and that statistics are as accurate and complete as possible. Information included in the annual report is reviewed for accuracy, completeness and readability.

If you have questions or concerns regarding any of the statistics and information in this report, please contact the UTPD at 419.530.2600.

**Annual Security Report Copies**

Copies of the Annual Security Report may be printed in PDF format from the UTPD website, police.utoledo.edu, or requested from the following office:

The University of Toledo Police Department
Crime Statistics & Records
2801 West Bancroft Street – MS 207
Toledo, Ohio 43606-3390
419.530.2599 – Telephone
419.530.4505 – Facsimile

**University of Toledo Reporting Jurisdictions**

Main Campus
Health Science Campus
Scott Park Campus

**Campuses in Other Law Enforcement Jurisdictions**

Center for Visual Arts
Lake Erie Research Center
Stranahan Arboretum

**City of Toledo District Sectors and Crime Information**

Toledo Police District Sectors
Metro Toledo Crime Map (a service of the Toledo Blade)

Prepared by the Division of Administration, October 1, 2011
Department of Education Clery Act Definitions

On-Campus

Any building or property owned or controlled by The University of Toledo within the same reasonably contiguous geographic area and used by the University in direct support of, or in a manner related to, the University’s educational purposes, including residence halls; and

Any building or property that is within or reasonably contiguous to the area identified in the above paragraph that is owned by The University of Toledo but controlled by another person, frequently used by students, that supports institutional purposes.

On-Campus Student Housing (Residence Halls)

Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus.

Non-Campus

Any building or property owned or controlled by a student organization that is officially recognized by The University of Toledo; or

Any building or property owned or controlled by The University of Toledo that is used in direct support of, or in relation to, the University’s educational purposes, frequently used by students and is not within the same reasonably contiguous geographic area of the University.

Public Property

All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from campus.

Murder/Non-Negligent Manslaughter

The willful (non-negligent) killing of one human being by another. NOTE: Deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths, and justifiable homicides are excluded.

Negligent Manslaughter

The killing of another person through gross negligence.

Robbery

The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Prepared by the Division of Administration, October 1, 2011
Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

Burglary

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: Unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft

The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned – including “joy riding.”)

Arson

The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.

Weapon Law Violations

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: Manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

Drug Abuse Violations

Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: Opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Liquor Law Violations

The violation of laws or ordinance prohibiting: The manufacturer, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a

Prepared by the Division of Administration, October 1, 2011
vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition).

**Hate Offenses**

Criminal offenses that manifest evidence of prejudice based on race, religion, sexual orientation, gender, disability, or ethnicity are reported as Hate Crimes prescribed by the Hate Crimes Statistics Act (28U.S.C.534).

**Larceny**

The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

**Vandalism**

To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by law.

**Intimidation**

To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Simple Assault**

An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

**Campus Security Authority**

The University of Toledo Police Department is the primary department that accepts information about criminal activity. Some crime, however, is not reported to the police and instead is provided to other employees who have significant responsibility for student and campus activities called a “Campus Security Authority.”

An example of someone considered a Campus Security Authority includes, but not limited to, student housing, student discipline, and campus judicial proceedings.” The UTPD sends a yearly communication to all Deans, Directors and Department Heads discussing the responsibility of anyone meeting the definition of a Campus Security Authority.

Prepared by the Division of Administration, October 1, 2011
Notes

a. Public Property statistics include police reports taken from other municipalities and Toledo Police that are adjacent to the University's campuses, including: The City of Toledo, Lucas County, Sylvania Township, The City of Oregon, and the Village of Ottawa Hills. Every effort has been made to comply with the definitions contained in the Handbook for Campus Crime Reporting, however Public Property statistics provided by municipalities are not independently verified by the University, and may include reports of crimes that occurred in private residences or businesses or in other non-campus locations.

b. Municipal police departments provide statistics for Public Property and Non-Campus according to F.B.I. Uniform Crime Reporting (U.C.R.) requirements. Sex Offenses have been re-categorized pursuant to the Uniform Crime Reporting National Incident Based Reporting System (NIBRS), as required by the Campus Security Act.

c. The F.B.I. defines forcible sex offenses as rape and attempt, forcible fondling, forcible sodomy and sexual assault with an object. Non-forcible sex offense is defined as incest and statutory rape.

d. Hate crimes are crimes that manifest evidence that the victim was intentionally selected because of the victim's actual or perceived race, religion, sexual orientation, gender, ethnicity or disability. Reportable hate crimes include the offenses of Aggravated Assault, Arson, Burglary, Manslaughter-Negligent, Murder and Non-Negligent Manslaughter, Motor Vehicle Theft, Robbery, Forcible Sex Offenses, Non-Forcible Sex Offenses, and other hate crimes involving bodily injury. Effective in 2009, reportable hate crimes include all of the offenses listed above, as well as Larceny-Theft, and Simple Assault.

e. Public property statistics, if any, for alcohol arrests provided by other law enforcement agencies may also include statistics for driving while intoxicated (which is not a reportable offense in accordance with the Department of Education guidelines).

f. Campus, Non-Campus and Public Property statistics are provided by local municipalities, and these statistics reflect the most current data provided to the University. To the extent any of the crime statistics differ from previous reports, the figures in this years report reflect the most current data provided to the University.

g. Some reporting jurisdictions are unable to provide the statistics broken down specific to the Clery Act geographic areas.

h. Some reporting jurisdictions may fail to respond to requests from the University for applicable statistical information.

Prepared by the Division of Administration, October 1, 2011
Crime Statistics

The UTPD assembles Crime Logs in an effort to provide the campus community with general information as it relates to crime reported on and about The University of Toledo campuses. Because the UTPD takes reports of non-criminal incidents as well, two separate Crime Logs are created and can be found on the UTPD website:

Daily Case Log

Daily Case Log - Provides a log of all incidents (both criminal and non-criminal) reported to the UTPD.

Student Right to Know Daily Case Log

Student Right To Know - Provides a log of incidents reported to the UTPD as outlined below in The Student Right to Know and Campus Security Act of 1990.

2010 Crime Statistics Chart Summary

The “Jeanne CLERY Disclosure of Campus Security Policy and the Campus Crime Statistics Act of 1998,” commonly referred to as the “CLERY Act,” requires institutions of higher education receiving federal financial aid to report specified crime statistics on college campuses and to provide other safety and crime information to members of the campus community.

The Higher Education Opportunity Act (HEOA) of 2008 made several changes to the CLERY act and is hereby incorporated as part of The University of Toledo policy. This policy was prepared as part of the University’s commitment to security and safety on campus and to meet the requirements of the Student Right to Know and Campus Security Act of 1990 (amended November 1998 and renamed the CLERY Act and further amended by the Higher Education Opportunity Act of 2008). This act requires colleges and universities to prepare, publish, and distribute to all prospective students, current students and employees information pertaining to the university’s security policies, procedures, and programs.

The University of Toledo Police Department publishes crime statistics every year. The annual report is a summation of the crime statistics for the past three years. The Crime Statistics are listed below and can also be found archived at The University of Toledo Police Web Site: Crime Statistics.

Prepared by the Division of Administration, October 1, 2011
# Classification of Offenses

## CRIMINAL: ON-CAMPUS

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<th>Classification of Offenses</th>
<th>2008</th>
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<td>c. Sex Offenses – Forcible</td>
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<td>e. Robbery</td>
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<td>f. Aggravated Assault</td>
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<td>g. Burglary</td>
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<td>h. Motor Vehicle Theft</td>
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<tr>
<td>i. Arson</td>
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<td>f. Aggravated Assault</td>
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<td>g. Burglary</td>
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<td>h. Motor Vehicle Theft</td>
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<td>i. Arson</td>
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## CRIMINAL: NON-CAMPUS

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<tr>
<td>c. Sex Offenses – Forcible</td>
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<tr>
<td>d. Sex Offenses – Non-Forcible</td>
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<td>e. Robbery</td>
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<td>f. Aggravated Assault</td>
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<td>g. Burglary</td>
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## CRIMINAL: PUBLIC PROPERTY

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<tr>
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<td>i. Arson</td>
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* Paper towels ignited in restroom facility
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<th>2009</th>
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<td>a. Murder/Non-Negligent Manslaughter</td>
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<td>k. Theft</td>
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<td>Classification of Offenses</td>
<td>2008</td>
<td>2009</td>
<td>2010</td>
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<td>HATE: PUBLIC PROPERTY</td>
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<tr>
<td>m. Destruction/Damage/Vandalism</td>
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**KEY**

**LOCATION**

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<thead>
<tr>
<th></th>
<th>Main Campus – 2801 West Bancroft Street – Toledo, Ohio 43606</th>
</tr>
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<tbody>
<tr>
<td>MC</td>
<td>Health Science Campus – 3000 Arlington Avenue – Toledo, Ohio 43614</td>
</tr>
<tr>
<td>HSC</td>
<td>Scott Park Campus – 2200 Nebraska Avenue – Toledo, Ohio 43607</td>
</tr>
</tbody>
</table>

**DEFINITIONS**

**On-Campus**

1. Any building or property owned or controlled by the University of Toledo within the same reasonably contiguous geographic area and used by The University in direct support of, or in a manner related to, the University's educational purposes, including residence halls; and
2. Any building or property that is within or reasonably contiguous to the area identified in the above paragraph that is owned by The University of Toledo but controlled by another person, frequently used by students, that supports institutional purposes.

**Non-Campus**

1. Any building or property owned or controlled by a student organization that is officially recognized by The University of Toledo; or
2. Any building or property owned or controlled by The University of Toledo that is used in direct support of, or in relation to, the University's educational purposes, frequently used by students and is not within the same reasonably contiguous geographic area of the University.

**Public Property**

1. All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from campus.

**Hate Offenses**

1. Criminal offenses that manifest evidence of prejudice based on race, religion, sexual orientation, gender, disability, or ethnicity are reported as Hate Crimes prescribed by the Hate Crime Statistics Act (28U.S.C.534)
<table>
<thead>
<tr>
<th>Crimes Reported to UTPD MAIN CAMPUS</th>
<th>2008</th>
<th>2009</th>
<th>2010</th>
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<tbody>
<tr>
<td></td>
<td>On Campus</td>
<td>Residence Halls</td>
<td>Non-Campus</td>
</tr>
<tr>
<td><strong>ARRESTS</strong></td>
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<tr>
<td>Alcohol Law Violations</td>
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<td>Weapon Law Violations</td>
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<td><strong>JUDICIAL REFERRALS</strong></td>
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<tr>
<td>Alcohol Law Violations</td>
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<thead>
<tr>
<th>Crimes Reported to UTPD HEALTH SCIENCE</th>
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<th>2009</th>
<th>2010</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>On Campus</td>
<td>Residence Halls</td>
<td>Non-Campus</td>
</tr>
<tr>
<td><strong>ARRESTS</strong></td>
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<tr>
<td>Alcohol Law Violations</td>
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<tr>
<td>Drug Law Violations</td>
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<td>Weapon Law Violations</td>
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</table>
### Crimes Reported to UTPD

<table>
<thead>
<tr>
<th>SCOTT PARK</th>
<th>2008</th>
<th>2009</th>
<th>2010</th>
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</thead>
<tbody>
<tr>
<td>On Campus</td>
<td>Residence Halls</td>
<td>Non-Campus</td>
<td>Public Property</td>
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<td>Alcohol Law Violations</td>
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<td>Drug Law Violations</td>
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### JUDICIAL REFERRALS

<table>
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<th>2008</th>
<th>2009</th>
<th>2010</th>
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<td>Residence Halls</td>
<td>Non-Campus</td>
<td>Public Property</td>
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<tr>
<td>Weapon Law Violations</td>
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</table>

### ARRESTS

#### Alcohol Law Violations
- 2008: 0
- 2009: 0
- 2010: 0

#### Drug Law Violations
- 2008: 1
- 2009: 0
- 2010: 0

#### Weapon Law Violations
- 2008: 0
- 2009: 0
- 2010: 0

### JUDICIAL REFERRALS

#### Alcohol Law Violations
- 2008: 0
- 2009: 0
- 2010: 0

#### Drug Law Violations
- 2008: 0
- 2009: 0
- 2010: 0

#### Weapon Law Violations
- 2008: 0
- 2009: 0
- 2010: 0

*No report from listed Law Enforcement Agency for listed Year*
Note: The above statistics are requested by The University of Toledo Police Department from each of the above listed law enforcement agencies. The UTPD is required to request these statistics; however, the respective law enforcement agency is not required to provide these statistics. Results listed above are based on responses, if any, from the listed law enforcement agencies. Listed below are the campuses each agency encompasses in their geographical area of jurisdiction:

<table>
<thead>
<tr>
<th>Law Enforcement Agency</th>
<th>Campuses Encompassed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Toledo Police (TPD)</td>
<td>Main Campus / Health Science Campus / Scott Park Campus / Center for Visual Arts</td>
</tr>
<tr>
<td>Lucas County Sheriff's Office (LCSO)</td>
<td>All Campuses situated in Lucas County</td>
</tr>
<tr>
<td>Sylvania Township Police (STPD)</td>
<td>Stranahan Arboretum</td>
</tr>
<tr>
<td>Oregon Police (OPD)</td>
<td>Lake Erie Research Center</td>
</tr>
<tr>
<td>Ottawa Hills Police (OHPD)</td>
<td>Main Campus</td>
</tr>
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- **Public Property**
  1. All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from campus.

- **Alcohol Law Violations**
  1. The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.

- **Drug Law Violations**
  1. All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from campus.

- **Weapon Law Violations**
  1. The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: Manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.
The University of Toledo

Annual Fire Safety Report

2010

Prepared by the Division of Administration, October 1, 2011
Outline of Contents

Introduction............................................................................................................................
Office of Safety and Health...................................................................................................
Life Safety / Fire Safety.........................................................................................................
Fire Safety and Reporting......................................................................................................
  Other fire safety contact information
  Fire alarm activation: What to do
  R.A.C.E.
  P.A.S.S.
  Fire extinguisher selection
  Fire escape procedures
  Portable space heaters and halogen floor lamps
  The University of Toledo procedures and plans
Fire Safety Tips and Information..........................................................................................
Higher Education Opportunity Act Definitions.................................................................
  Cause of fire
  Fire
  Fire drill
  Fire log
  Fire-related death
  Fire-related injury
  Fire safety system
  Fire statistics
  Value of property damage
Fire Causation Definitions....................................................................................................
  Incendiary
  Accidental
  Natural
  Undetermined
2010 Fire Safety Statistics....................................................................................................

Prepared by the Division of Administration, October 1, 2011
Introduction

This Fire Safety Report is published annually in accordance with requirements established by the Higher Education Opportunity Act. Under these provisions, The University of Toledo will provide information with respect to campus fire safety practices and standards, including statistics regarding the following: Fire incidents in student housing; a description of fire safety systems in student housing; the number of mandatory fire drills in student housing; and information about our fire safety policies and training programs.

Office of Safety and Health

419.530.3600

Some activities and research that occurs on university campuses can involve hazardous and dangerous materials. Therefore, training, monitoring and other safeguards need to be in place. The Safety and Health Department works hard to make our campuses safer by developing, implementing and monitoring programs of environmental and occupational safety. The goal is to reduce or eliminate injuries due to preventable accidents and other hazards. The Safety and Health Department is also very involved in emergency planning and exercises.

The Safety and Health Department Safety and Health is located in Mulford Library, Room 011 on Health Science Campus and in Transportation Center, Rooms 1200 A-D on the Main Campus.

Life Safety / Fire Safety

419.530.3607

The University of Toledo Fire and Life Safety Program operates out of the Facilities and Construction Department. There are three full-time life safety technicians within the department. The life safety technicians ensure that all fire code violations are corrected in a timely manner. They maintain all suppression systems throughout the University. These include: fire pumps, fire extinguishers, chemical suppression hoods, halon or inergen systems and sprinkler systems.

They also oversee the work of outside contractors that modify or repair University fire systems. In addition, life safety technicians maintain the University fire detection systems to code. These include: Fire alarms, smoke detectors, pull stations, horns and strobes. They also adjust time settings campus-wide for the University's automatic electric clocks (from daylight savings to eastern standard and back) and make repairs to the clocks as necessary.

For more information about Fire and Life Safety at the University, call 419.530.3607 or visit: http://www.utoledo.edu/depts/safety/Life_Fire_Safety.html.

Prepared by the Division of Administration, October 1, 2011
Fire Safety and Reporting

All fires are to be immediately reported to the UTPD at 419.530.2600

Residence Life staff receive annual intensive training in the areas of life safety and fire safety through the Department of Safety and Health. Advance plans are in place to accommodate students with special needs.

The training includes hands-on training involving the operation of fire extinguishers and extinguishing actual fires. Each residence hall is equipped with a fire suppression system, and four full-scale fire drills are conducted annually.

Other fire safety contact information

Toledo Fire and Rescue
9-1-1
419.936.3551 (non-emergency)
Toledo Fire and Rescue Department

State of Ohio – Division of the State Fire Marshal
614.645.8308 (non-emergency)
State Fire Marshal

Fire alarm activation: What to do

When the fire alarm is activated, all residents and guests must immediately leave the building using the nearest stairs and exits. Do not use the elevators. Follow the directions of the residence hall staff, police or fire department personnel. Rooms may be checked in order to confirm evacuation of all occupants.

Anyone who intentionally activates the fire alarm system when there is no fire is subject to prosecution through the criminal court system and/or disciplinary action through the University judicial system. The expected sanction for such a violation is suspension from the University for a minimum of one semester and numeration of costs incurred.

Anyone who tampers with fire safety equipment or removes it from its proper location, other than for proper use, is subject to disciplinary action. The minimum University sanction for a first time violation is a $50 fine and may result in termination of the resident’s housing contract.

Prepared by the Division of Administration, October 1, 2011
R.A.C.E.

If you are involved in a fire, remember the R.A.C.E. acronym to help you respond safely and correctly:

**R** = **RESCUE** anyone in immediate danger from the fire, if it does not endanger your life.

**A** = **ALARM** sound the alarm by calling “2600” (on-campus locations only) and activating a pull station alarm box.

**C** = **CONFINE** the fire by closing all doors and windows.

**E** = **EXTINGUISH** the fire with a fire extinguisher, or **EVACUATE** the area if the fire is too large for a fire extinguisher.

**Proper use of fire extinguishers (P.A.S.S.)**

To use fire extinguishers correctly, remember the P.A.S.S. acronym:

**P** = **PULL** the pin on the fire extinguisher.

**A** = **AIM** the extinguisher nozzle at the base of the fire.

**S** = **SQUEEZE** or press the handle.

**S** = **SWEEP** from side to side until the fire appears to be out.

**Fire extinguisher selection**

Virtually all fires are small at first and might easily be contained if the correct type of extinguisher is readily available and properly used. Use the information provided in the Fire Extinguisher Selection guide to ensure that the type of extinguisher you choose is appropriate for the area and materials you are trying to protect. For more information, click the following link: [Fire Extinguisher Selection](#).

**Fire escape procedures**

Familiarize yourself with proper Fire Escape Procedures and, in the event of a fire, you will be prepared to respond quickly and correctly. For more information, click the following link: [Fire Safety Tips and Information](#).

**Portable space heaters and halogen floor lamps**

There are special warnings and rules regarding the safe use of portable space heaters and the University’s policy on prohibiting the use of halogen floor lamps in campus buildings. Click the following link for more information: [Portable Space Heaters and Halogen Floor Lamps](#).
University of Toledo Procedures and Plans

Click on the links below to review the various procedures related to campus safety and security:

- Emergency Preparedness
- Safety
- Life Safety
- Security Management
- Hazardous Materials

Fire Safety Tips and Information

For fire statistics; emergency preparedness; survival tips; pre-planning strategies; on-campus & off-campus emergency phone numbers; and more information, click the following link: Fire Safety Tips and Information.

Higher Education Opportunity Act Definitions

Cause of Fire:

Cause of fire is the factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature (34 C.F.R. 668.49 (a)).

Fire:

A fire is any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner (34 C.F.R. 668.49 (a)).

Fire Drill:

A fire drill is a supervised practice of a mandatory evacuation of a building for a fire (34 C.F.R. 668.49 (a)).

Fire Log:

(1) An institution that maintains on-campus student housing facilities must maintain a written, easily understood fire log that records, by the date that the fire was reported, any fire that occurred in an on-campus student housing facility. This log must include the nature, date, time, and general location of each fire. (2) An institution must make an entry or an addition to an entry to the log within two business days, as defined under §668.46(a), of the receipt of the information. (3) An institution must make the fire log for the most recent 60-
day period open to public inspection during normal business hours. The institution must make any portion of the log older than 60 days available within two business days of a request for public inspection. (4) An institution must make an annual report to the campus community on the fires recorded in the fire log. This requirement may be satisfied by the annual fire safety report described in paragraph (b) of this section (34 C.F.R. 668.49 (d)).

**Fire–related death:**

A fire-related death is any instance in which a person — (1) is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or (2) dies within one year of injuries sustained as a result of the fire.

**Fire–related injury:**

Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term “person” may include students, employees, visitors, firefighters, or any other individuals.

**Fire safety system:**

Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This may include sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of a fire.

**Fire statistics:**

(1) An institution must report statistics for each on-campus student housing facility, for the three most recent calendar years for which data are available, concerning — (i) the number of fires and the causes of each fire; (ii) the number of persons who received fire-related injuries that resulted in treatment at a medical facility, including at an on-campus health center; (iii) the number of deaths related to a fire; and (iv) the value of property damage caused by a fire. (2) An institution is required to submit a copy of the fire statistics in paragraph (c) (1) of this section to the secretary on an annual basis (34 C.F.R. 668.49 (c)).

**Value of property damage:**

The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption (34 C.F.R. 668.49 (a)).

Prepared by the Division of Administration, October 1, 2011
Fire Causation Definitions

**Incendiary:**
Intentional

**Accidental:**
Unintentional

**Natural:**
Act of nature

**Undetermined:**
The cause is undetermined after investigation

2010 Fire Safety Statistics Chart

This chart is published annually in accordance with requirements established by the Higher Education Opportunity Act. The statistics are listed below and can also be found archived at The University of Toledo Police website: [Fire Log](#).

Prepared by the Division of Administration, October 1, 2011
## UNIVERSITY OF TOLEDO – FIRE STATISTICS REPORT

### FIRES – RESIDENCE HALL SUMMARY

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic House</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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</tr>
<tr>
<td>Carter Hall</td>
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<td>0</td>
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<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Crossings</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Dowd, Nash, White</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Horton International House</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>MacKinnon Hall</td>
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<td>0</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>McComas Village</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Ottawa House (East)</td>
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</tr>
<tr>
<td>Ottawa House (West)</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Parks Tower</td>
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<td>0</td>
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<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

### CALENDAR YEAR: 2010

<table>
<thead>
<tr>
<th>FACILITY</th>
<th>Date</th>
<th>Time</th>
<th>Nature</th>
<th>Cause</th>
<th>Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ottawa House West</td>
<td>01/18/2010</td>
<td>10:25 PM</td>
<td>Electrical (Electric Blanket Malfunction)</td>
<td>Accidental</td>
<td>*</td>
</tr>
<tr>
<td>Carter Hall West</td>
<td>12/10/2010</td>
<td>05:28 AM</td>
<td>Paper towels ignited in restroom</td>
<td>Incendiary</td>
<td>0</td>
</tr>
</tbody>
</table>

* No Loss Reported

### FIRE ALARM & SUPPRESSION SYSTEMS

<table>
<thead>
<tr>
<th>FACILITY</th>
<th>Fire Alarm System</th>
<th>Fire Suppression System</th>
<th>Number of Fire Drills</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic House</td>
<td>Yes</td>
<td>Partial</td>
<td>4</td>
</tr>
<tr>
<td>Carter Hall</td>
<td>Yes</td>
<td>No</td>
<td>4</td>
</tr>
<tr>
<td>Crossings</td>
<td>Yes</td>
<td>Yes</td>
<td>4</td>
</tr>
<tr>
<td>Dowd, Nash, White</td>
<td>Yes</td>
<td>No</td>
<td>4</td>
</tr>
<tr>
<td>Horton International House</td>
<td>Yes</td>
<td>Yes</td>
<td>4</td>
</tr>
<tr>
<td>MacKinnon Hall</td>
<td>Yes</td>
<td>Yes</td>
<td>4</td>
</tr>
<tr>
<td>McComas Village</td>
<td>Yes</td>
<td>Partial</td>
<td>4</td>
</tr>
<tr>
<td>Ottawa House (East)</td>
<td>Yes</td>
<td>Yes</td>
<td>4</td>
</tr>
<tr>
<td>Ottawa House (West)</td>
<td>Yes</td>
<td>Yes</td>
<td>4</td>
</tr>
<tr>
<td>Parks Tower</td>
<td>Yes</td>
<td>Yes</td>
<td>4</td>
</tr>
</tbody>
</table>

* All Residence Halls are equipped with a Simplex 4100 alarm system with strobe warning lights

### DEFINITIONS

- **Incendiary**: Intentional
- **Accidental**: Unintentional
- **Natural**: Act of Nature
- **Undetermined**: Cause undetermined after investigation