This report is provided as part of The University of Toledo’s commitment to safety and security on all campuses and satisfies the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, formerly known as the Federal Crime Awareness and Campus Security Act of 1990.
Outline of Contents

FIRE SAFETY REPORT

Life Safety / Fire Safety
Fire Safety and Reporting
Fire Safety Tips and Information
Higher Education Opportunity Act Definitions
Fire Causation Definitions
Fire Safety Statistics and Information
Fire Safety Statistics Chart
The University of Toledo Fire and Life Safety Program operates out of the Facilities Maintenance and Construction department. Within this department there are six full-time State Certified Fire and Life safety technicians that are assigned to various buildings across the campuses of the University of Toledo. The life safety technicians ensure that all fire code violations are corrected in a timely manner. They maintain all suppression systems throughout the University campus. These include: fire pumps, fire extinguishers, chemical suppression hoods, halon or inergen systems and sprinkler systems.

They also oversee the work of any outside contractors that modify or repair University fire systems. In addition, the life safety technicians maintain all the University’s fire detection systems to code. These include: fire alarms, smoke detectors, pull stations, horns and strobes and also adjust the time settings campus wide for all of the University’s automatic electric clocks (from daylight savings to eastern standard and back) and make any repairs to the clocks as necessary.

The Fire and Life Safety Technicians with assistance from Environmental Health and Radiation Safety staff provide review of fire protection engineering plans along with capital projects. The fire and life safety techs also perform acceptance tests of new fire protection systems to allow for occupation of new built and renovated spaces.

Code compliance consultation also is a major function of life and fire safety staff and they are constantly serving as a liaison with local, state and federal regulatory agencies. Additionally, the Fire and Life Safety Technicians are responsible for the continued operation of proprietary fire alarm monitoring stations across our campuses. The Fire Safety Inspection Program is a joint effort between the Fire and Life Safety Technicians University Police, and the Safety and Health Staff members. These inspections consist of regular inspections of existing buildings conducted with the local and state fire authorities and by UT staff members. These are in the form of routine inspections and fire watches when fire systems may be impaired.

Environmental Health and Radiation Safety staff works with the state fire marshal and industrial commission to pre-inspect tents at all home football games and special events. In addition, staff from Environmental Health and Radiation Safety attend all home games and monitor all special event location for fire and life safety.

For more information about Fire and Life Safety at the University call 419-530-3607 or visit their web site: http://www.utoledo.edu/depts/safety/Life_Fire_Safety.html.
Fire Safety and Reporting

Report all fires immediately to the University of Toledo Police Department:

Emergency: 419.530.2600

Residence Life staff receive annual intensive training in the areas of Life Safety and Fire Safety through the Office of Environmental Health and Radiation Safety. Plans are in place in advance to accommodate students with special needs. The training includes the operation of fire extinguishers. Each residence hall is equipped with fire suppression system and four full scale fire drills are conducted annually in each residence hall.

Other Fire Safety Contact Information:
Toledo Fire and Rescue
9-1-1
419.936.3551 (Non-Emergency)
Web Site: Toledo Fire and Rescue Department
UT Student Off Campus Housing Fire Inspection Online Request: Off Campus Fire Inspection Request Form

State of Ohio – Division of the State Fire Marshal
614.645.8308 (Non-Emergency)
Web Site: State Fire Marshal

Fire Alarm Activation: What to Do

When the fire alarm is activated, all residents and guests must immediately leave the building using the nearest stairs and exits. Do not use the elevators. Follow the directions of the residence hall staff, police, safety and health, or fire department personnel. Rooms may be checked in order to confirm evacuation of all occupants.

Anyone who intentionally activates the fire alarm system when there is no fire is subject to prosecution through the criminal court system and/or disciplinary action through the University judicial system. The expected sanction for such a violation is suspension from the University for a minimum of one semester and remuneration of costs incurred.

Anyone who tampers with fire safety equipment or removes it from its proper location, other than for proper use, is subject to disciplinary action. The minimum University sanction for a first time violation is a $50 fine and may result in termination of the resident’s housing contract. An example of the Fire Evacuation Sheet is contained on the following page.
Fire Safety and Reporting

2014 Residence Hall Evacuation Summaries

<table>
<thead>
<tr>
<th>Residence Hall</th>
<th>Occupancy (AVG)</th>
<th>Total Evacuation Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Honors House</td>
<td>350</td>
<td>3.75 Minutes</td>
</tr>
<tr>
<td>Carter Hall</td>
<td>500</td>
<td>5.25 Minutes</td>
</tr>
<tr>
<td>Horton International House</td>
<td>350</td>
<td>5.00 Minutes</td>
</tr>
<tr>
<td>MacKinnon Hall</td>
<td>50</td>
<td>3.5 Minutes</td>
</tr>
<tr>
<td>McComas Village</td>
<td>320</td>
<td>5.5 Minutes</td>
</tr>
<tr>
<td>Ottawa House</td>
<td>550</td>
<td>6.0 Minutes</td>
</tr>
<tr>
<td>Parks Tower</td>
<td>650</td>
<td>7.0 Minutes</td>
</tr>
<tr>
<td>President’s Hall</td>
<td>680</td>
<td>5.0 Minutes</td>
</tr>
<tr>
<td>Scott/Tucker Hall</td>
<td>20</td>
<td>6.0 Minutes</td>
</tr>
</tbody>
</table>

**REPORT INTENTIONAL FIRES & FALSE ALARMS !**

Rewards up to $5,000 are offered for information leading to the identification of person(s) responsible for arson.

Ohio Blue Ribbon Arson Committee

The Blue Ribbon Arson Committee (BRAC) was developed in 1973 to assist investigators in the state of Ohio. In 1978, BRAC started Reward Fund which offers financial incentives for information that leads to convictions involving the crime of ARSON. For more information on the BRAC click on the following link: [www.ohioarsonreward.com](http://www.ohioarsonreward.com).

 Toledo Fire Department on the Main Campus
Fire Safety and Reporting

R.A.C.E.
If you are involved in a fire, remember R.A.C.E. acronym to help you respond safely and correctly:

R = RESCUE
anyone in immediate danger from the fire, if it does not endanger your life
A = ALARM
sound the alarm by calling “2600” (on-campus locations only) and activating a pull station alarm box
C = CONFINE
the fire by closing all doors and windows
E = EXTINGUISH
the fire with a fire extinguisher, or EVACUATE the area if the fire is too large for a fire extinguisher

Proper Use of Fire Extinguishers (P.A.S.S.)
To use fire extinguishers correctly, remember the P.A.S.S. acronym:

P = PULL
the pin on the fire extinguisher
A = AIM
the extinguisher nozzle at the base of the fire
S = SQUEEZE
or press the handle
S = SWEEP
from side to side until the fire appears to be out

Fire Extinguisher Selection
Virtually all fires are small at first and might easily be contained if the correct type of extinguisher is readily available and properly used. Use the information provided in the Fire Extinguisher Selection guide to insure that the type of extinguisher you choose is appropriate for the area and materials you are trying to protect.

The University of Toledo maintains over 6,500 individual fire extinguishers and fire suppression systems across its campuses. Click the following link for more information: Fire Extinguisher Selection.

Fire Escape Procedures
What you should and should not do when trying to escape from a fire. Familiarize yourself with the proper Fire Escape Procedures and in the event of a fire you will be prepared to respond quickly and correctly. Click the following link for more information: Fire Escape Procedures.

UTPD and Toledo Fire Department Responding to a Fire Alarm on the Main Campus
Fire Safety and Reporting

Student and Employee Guide to Portable Fire Extinguishers

When to Fight a Fire ...

Fight the fire only if all of the following are true:

- Everyone has left or is leaving the building
- The Fire Department or Campus Police is being called
- The fire is small and confined to the immediate area where it started (waste basket, cushion, small appliance, etc.)
- You can fight the fire with your back to a safe escape route
- Your extinguisher is rated for the type of fire you are fighting
- You know you can effectively operate a fire extinguisher

Remember ...

A portable fire extinguisher can put out a small fire or contain it until the Fire Department arrives. Portable fire extinguishers are not designed to fight a large or spreading fire. Even against small fires they are useful only under the right conditions.

- An extinguisher must be large enough for the fire at hand. It must be fully charged and in working order
- The operator must know how to use the extinguisher quickly without taking time to read the directions

When NOT to Fight a Fire ...

There are times when you should not fight a fire with a portable extinguisher:
- If the fire is spreading beyond the immediate area where it started, or is already a larger fire
- If the fire could block your escape route
- If you are unsure of how to properly operate the extinguisher
- If you are in doubt whether the extinguisher is proper for the type of fire at hand

If any one of these conditions is true, leave immediately. Close off the area and leave the fire to the Fire Department.

Protect Yourself at All Times ...

- Stay low to the ground and position yourself between six and eight feet away from the fire
- Avoid breathing the heat-ed smoke and fumes or the extinguishing agent
- If the fire starts to spread or threatens your escape route, get out immediately
- Make it a point to notice the locations of the fire extinguishers in your area
- Pick up a fire extinguisher in a non-emergency situation, look at it, know its weight, and know the type of fire it will extinguish

Toledo Fire Department Responding to a Fire Alarm on the Main Campus
Fire Safety and Reporting

Portable Space Heaters and Halogen Floor Lamps

Special warnings and rules regarding the safe use of portable space heaters and the University’s policy on prohibiting the use of halogen floor lamps in campus buildings are as follows. Click the following link for more information: [Portable Space Heaters and Halogen Floor Lamps](#).

The University of Toledo Procedures and Plans

Click on the links below to review the various procedures related to campus safety and security:

1. [Emergency Preparedness](#)
2. Safety
3. Life Safety
4. Security Management
5. Hazardous Materials

Fire Safety Tips and Information

Fire statistics; emergency preparedness; survival tips; pre-planning strategies; on-campus & off-campus emergency phone numbers; and more information click the following link: [Fire Safety Tips and Information](#).

Higher Education Opportunity Act Definitions

Cause of Fire:

The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature (34 C.F.R. 668.49 (a)).

Fire:

Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner (34 C.F.R. 668.49 (a)).

Fire Drill:

A supervised practice of a mandatory evacuation of a building for a fire (34 C.F.R. 668.49 (a)).
Higher Education Opportunity Act Definitions

Fire Log:

(1) An institution that maintains on-campus student housing facilities must maintain a written, easily understood fire log that records, by the date that the fire was reported, any fire that occurred in an on campus student housing facility. This log must include the nature, date, time, and general location of each fire. (2) An institution must make an entry or an addition to an entry to the log within two business days, as defined under §668.46(a), of the receipt of the information. (3) An institution must make the fire log for the most recent 60-day period open to public inspection during normal business hours. The institution must make any portion of the log older than 60 days available within two business days of a request for public inspection. (4) An institution must make an annual report to the campus community on the fires recorded in the fire log. This requirement may be satisfied by the annual fire safety report described in paragraph (b) of this section (34 C.F.R. 668.49 (d)).

Fire–Related Death:

Any instance in which a person— (1) Is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or (2) Dies within one year of injuries sustained as a result of the fire (34 C.F.R. 668.49 (a)).

Fire–Related Injury:

Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term “person” may include students, employees, visitors, firefighters, or any other individuals.

Fire Safety System:

Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This may include sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of a fire (34 C.F.R. 668.49 (a)).

Fire Statistics:

(1) An institution must report statistics for each on-campus student housing facility, for the three most recent calendar years for which data are available, concerning— (i) The number of fires and the cause of each fire; (ii) The number of persons who received fire-related injuries that resulted in treatment at a medical facility, including at an on-campus health center; (iii) The number of deaths related to a fire; and (iv) The value of property damage caused by a fire. (2) An institution is required to submit a copy of the fire statistics in paragraph (c) (1) of this section to the Secretary on an annual basis (34 C.F.R. 668.49 (c)).

Value of Property Damage:

The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption (34 C.F.R. 668.49 (a)).
Fire Causation Definitions

**Incendiary:**
Intentional

**Accidental:**
Unintentional

**Natural:**
Act of Nature

**Undetermined:**
Cause undetermined after investigation

Fire Safety Statistics and Information

This chart is published annually in accordance with requirements established by the Higher Education Opportunity Act. The Statistics are listed below and can also be found archived at The University of Toledo Police Web Site: [Fire Log](#)
## MAIN CAMPUS FIRE STATISTICS

### RESIDENCE HALL SUMMARY

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Honors House</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Carter Hall</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Presidents Hall</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Dowd, Nash, White (Offline)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Horton International House</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>MacKinnon Hall</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>McComas Village</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Ottawa House – East</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Ottawa House – West</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Parks Tower</td>
<td>0</td>
<td>2</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>0</td>
<td>2</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

### 2014 FIRES – RESIDENCE HALL BREAKDOWN

<table>
<thead>
<tr>
<th>Facility</th>
<th>Date</th>
<th>Time</th>
<th>Nature</th>
<th>Cause</th>
<th>Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parks Tower</td>
<td>10/15/2013</td>
<td>8:14 PM</td>
<td>Paper decorations ignited on room door</td>
<td>Incendiary</td>
<td>Not Reported</td>
</tr>
<tr>
<td>Parks Tower</td>
<td>10/23/2013</td>
<td>8:53 PM</td>
<td>Paper decorations ignited on room door</td>
<td>Incendiary</td>
<td>Not Reported</td>
</tr>
<tr>
<td><strong>TOTAL REPORTED LOSS(s)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Not Reported</td>
</tr>
</tbody>
</table>

### 2013 FIRES – RESIDENCE HALL BREAKDOWN

<table>
<thead>
<tr>
<th>Facility</th>
<th>Date</th>
<th>Time</th>
<th>Nature</th>
<th>Cause</th>
<th>Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Honors House</td>
<td>07/23/2012</td>
<td>11:48 PM</td>
<td>Electrical (Exit Sign Malfunction)</td>
<td>Accidental</td>
<td>Not Reported</td>
</tr>
<tr>
<td>Parks Tower</td>
<td>09/12/2012</td>
<td>07:11 AM</td>
<td>Kitchen Grease Fire</td>
<td>Accidental</td>
<td>Not Reported</td>
</tr>
<tr>
<td>Academic Honors House</td>
<td>10/12/2012</td>
<td>12:12 PM</td>
<td>Electrical (Elevator Motor Smoking)</td>
<td>Accidental</td>
<td>Not Reported</td>
</tr>
<tr>
<td><strong>TOTAL REPORTED LOSS(s)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Not Reported</td>
</tr>
</tbody>
</table>

### CAUSATION DEFINITIONS

- Incendiary: Intentional
- Accidental: Unintentional
- Natural: Act of Nature
- Undetermined: Cause undetermined after investigation

### FIRE ALARM & SUPPRESSION SYSTEMS – RESIDENCE HALL BREAKDOWN

<table>
<thead>
<tr>
<th>Facility</th>
<th>Fire Alarm System</th>
<th>Fire Suppression System</th>
<th>Number of Fire Drills</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Honors House</td>
<td>Yes</td>
<td>Partial</td>
<td>2*</td>
</tr>
<tr>
<td>Carter Hall</td>
<td>Yes</td>
<td>Yes</td>
<td>4</td>
</tr>
<tr>
<td>Presidents Hall</td>
<td>Yes</td>
<td>Yes</td>
<td>4</td>
</tr>
<tr>
<td>Dowd, Nash, White (Offline)</td>
<td>Yes</td>
<td>Yes</td>
<td>4</td>
</tr>
<tr>
<td>Horton International House</td>
<td>Yes</td>
<td>Yes</td>
<td>4</td>
</tr>
<tr>
<td>MacKinnon Hall</td>
<td>Yes</td>
<td>Yes</td>
<td>4</td>
</tr>
<tr>
<td>McComas Village</td>
<td>Yes</td>
<td>Partial</td>
<td>4</td>
</tr>
<tr>
<td>Ottawa House – East</td>
<td>Yes</td>
<td>Yes</td>
<td>4</td>
</tr>
<tr>
<td>Ottawa House – West</td>
<td>Yes</td>
<td>Yes</td>
<td>4</td>
</tr>
<tr>
<td>Parks Tower</td>
<td>Yes</td>
<td>Yes</td>
<td>4</td>
</tr>
<tr>
<td>Scott/Tucker Hall</td>
<td>Yes</td>
<td>Yes</td>
<td>2*</td>
</tr>
</tbody>
</table>

### NOTATIONS

- All Residence Halls are equipped with a Simplex 4100 alarm system with strobe warning lights
- *Academic Honors House: Only 2 drills conducted due to building renovations
- *Scott/Tucker Hall: Only 2 drills conducted – new residence hall renovation