Standard Operating Procedure

Daily readings of pump p.s.i. and temperature on all reheat and radiation systems in the patient care areas will be performed by the Central Control Operators. Daily readings in all other buildings will be performed as staffing levels permit.

Purpose

To provide and ensure proper heating flow and temperature throughout the institution.

Procedure

1. The Central Control Operator taking pressure and temperature readings will make a visual and functional check of all pumps for noise and vibration or leaking seals on each scheduled shift in patient care buildings. Readings in non-patient buildings as staffing allows.

2. All unusual noise, vibration, or conditions will be reported directly to the supervisor responsible for the equipment being monitored.

3. All unusual noise, vibrations, or conditions will be noted on the Central Control Operator's log and work order written if needed.

4. All temperature and p.s.i. will be documented as required by the Director of Energy Management.