

## GSA Graduate Research Awards for AY 2016-2017

- The purpose of the Graduate Student Association (GSA) Graduate Research Award is to provide financial support up to \$2,000.00 per recipient for costs associated with approved research projects required for the degree that are not covered by other resources. Tuition, stipend, travel, and presentation expenses are excluded.
  
  - Applications for the GSA Research Award are due by 5 p.m. on **November 18, 2016**. The link to the form is on the following web URL. You must complete the fillable form and submit additional required documents (proposal, budget, advisor letter of support). <http://www.utoledo.edu/graduate/currentstudents/gsa/>
  
  - Eligibility criteria include:
    1. UT Masters and Doctoral Students in good academic standing.
    2. Must be enrolled in a research course (Dissertation, Thesis, Scholarly Project, or Field Experience) that is part of an approved Plan of Study at UT for the Spring 2017 academic semester.
    3. Research must be approved by Major advisor (Dissertation, Thesis, Scholarly Project, or Field Experience).
    4. Applicants may not submit more than one proposal.
    5. Students may not receive more than one Graduate Research Award.
  
  - Additional important requirements and information.
    1. Funds need to be spent by June 1, 2017.
  
    2. If IRB approval is required, the IRB application must be approved by November 18, 2016 for award consideration.
  
    3. All applicants must have the completed GRAD form must be on file in COGS by November 18, 2016 or the application will not be reviewed. Graduate Research Advisory Committee Approval & Assurances (GRAD) form is found at: <http://www.utoledo.edu/graduate/currentstudents/academicprogramforms/>
  
    4. Graduate research advisor letter and award fund oversight (see application).
  
    5. For human subject research requesting funds for incentives, additional University of Toledo policies and procedures must be followed. All funds must be spent by June 1, 2017. Carry over of cash or gift cards is not allowed. Further information will be provided at the time of award.
  
    6. Please use the budget template on <http://www.utoledo.edu/graduate/currentstudents/gsa/>
- The following instructions are also found on the application form.  
<http://www.utoledo.edu/graduate/currentstudents/gsa/>
7. Questions? [COGS@utoledo.edu](mailto:COGS@utoledo.edu)

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## ***Proposal Process and Requirements:***

1. Complete application submitted by 5 p.m. on November 18, 2016.
2. Complete the online application request form (<http://www.utoledo.edu/graduate/currentstudents/gsa/>).
3. Submit the following application items by way of email attachment to The College of Graduate Studies at [COGS@utoledo.edu](mailto:COGS@utoledo.edu). No paper copies will be accepted.
  - 1500 word summary which includes the following:
    - Title
    - Purpose
    - Significance
    - Methods
    - Preliminary results if available
    - Reference section (not counted toward the word count.)

The student submitting the graduate research award proposal should keep in mind that most, if not all, of the proposal reviewers will not be conversant with the student's research discipline. For a more highly competitive application, avoid discipline-specific scientific jargon and acronyms. If the reviewers cannot understand your proposal, it will not be scored competitively.

- Submit a budget. The budget total request may be any dollar amount up to \$2000. (A sample budget template is provided on the same web page that the award application form is located. <http://www.utoledo.edu/graduate/currentstudents/gsa/>)
- A letter of support from your research advisor which includes the following. The letter must be signed and sent electronically to [COGS@utoledo.edu](mailto:COGS@utoledo.edu).
  - Student is making progress toward degree completion.
  - Student is in good academic standing.
  - The research project is approved and monitored by the research advisor.
  - The research is part of Dissertation, Thesis, Scholarly Project, or Field Experience required for degree completion.
  - The budget request is appropriate.
  - The research advisor is willing and able to provide oversight of the expenditure of the awarded funds.

**END OF DOCUMENT**