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The University of Toledo

Finding Aid

➤David's House Compassion◀
MSS-188

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Completed by: Mary Koslovsky, James E. Seelye, Jr. and Sara Wise, August 2005.

Historical Sketch

David's House Compassion was incorporated in 1989 and opened its doors to the public of Toledo in April of 1990. It was founded to provide support for HIV/AIDS victims, inspired by the dream of a young man diagnosed with AIDS, David J. Gercak, who died on September 30, 1988. On January 31, 1992, David's House Compassion merged services with the grassroots support network NOVA (No One's Victory Alone). The center offered care and support services with a small staff supported by volunteers to those in the Northwest Ohio community living with and affected by HIV/AIDS. David's House Compassion was located at 501 North Detroit Avenue, Toledo, Ohio for approximately 15 years until a lack of funding in 2003/2004 forced it to shut its doors for a time until Compass Corp. for Recovery Services took over management.

As an AIDS service organization, the center provided a number of educational and counseling programs, promoting awareness, prevention and therapy. In addition to HIV/AIDS education, David's House offered programs addressing housing, financial assistance, alternative therapies, employment and legal issues. Throughout the 1990's, David's House enjoyed growing support and community awareness, adding additional facilities and services, including a \$500,000 expansion in 1997 for a Community Services Center. David's House was the only HIV/AIDS support home of its kind in Northwest Ohio and over its years of operation helped hundreds of area AIDS victims and their families.

Funded largely through the U.S. Dept of Housing and Urban Development and Ohio Dept. of Health's Ryan White grants, David's House also received the support from various community service organizations and through bi-annual fundraisers, the "March on AIDS," and the "Supporters Reach Out" (SRO) block parties. The center was able to continue offering full services until 2003 when it was forced to cut its residential program. After facing a \$200,000 operating budget deficit in 2003 and dwindling financial support from new donors, David's House was forced to close its doors on April 1, 2004. After announcing its intention to close, Compass Corp. for Recovery Services, an agency overseeing a Toledo addiction treatment agency, stepped in to take over management in April. David's House Compassion services were able to recover thanks to the continued support of the agency.

Scope and Content Note

Series 1, Administrative Records, consists of minutes from the Boards and Directors of the DHC and NOVA, committee work, governance information, correspondence, reports and subject Files. Sub-Series A, consists of agendas and minutes of the Board of Trustees, the Board of Directors of DHC and NOVA, as well as development information, membership rosters, resignations and Coalition of Shelter Directors minutes. Sub-Series B, consists of committee minutes and notes as well as information on committee activities. Sub-Series C, consists of governance materials, e.g., articles of incorporation, by-laws, ADA regulations, DHC/NOVA admission criteria, instructional manuals for HIV care management, Ohio Dept. of Health regulations, Ohio Senate and House legislative bills on alternative care housing and policy and procedure manuals for DHC. Sub-Series D, consists of correspondence. Sub-Series E, consists of DHC's monthly statistics and reports, client survey reports, educational program reports, community service reports, volunteer program reports and Ohio Dept. of Health reports. Sub-Series F, consists of subject files that cover a variety of topics from the history of DHC, the acquisition of the building for DHC, Ohio Dept. of Health literature, awards, memorial services, obituaries, community forums, presentations and community assessment and needs.

Series 2, Financial and Funding Records, consists of grants and funding records, financial records, and fundraising records. Sub-Series A, Grants and Funding, This series contains the records of the different sources of funding which David's House used to run its operation. The majority of those sources were governmental, and include the City of Toledo, Housing Opportunities for People with AIDS (HOPWA), Housing and Urban Development (HUD), OHCP, The Ohio Department of Development, the Ohio Department of Health, Ryan White, Substance Abuse Services (SASI), Supportive Housing for the Homeless (SHH) and the United Way, in addition to a number of private organizations. The records contain grant applications, correspondence, reports, budgets, and other supporting materials. Sub-Series B, Financial Records, consists of records pertaining to the daily budgetary operations of DHC. It includes budgets, audited financial statements, tax forms, various governmental forms, and other related items. Sub-Series C is Fundraising Records. In addition to the sources of funding found in Sub-Series B, David's House undertook an active fundraising campaign to raise additional money. This series contains the records of those campaigns. The most successful of those was the annual SRO (Supporters Reaching Out) Party. The SRO records consist of correspondence, budgets, committees, publicity, and reports. Also contained in this series are records of other more minor fundraisers, the Help David's House Grow campaign, and strategic fundraising plans. The SRO Party was an annual gathering of hundreds of people to support David's House. Proceeds from ticket sales and underwriters helped to fund the event and raise money, which raised tens of thousands of dollars each year.

Series 3, Planning and Development, consists of minutes of the Development Committee, in addition to long-range plans and strategic plans. Also included is the Ohio's Comprehensive Statewide Strategic Plan for HIV/AIDS, in addition to the Lucas County HIV Prevention Plan. The David's House planning records show the directions in which the organizers wished to go.

Series 4, Printed Material, consists of AIDS related journal articles, newspaper clippings, magazine articles, newsletters, pamphlets, AIDS medications information, housing information, prevention and testing information, community needs assessments as well as general information on all aspects of HIV/AIDS.

Series 5, Audiovisual Material, consists of photographs of the interior and exterior of David's House, people attending DHC events, autographed photo of Jeanne White (Ryan White's mother) and one cassette tape of a focus group session dealing with consumer issues related to AIDS clients (12-26-02).

Series 6, Ephemera, consists of a plaque given to David's House/NOVA Project in 1993 recognizing it as Toledo People's Choice for best Gay/Lesbian organization.

Series Descriptions

S1	<p>Administrative Files</p> <p>Sub-Series A: Boards and Directors 1987-2002 Arranged Alphabetically and Chronologically</p> <p>This series contains meeting agendas and minutes from David's House Board of Trustees and Board of Directors, NOVA Board of Directors, NOVA meetings, the history of NOVA, NOVA racial statistics and miscellaneous information. Also includes membership rosters, executive director's reports, board resignations, development information from the Board of Trustees and minutes from a meeting of the Coalition of Shelter Directors.</p> <p>Sub-Series B: Committees and Departments 1988-2002 Arranged Alphabetically and Chronologically</p> <p>This series contains minutes of meetings as well as general information on the various committees and departments that existed at David's House.</p> <p>Sub-Series C: Governance 1990-2003 Arranged Alphabetically and Chronologically</p> <p>This series contains articles of incorporation, corporate by-laws, ADA compliance information, AIDS and the law, AIDS Action Ohio, admission criteria and needs assessment, instructional manuals for HIV Care Management Services, Ohio Dept. of Health program information, Policy and Procedure Manuals, Ohio House and Senate bills and TAM's House project.</p> <p>Sub-Series D: Correspondence 1989-2003 Arranged Alphabetically and Chronologically</p> <p>This series contains correspondence from the City of Toledo, Ohio Dept. of Health, Toledo Hospital, U.S. Dept. of HUD, insurance companies, and inter-office memos as well as general correspondence.</p> <p>Sub-Series E: Reports 1997-2002 Arranged Alphabetically and Chronologically</p> <p>This series contains annual reports, monthly reports and statistics, director's reports, committee reports, community health reports, community funding reports, client</p>
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	<p>satisfaction survey reports, education program reports, employee benefits reports, quarterly progress reports and volunteer program reports and statistics.</p> <p>Sub-Series F: Subject Files 1989-2003 Arranged Alphabetically and Chronologically</p> <p>This series contains information on the history of David's House, blueprints of David's House and the landscaping surrounding the building, literature from Ohio Dept. of Health, the Ability Center of Greater Toledo, AIDS prevention information, obituaries of persons connected with David's House, legal issues, supportive housing information, Community awareness programs and the Permanent Housing Stability Program.</p>
<p>S2</p>	<p>Financial & Funding Records</p> <p>Sub-Series A: Grants & Funding 1988-2004 & Undated Arranged Alphabetically and Chronologically</p> <p>This series contains the records of the different sources of funding which David's House used to run its operation. The majority of those sources were governmental, and include the City of Toledo, Housing Opportunities for People with AIDS (HOPWA), Housing and Urban Development (HUD), OHCP, The Ohio Department of Development, the Ohio Department of Health, Ryan White, Substance Abuse Services (SASI), Supportive Housing for the Homeless (SHH) and the United Way, in addition to a number of private organizations. The records contain grant applications, correspondence, reports, budgets, and other supporting materials.</p> <p>Sub-Series B: Financial Records 1988-2004 & Undated Arranged Alphabetically and Chronologically</p> <p>This series consists of records pertaining to the daily budgetary operations of DHC. It includes budgets, audited financial statements, tax forms, various governmental forms, and other related items.</p> <p>Sub-Series C: Fundraising 1992-2003 & Undated Arranged Alphabetically and Chronologically</p> <p>In addition to the sources of funding found in Sub-Series B, David's House undertook an active fundraising campaign to raise additional money. This series contains the records of those campaigns. The most successful of those was the annual SRO (Supporters Reaching Out) Party. The SRO records consist of correspondence, budgets, committees, publicity, and reports. Also contained in this series are records of other</p>

	more minor fundraisers, the Help David's House Grow campaign, and strategic fundraising plans.
S3	<p>Planning and Development 1993-2000 & Undated Arranged Alphabetically and Chronologically</p> <p>This series consists of minutes of the Development Committee, in addition to long-range plans and strategic plans. Also included is the Ohio's Comprehensive Statewide Strategic Plan for HIV/AIDS, in addition to the Lucas County HIV Prevention Plan.</p>
S4	<p>Printed Material 1980-2001 Arranged Alphabetically and Chronologically</p> <p>This series contains newsletters, newspaper clippings, magazine articles, journal articles, pamphlets, self-help information, general AIDS information, world AIDS day, AIDS medications, conference reports, low-income housing information, HIV testing, HIV timeline and NOVA Project material.</p>
S5	<p>Audiovisual</p> <p>Sub-Series A: Photos Undated 7 Folders Arranged Thematically</p> <p>This series contains photos of both the interior and exterior of David's House, photos of repairs needed to the house prior to renovation, renovation photos, and photos of people. Unfortunately, none of the photos were labeled upon receipt.</p> <p>Sub-Series B: Audio Tape</p> <p>One copy of audiotape labeled "Consumer Advisory Panel." Dated: 12-26-02</p>
S6	<p>Ephemera</p> <p>Plaque – 1st Annual Toledo Peoples Choice Awards (1993) Gay/Lesbian Organization of the Year – David's House/NOVA Project</p>

Box and Folder Inventory

Box Folder Arrangement

S.1: Administrative Files

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1	1	Board of Directors Agendas and Minutes (1995)
	2	Board of Directors Agendas and Minutes (1996)
	3	Board of Directors Agendas and Minutes (1997)
	4	Board of Directors Agendas and Minutes (1998)
	5	Board of Directors Agendas and Minutes (1999)
	6	Board of Directors Agendas and Minutes (2000)
	7	Board of Directors Agendas and Minutes (2001)
	8	Board of Directors Agendas and Minutes (2002)
	9	Board of Directors Membership Roster (1989-1990)
	10	Board of Trustees Agendas and Minutes (1989)
	11	Board of Trustees Agendas and Minutes (1990)
	12	Board of Trustees Agendas and Minutes (1991)
	13	Board of Trustees Agendas and Minutes (1992)
	14	Board of Trustees Agendas and Minutes (1993)
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	16	Board of Trustees Agendas and Minutes (1998)
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	19	Board of Trustees Agendas and Minutes (2001)
	20	Board of Trustees Agendas and Minutes (2002)
	21	Board of Trustees Development Information (Folder 1)
	22	Board of Trustees Development Information (Folder 2)
	23	Board of Trustees Membership Roster (1992-1994)
	24	Board of Trustees Membership Roster (1999)
	25	Board of Trustees Membership Roster (2000-2002)
	26	Board of Trustees Resignations (1990-1994)
	27	Coalition of Shelter Directors (undated)
	28	Executive Director's Reports (1991)
	29	Executive Director's Reports (1992)
	30	Executive Director's Reports (1993)
	31	Executive Director's Reports (1998)
	32	Executive Director's Reports (1999)
	33	Executive Director's Reports (2001)
	34	Executive Director's Reports (2002)

NOVA (No One's Victory Alone)

- 35 NOVA Board Agendas and Minutes, September - December, 1990
- 36 NOVA Board Agendas and Minutes, January – April 1991
- 37 NOVA Board Agendas and Minutes, May – July 1991
- 38 NOVA Board Agendas and Minutes, August – December, 1991
- 39 NOVA Board Minutes, 1987
- 40 NOVA Board Minutes, 1988
- 41 NOVA Board Minutes, 1989
- 42 NOVA Board Minutes, 1990
- 43 NOVA Board of Directors
- 44 NOVA Meetings, 1988-1989

Sub-Series B: Committees and Departments

- 2 1 ACT-NOW Housing Subcommittee Agendas and Minutes (1988)
- 2 Administrative Staff Meetings (1994)
- 3 Administrative Staff Meetings (1996)
- 4 Administrative Staff Meetings (1997)
- 5 Building Committee Minutes (1989-1992)
- 6 Building Committee Notes (1989-1990)
- 7 By-Laws Committee
- 8 Case Manager Meetings (2000)
- 9 Chamber of Commerce Solicitations Review Committee (1994)
- 10 Client Services Committee (1991-1997)
- 11 Client Services Committee (1998)
- 12 Committee Descriptions
- 13 Committee for Legal, Development, Financial Organization (undated)
- 14 Committee Membership Rosters (1997 & 2000)
- 15 Committee Minutes (1991-1994)
- 16 Community Liaison Committee (1991)
- 17 Community Needs Assessment (1989)
- 18 Development Committee (1989-1990)
- 19 Education Committee (1995)
- 20 Education Subcommittee Minutes (1996)
- 21 Executive Committee (1990-1997)
- 22 Facilities Committee (2000-2001)
- 23 Finance/Legal Committee (1990-1996)
- 24 Nominations Committee (1989-1997)
- 25 Ohio AIDS Advisory Committee (1996)
- 26 Personnel Committee
- 27 Planning Committee
- 28 Policy and Program Review Committee
- 29 Program Committee (1990-1991)
- 30 Resident Committee Minutes (1989-1990)
- 31 Resident Council Meetings (1990-1991)
- 32 Resident Council Minutes (1991-1997)

- 33 Staff Meeting Minutes (1999)
- 34 Staff Meeting Minutes (2000)
- 35 Staff Meeting Minutes (2001-2002)
- 36 Subcommittee Tasks
- 37 Wood County AIDS Task Force

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- 38 ADA Accessibility Guidelines for Buildings and Facilities
- 39 ADA Compliance
- 40 Admission Criteria & Needs Assessment (1989)
- 41 AIDS Action Ohio
- 42 AIDS Action Ohio – Articles of Incorporation & Mission Statement
- 43 AIDS Action Updates (2000)
- 44 AIDS and the Law
- 45 Americans with Disabilities Act
- 46 Articles of Incorporation
- 47 By-Laws
- 48 By-Laws (Revised July 1996)
- 49 Certificate of Final Inspection, Occupancy and Compliance
- 50 Charitable Solicitation Registration
- 51 COBRA Compliance (1999)
- 52 Employment-Performance Evaluations
- 53 Employee Personnel Manual (1990)
- 54 Employment-ODH Title VI/VII Compliance
- 55 Employment-Workers Compensation/Unemployment
- 56 Health Benefit Plan Review (July 1996)
- 57 HIV/AIDS Consortia in Ohio: Consortia Basics
- 58 HIV Case Management-Standards of Care (ODH/AIDS Client Resources Section)
- 59 House Bill 408-Ohio Welfare Reform
- 60 Implementation of Case Management Outcomes Survey
- 61 Instructional Manual for HIV Case Management Services-Ryan White Programs (1998) – Folder 1
- 62 Instructional Manual for HIV Case Management Services-Ryan White Programs (1998) – Folder 2
- 3 1 Lend-A-Loving Hand
- 2 Lucas County HIV/AIDS Statistics (1997-2003)
- 3 Lucas Metropolitan Housing Authority (LMHA), 2000-2001
- 4 Lucas County T.A.S.C., Inc.
- 5 Medicaid Handbook
- 6 Medical College of Ohio Occupational Therapy Program
- 7 Medical College of Ohio Community Health Project, Student Placement
- 8 NOVA Articles of Incorporation
- 9 NOVA Corporate Bylaws
- 10 NOVA Project/David’s House Compassion Merger

- 11 Ohio Dept. of Health-Revisions to HIV/AIDS Reporting Rule (2001)
- 12 Ohio Dept. of Health-Case Management
- 13 Ohio Dept. of Health-HIV/AIDS Case Management Network

- 14 Ohio Dept. of Health-Proposed Amendments to Rule 3701-16-01 and
3701-16-24 (Community Alternative Homes)
- 15 Ohio Duty to Protect Law Information
- 16 Ohio House Bill 100-HIV/AIDS Felonious Assault Bill
- 17 Ohio Senate Bill 2 (Ohio Dept. of Health Regulation for Alternative
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- 18 Organizational Charts
- 19 Policies and Procedures Manual (undated)

- 20 Residential Program-Admission Requirements & House Rules
- 21 Resident's Policies (1990)
- 22 Policy and Procedure Manual (1997) – Folder 1
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- 24 Policy and Procedure Notes and Revisions (1992-2003)
- 25 Pre-Opening and Pre-Announcement of Acceptance of Application
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- 26 Provider List (2001)
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- 28 Tam's House Project (1998)

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- 29 City of Toledo-Electrical Inspection (1989)
- 30 City of Toledo-Electrical Inspection (1996)
- 31 City of Toledo-Zoning Compliance Certificate (1989)
- 32 Correspondence (1980's)
- 33 Correspondence (1990's)
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- 35 Correspondence (undated)
- 36 Dorr Elementary School (2002)
- 37 Insurance (1989-1990)
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- 39 NOVA – Correspondence (1989-1991)
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- 42 Toledo Hospital-Medical Record Quality Review (1996)
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46	Baseline and Statistics Agency Reports (1996-1997)
47	Basic HIV/AIDS Education Course-DHC
48	Client Satisfaction Survey (1997)
49	Community Capacity Building Project Evaluation Report (1997)
50	Community Health Funding Report (2000-2001)
51	Community Services Program (Oct-Nov, 2000)
52	Community Services Program-Monthly Report (2001)
53	David's House Community Services Program-Monthly Reports (1999)
54	David's House Compassion-Annual Report (1997-1998)
55	David's House Compassion-Survey
56	Development of Multiple Outreach Programs (2000)
57	Education Dept.-Monthly Reports (2001)
58	Education Program Reports (2001)
59	Employee Benefits-Monthly Statistical Reports (1997)
60	Evaluation of Continuum of Care Program, DHC (1998)
61	Feasibility Research Project Report-Residential Program (1999-2002)
62	Monthly Reports (August 2001)
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65	Monthly Reports (November 2001)
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67	Monthly Reports (January 2002)
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	6 NOVA Project-Annual Report (1990-1991)
	7 Ohio Dept. of Health HIV/AIDS Case Management Network Quarterly Meeting (2000)
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	9 Ohio Dept. of Health HIV/AIDS Quarterly Statistical Summary (1998)
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	13 Quarterly Progress Reports (1990)

- 14 Reports-Miscellaneous Items (2000-2002)
- 15 Residence Manager Reports (1990-1991)
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- 17 Speaker's Bureau Report (1995 & 1997)
- 18 Super NOFA-Continuum of Care (1996-1997)
- 19 Super NOFA-Federal Register (1996 & 1997)
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- 21 Volunteer Dept.-Monthly Reports (2001)
- 22 Volunteer Program Reports (1995)
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- 25 Ability Center of Greater Toledo
- 26 Acquisition of DHC building (1989)
- 27 Administrative Information
- 28 African American Community Forum
- 29 AIDS Awareness Week (2000)
- 30 AIDS Memorial Service (Nov. 30, 1997)
- 31 AIDS Resource Center - Wisconsin
- 32 Armstrong, Rev. Robert – Obituary and Service
- 33 Better Business Bureau – Non Profit Questionnaire
- 34 Case Management Outcome Measures
- 35 Coalition on Homelessness and Housing in Ohio
- 36 Community Volunteer Recognition Luncheon (April 24, 1998)
- 37 David's House at a Glance
- 38 David's House Compassion – Building Blueprints
- 39 David's House Compassion - Closing
- 40 David's House Compassion – History and Overview
- 41 David's House Compassion – Job Descriptions
- 42 David's House Compassion – Landscaping Blueprints
- 43 David's House Compassion – Mission Statement
- 44 David's House Compassion – Proclamation from Mayor Finkbeiner
- 45 David's House Compassion – Project Description (undated)
- 46 David's House Compassion – Resolution of Toledo City Council
- 47 David's House Compassion – Speaker's Bureau
- 48 Epidemiology of HIV/AIDS in Ohio
- 49 Food Pantry Packing Guidelines (2004)
- 50 GAPS Analysis Workshop (1999)
- 51 Gercak, David J. - obituary
- 52 Gonzales, Speedy (Ohio HIV/AIDS Service Award)
- 53 HIV/AIDS Elective Course at MCO (1997)
- 54 HIV/AIDS Related Area Support Services
- 55 HIV/AIDS Statistics – Lucas County and David's House Compassion
- 56 HIV Continuum of Care Education

- 57 HUD – Supportive Housing Program Information
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- 59 Latino Awareness Community Forum
- 60 Legal Issues: Protecting Yourself from Legal Action
- 61 Lucas County HIV Prevention Needs Assessment Conference
- 62 Lucas County HIV Prevention Needs Assessment Project
- 63 Lucas County HIV/AIDS Prevention Community Planning
- 64 National AIDS Information Fact Sheet
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- 66 NOVA Project, Inc. – November Board Meeting (1990)
- 67 NOVA Project, Inc.– History and Description
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- 79 Praisner, Mark – Executive Director (2000)
- 80 Praisner, Mark – obituary (2003)
- 81 Presentations (HIV/AIDS Related)
- 82 Respite Care for Families with HIV
- 83 Simon, Todd L. - Obituary
- 84 Toledo Area Alliance to End Homelessness
- 85 Toledo Fair Housing Center – Strategic Fundraising Plan
- 86 Toledo/Lucas County HIV/AIDS Resource Directory
- 87 Toledo Wellness (1991)
- 88 U.S. Dept. of HUD – Shelter Plus Care Program (1997)

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- 2 ACTNOW Minutes and Reports, 1988-1991
- 3 AETC Grant, Folder 1
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- 8 Appropriated Funds for AIDS Education and HIV Testing and

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9	AutoZone Community Relations
10	Bowling Green Community Foundation
11	Broadway Cares Grant
12	Capacity Building Grant
13	City of Toledo, Department of Neighborhoods, 1989-1990
14	City of Toledo, Department of Neighborhoods, 1993
15	City of Toledo, Department of Neighborhoods, 1994
16	City of Toledo, Department of Neighborhoods, 1995
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24	Communica
25	Community Alternative Home Funding Proposal, 1990-1991
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29	DHC Grant Calendar
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13 HOPWA Grant Proposal, 1997
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30 HUD Continuum of Care Homeless Assistance Programs
31 HUD Contract, FY1998
32 HUD Grant Proposal, 1991
33 HUD Stability Project Application, FY1999-2000
34 HUD Supportive Housing Program, 2000
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37 Junior League of Toledo, 1990
38 Lima Consolidated Plan, 2000-2004
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- 8 Ohio Department of Development, 1990-1991
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- 13 ODD/HTF Application, FY1999-2000
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- 15 Ohio Department of Development, Office of Housing and Community Partnerships Report, 2001

- ODH (Ohio Department of Health)**

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- 17 Ohio Department of Health Consortia Basics
- 18 Ohio Department of Health Funded HIV Case Management Agencies Audit Summary, 2000
- 19 ODH Grant Refund/Reimbursement, 2001
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- 23 Ohio Department of Health, 1990
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25	Ohio Department of Health, 1997
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30	Ohio Department of Health Coordinated Statement of Need for the Ryan White Care Act
31	Ohio Department of Health Quarterly Narrative Report, 2000
32	Ohio Drug Assistance Program
33	Ohio Low and Moderate Income Housing Trust Fund, 1996
34	Ohio Low and Moderate Income Housing Trust Fund, 1997
35	Ohio Low and Moderate Income Housing Trust Fund, 1998
36	Ohio Low and Moderate Income Housing Trust Fund Grant Agreement
37	Park Congregational Samaritan Project Grant Proposal, 1990
38	Philip Morris Positive Help, 2002
39	River Trust
40	Rotary Club of Toledo
41	Rural Opportunities
42	Ryan White, 1991
43	Ryan White, 1992
44	Ryan White, 1993
45	Ryan White, 1994
46	Ryan White, 1995
47	Ryan White, 1996
48	Ryan White, 1997
49	Ryan White, 1998
50	Ryan White, FY1998
8	1 Ryan White Case Management Application, 1999
	2 Ryan White Case Management Application, 2000
	3 Ryan White, 1999-2003
	4 Ryan White Appeals Procedure
	5 Ryan White Care Act
	6 Ryan White CARE Coordination Council Members List
	7 Ryan White Client Characteristics, April 1, 2000-March 31, 2001
	8 Ryan White Client Characteristics, April 1, 2001-March 31, 2002
	9 Ryan White Consortium Approaches to HIV Services Delivery Under Ryan White CARE Act
	10 Ryan White Consortium – Membership
	11 Ryan White – Directory of PLWH (Persons Living with HIV) Groups
	12 Ryan White, Eligibility
	13 Ryan White, Establishment of Consortia
	14 Ryan White Forms, Misc.
	15 Ryan White, General Consortia Meeting Operations
	16 Ryan White, Guidelines for Local Consortia, 1991
	17 Ryan White HIV C.A.R.E. Consortium, 1991

- 18 Ryan White HIV C.A.R.E. Consortium, 1992
- 19 Ryan White HIV C.A.R.E. Consortium, 1996
- 20 Ryan White CARE Act – Consortia 5 Reports, 1991-1998
- 21 Ryan White, Information
- 22 Ryan White, Misc.
- 23 Ryan White Ohio Comprehensive Plan, 1992
- 24 Ryan White Ohio Comprehensive Plan, 1993
- 25 Ryan White Ohio Comprehensive Plan, 1994
- 26 Ryan White Ohio Comprehensive Plan, 1995
- 27 Ryan White Ohio Comprehensive Plan, 1996
- 28 Ryan White Ohio Comprehensive Plan, 2000
- 29 Ryan White Ohio Comprehensive Plan, 2001
- 30 Ryan White Ohio Comprehensive Plan, 2003
- 31 Ryan White Peer Review and Quarterly Assessment
- 32 Ryan White Planning and Evaluation
- 33 Ryan White Planning and Evaluation Initiative Grant, 1997-1998
- 34 Ryan White Program Client Characteristics April 1 – September 30, 1999
- 35 Ryan White Quarterly Reports, 1993-1996
- 36 Ryan White Workplan, 1998

37 Sam’s Club

SASI (Substance Abuse Services)

- 38 SASI Contracts, Guidelines
- 39 SASI Grants, 2001
- 40 SASI Monthly Reports, 2001
- 41 SASI Quarterly Reports, 2001
- 42 SASI Weekly Reports, April 9-15, 2001 – June 25-29, 2001
- 43 SASI Weekly Reports, July 2-13, 2001 – August 6-24, 2001

- 44 School Sisters of Saint Francis U.S. Provincial Team, 1989-1991
- 45 Second Quarter Monitor Report, 2001
- 46 Society Bank – Bash Foundation
- 47 Society Bank – Terhune Memorial Fund
- 48 State Clearinghouse – Ohio Office of Budget and Management, 1993-1994
- 49 Stranahan Foundation, 1998

- 50 Supportive Housing for the Homeless Contract, FY1993
- 51 Supportive Housing for the Homeless Contract, FY1994
- 52 Supportive Housing for the Homeless, 1995
- 53 Supportive Housing for the Homeless, 1997 (Folder 1)
- 54 Supportive Housing for the Homeless, 1997 (Folder 2)
- 55 Supportive Housing for the Homeless, 1998

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- 1 Supportive Housing for the Homeless Grant, 1998
 - 2 Supportive Housing for the Homeless Grant, 1999
 - 3 Supportive Housing for the Homeless, 1999-2001 (Folder 1)
 - 4 Supportive Housing for the Homeless, 1999-2001 (Folder 2)
 - 5 Supportive Housing for the Homeless Milestone Reporting Funnel, 1999
 - 6 Supportive Housing for the Homeless Grant, 2000-2001
 - 7 Supportive Housing for the Homeless Reports, 2000-2001
 - 8 Supportive Housing for the Homeless 4th Quarter Report, 2000
 - 9 Supportive Housing for the Homeless Grant, 2002
 - 10 Supportive Housing for the Homeless Reports

 - 11 Tam's House
 - 12 Tam's House. 1998
 - 13 Tam's House, 2000
 - 14 Tam's House, 2001
 - 15 Tam's House Grant Application
 - 16 Tides Foundation
 - 17 Toledo Community Foundation Grant Proposal, 1992-1993
 - 18 Toledo General Fund
 - 19 Toledo United Church
 - 20 Toledo Wellness
 - 21 Toledo Youth Commission
 - 22 Toledo Youth Commission (2001)
 - 23 Toledo Youth Commission (2002)
 - 24 Toledo Youth Commission Grant Report (2001)
 - 25 United Way of Greater Toledo
 - 26 United Way – Allocation & Planning Cabinet Recommendations, 1997-1999
 - 27 United Way – Allocation and Planning Cabinet Recommendations, 1999-2000
 - 28 United Way Application, 1997
 - 29 United Way Application, 1998
 - 30 United Way Community Investment, 2000
 - 31 United Way Correspondence FY 2000-2003
 - 32 United Way Funding Proposal for Community Services Program
 - 33 United Way-Guiding Principles for the Relationship Between United Way and Member Agencies
 - 34 United Way – Impact Committee
 - 35 United Way Meetings (CPO)
 - 36 United Way Information
 - 37 United Way of Greater Toledo, 2001
 - 38 United Way Proposals
 - 39 United Way Proposal, 1997-1998
 - 40 United Way Review
 - 41 United Way Special Program Grant (NOVA, 1990)

- 42 Until There's A Cure Foundation, 2002
- 43 Urban Food Assistance Program
- 44 U.S. Conference of Mayors, 1992
- 45 US Conference of Mayors Grant Award, 1993-1994
- 46 Waite-Brand Foundation
- 47 Walter E. Terhune Fund, 1998
- 48 Women's Health Month Proposal, 2002

Sub-Series B: Financial Records

- 49 Application for Recognition of Exemption
- 50 Audits
- 51 Audited Financial Statements & Reports
- 52 Audited Financial Statements, June 30, 1993 and 1992
- 53 Audited Financial Statements, June 30 1995 and 1996; 1998 and 1999
- 54 Audited Financial Statements 1997-1999
- 10 1 Audited Financial Statements, June 30, 1998 and 1997
- 2 Audit Preparation, 1998-2000

- 3 Budget, 1989
- 4 Budget, 1990
- 5 Budget, 1991
- 6 Budget, 1992
- 7 Budget, 1994
- 8 Budget, 1995
- 9 Budget, 1996
- 10 Budget, 1997
- 11 Budget, 1998
- 12 Budget, 1999
- 13 Budget, 2000

- 14 Charitable Solicitation Act Registration
- 15 Charitable Trust Registration
- 16 David's House – Department Income Statement
- 17 David's House Donation Needs, 1989
- 18 David's House Fiscal Policies
- 19 Donations
- 20 Donation Policy
- 21 E Scrip (Fundraising)
- 22 Financial Reports, 1989-1990
- 23 Good Housing, Inc. Financial Policies & Procedures Manual
- 24 How to Solve Donor Problems Through Planned Giving
- 25 Income Statements, 1/98-2/98
- 26 IRS 501 Documentation
- 27 IRS Form 990, 1991-1995

- 28 Michigan Tax Registration
- 29 Monthly Financial Statements
- 30 NOVA Financial Reports, 1987-1991
- 31 NOVA Financial Summaries, 1988-1989
- 32 NOVA Financial Summaries, 1991
- 33 NOVA In-Kind Summaries, 1990
- 34 Ohio Budget and AIDS Program Plan
- 35 OMB Circular A-110
- 36 Personal Guarantee of Corporation Debt
- 37 Taxes, 1989
- 38 Taxes, 1996
- 39 Taxes, 1997
- 40 Taxes, 1998
- 41 Treasurer's Updates, 1989

Sub-Series C: Fundraising

- 42 Help David's House Grow – A Case for Giving
- 43 Leadership Toledo Project Proposal, 2002/2003
- 44 Major Donor Campaign; Help David's House Grow
- 45 Red Ribbon Walk/Run

SRO (Supporters Reaching Out)

- 46 SRO-AIDS Memorial Quilt
- 47 SRO Afterglow (2001); SRO Surveys
- 48 SRO 2 (1992)
- 49 SRO 3 (1993)
- 50 SRO 4 (1994)
- 51 SRO 5 (1995)
- 52 SRO 6 (1996)
- 53 SRO 7 (1997)
- 54 SRO 8 (1998)
- 55 SRO 9 (1999)
- 56 SRO 10 (2000) Budget
- 57 SRO 10 (2000) Correspondence and Committees
- 58 SRO 10 (2000) Publicity
- 59 SRO 10 (2000) "The Heart of the Matter: Celebrating 10 Years of SRO for David's House" CD
- 60 SRO 13 (2003)

Series 3: Planning and Development

- 11 1 Development Committee (1997-2000)
- 2 Development Reports – Committee Notes
- 3 Long Range Plan – David's House Compassion (undated)

- 4 Long Range Plan – David’s House Compassion (1993)
- 5 Long Range Strategic Plan (2000)
- 6 Lucas County HIV Prevention Plan (1994-1996)
- 7 Lucas County HIV Prevention Community Plan (1997)
- 8 Ohio’s Comprehensive Statewide Strategic Plan for HIV/AIDS Prevention (1994) – Folder 1
- 9 Ohio’s Comprehensive Statewide Strategic Plan for HIV/AIDS Prevention (1994) – Folder 2
- 10 Planning and Program Development – 5 Year Strategic Plan (1999)
- 11 Strategic Fundraising Plan (2001)
- 12 Strategic Planning – Informational Material
- 13 Strategic Planning (1993-2000)
- 14 Three Year Strategic Plan (2000)

Series 4: Printed Material

- 15 About David’s House - Newsletter
- 16 Abstinence - Pamphlets
- 17 Access to Justice Awards Dinner (1999)
- 18 ADA Survey (1993)
- 19 AIDS: An Expanding Tragedy (National Commission on AIDS, 1993)
- 20 AIDS and Families (World AIDS Day, 1994)
- 21 AIDS: End the Silence (World AIDS Day, 1999)
- 22 AIDS - Fundraising Information
- 23 AIDS – General Information
- 24 AIDS – General Information/Newspaper Clippings (Folder 1)
- 25 AIDS – General Information/Newspaper Clippings (Folder 2)
- 26 AIDS Housing of Washington
- 27 AIDS Information-Ohio & Lucas County/ Newspaper Clippings
- 28 AIDS/STD News Report
- 29 American Living with AIDS (National Commission on AIDS, 1991)
- 30 American Things by Tony Kushner
- 31 Antiretroviral Therapy for HIV Infection in 1997
- 32 Assessment of a PWA (Person with AIDS)
- 33 Board Manual Workbook
- 34 Case for Existential Therapy in HIV-Related Psychotherapy
- 35 Challenges in HIV: From Prison to Private Practice
- 36 Client Handbook
- 37 Coalition of Homelessness and Housing in Ohio
- 38 Collaborating to Reduce Poverty (National League of Cities, 1998)
- 39 Comparison of Hospital and Community Case Management Programs For Persons with AIDS
- 40 Compendium of HIV Prevention Interventions with Evidence of Effectiveness (1999)
- 41 Comprehensive Community Needs Assessment (Community Shelter Board)

42	Condoms - Pamphlets
43	Connecting with Communities: a User's Guide to HUD Programs & the Super NOFA Process
44	Counseling the Irresponsible AIDS Client: Guidelines for Decision Making
45	Delivery of AIDS Services: the New York State Response
46	David's House Compassion/NOVA – Newspaper Clippings
47	David's House Compassion - Pamphlets
48	Disability Funding Newsletter
49	Double Lives on the Down Low
50	Educational Information
51	Effective AIDS Prevention with Active Drug Users: the Harm Reduction Model
52	Environmental Scan
53	Evaluating: Maximizing Your Prevention Efforts (1999)
54	First National HIV/AIDS Housing Conference Report (1993)
55	Gay People's Chronicle (Nov. 1, 2002 and Sept. 12, 2003)
56	Gay Pride Community Forum (2000)
57	Gentle Place to Live and Die (Newsweek: July 29,1991)
58	Guidelines for the Use of Antiretroviral Agents in HIV-infected Adults and Adolescents (2000)
59	Guidelines for the Use of Antiretroviral Agents in HIV-infected Adults and Adolescents (2001)
60	Heard around the House – DHC Volunteer Newsletter
61	HIV Antibody Counseling and Testing-Lucas County (1992)
62	HIV Frontline Newsletter
63	HIV Hotline
64	HIV in America (National Association of People with AIDS, 1992)
65	HIV Information – Pamphlets (Folder 1)
12	1 HIV Information – Pamphlets (Folder 2)
	2 HIV Medications
	3 HIV Plus Magazine (April/May 2000)
	4 HIV Prevention News - Newsletters
	5 HIV Testing of Women and Newborns
	6 HIV Timeline (1980-2001)
	7 HIV/AIDS Housing Handbook – AIDS Housing Advocates Project (1993)
	8 HIV/AIDS Prevention Workshop (1999)
	9 HIV/AIDS Program Planning and Evaluation
	10 HIV/AIDS Resources in Northwest Ohio (Draft)
	11 HIV/AIDS Surveillance Report (Vol. 9, No. 2 –1997)
	12 HIV/AIDS Surveillance Report (June 1999)
	13 Hopkins HIV Report (December 1997)
100	House of Hope (Blade: December 18, 2005)
14	Integrating Community-Based and Hospital-Based Case Management

- 15 Intermediate Financial Management (OHCP Housing Summit, 1997)
- 16 Larry Kramer: Refusing to go Quietly
- 17 Looking Forward (Runner's World: June 1999)
- 18 Making Connections: Adult Day Health Care for People with
AIDS (1993)
- 19 Managing Housing for Low-Income Persons with AIDS
- 20 Manual for the Professional Practicum – University of Michigan
School of Social Work (1994)
- 21 Member Services Guide – Lucas County Mental Health Board
- 22 Michigan Quarterly HIV Report (Summer 1998)
- 23 Miscellaneous Items
- 24 NASW Standards and Code of Ethics
- 25 National AIDS Strategy (1997)
- 26 National Commission on Acquired Immune Deficiency Syndrome
- 27 National Survey of Americans with AIDS/HIV (1997)
- 28 Neighborhood Directory and Resource Guide (Toledo, Ohio)
- 29 Network Newsletter (AIDS Council of Toledo and Northwest Ohio)
- 30 New Prescription for AIDS Groups (Aug.21, 1997)
- 31 New Tactics (Volunteer Leadership/Oct.-Dec. 1997)
- 32 New York Times Magazine (Oct. 20, 1996)
- 33 Newsletters - Miscellaneous
- 34 Newsweek Magazine (Nov. 24, 1986)
- 35 NOVA Project – 459th Point of Light
- 36 NOVA Project – Fundraising Events
- 37 NOVA Project – Golden Rule Award Program
- 38 NOVA Project – Newspaper Clippings
- 39 NOVA Project – Saint Aelred Medal
- 40 Ohio AIDS Coalition – Membership and Newsletters
- 41 Ohio AIDS Housing Coalition HIV/AIDS Housing in the
Midwest (1994)
- 42 Ohio AIDS Program Plan (1989-1991)
- 43 Ohio Dept. of Health Newsletters
- 44 Ohio HIV Case Management Network
- 45 On Our Way Home Transitional Housing, Inc. – Program
Director's Manual (1993)
- 46 Origin of AIDS (Rolling Stone Magazine, March 19, 1992)
- 47 Our House and Hand – DHC Newsletter
- 48 Outcasts on Main Street (Federal Task Force on Homelessness &
Severe Mental Illness, 1992)
- 49 Parade Magazine (April 16, 1995)
- 50 Pediatric HIV/AIDS Retreat (Oct. 10, 1996)
- 51 People Magazine (April 23, 1990)
- 52 People Magazine (May 30, 1998)
- 53 People Magazine (July 30, 1990)
- 54 Perspectives in Disease Prevention and Health Promotion Update
- 55 Place to Call Home

- 56 Playgirl Magazine (Nov. 1991)
- 57 Positive and Pushing Fifty (April/May 2000)
- 58 Positively Aware Drug Guide – (Jan/Feb 1999)
- 59 Positively Aware Drug Guide – (Jan/Feb 2000)
- 60 Positively Aware (Spring and Summer, 1992)
- 61 Possible Transmission of Human Immunodeficiency Virus to a Patient during an Invasive Dental Procedure
- 62 Presentation to Coalition on Homelessness and Housing in Ohio (1998)
- 63 Project Inform Newsletters
- 64 Public Health Service Guidelines for Management of Health-Care Worker Exposures to HIV
- 65 Publicity
- 66 Reaching Out – DHC Newsletter
- 67 Recommendations for Prevention of HIV Transmission in Health-Care Settings
- 68 Reproductive Issues in HIV – Seropositive Women
- 69 Resident Rights & Responsibilities (U.S. Dept. of HUD) - undated
- 70 Returning to Work with HIV/AIDS: Public Policy Roundtable
- 71 Social Security/SSI Disability Benefits
- 72 Spectrum Newsletter
- 73 STD's - Pamphlets
- 74 Structure and Process of AIDS Case Management
- 75 Surveys
- 76 Time Magazine (Dec. 30, 1996/Jan. 6, 1997)
- 77 TIP 37 – Substance Abuse Treatment for Persons with HIV/AIDS
- 78 To Be Gay and Mormon (Newsweek/ May 8, 2000)
- 79 Toledo Community Foundation, Inc./Annual Report (1998)
- 80 Toledo Fair Housing Center
- 81 Toledo/Lucas County AIDS Community Plan (1991-1993)
- 82 Troubling the Angels: Women Living with HIV/AIDS
- 83 Turning Point for AIDS?
- 84 U.S. Dept. of Housing and Urban Development Publications
- 85 Urban Minority Alcoholism and Drug Abuse Outreach Program Of Lucas County - Pamphlets
- 86 Wellness Times
- 87 What Works in HIV Prevention
- 88 When AIDS is a Matter of Life (Profile Magazine, Winter 1990)
- 89 White House National AIDS Strategy & Appendices (1997)
- 90 Women: Our Goals & Objective Beyond the Year 2000 (3rd Annual Women's Conference, 1999)

Series 5 Audiovisual Material

Sub-Series A: Photographs

- 91 Chalk Drawing of David's House and autographed photos of Jeanne White (Ryan White's Mother)
- 92 Exterior of David's House before renovations and during renovations
- 93 Interior of David's House
- 94 Interior renovations of David's House
- 95 Negatives
- 96 People (unnamed)
- 97 Repairs needed to David's House

Sub-Series B: Audiotape

- 98 Cassette tape of focus group (Consumer Advisory Panel) dealing with consumer issues related to AIDS patients (12-26-02)

Series 6: Ephemera

- 99 Plaque given to David's House/NOVA Project in 1993 recognizing it as Toledo People's Choice for best Gay/Lesbian organization