

Advising Appointment Preparation Sheet

Student Information

Name _____
Rocket # _____ Appointment Date/Time _____
Email _____ Phone _____
Current Major(s) _____ Minor(s) _____
Projected Graduation Date _____ Graduation Progress Evaluation Done? _____

Check items of interest as you prepare to meet with your advisor. Use the back to note specifics or write out questions in detail.

The Big Picture

- ____ 1. Thinking of yourself as a scholar
- ____ 2. Exploring the values and benefits of a liberal arts education
- ____ 3. Setting goals and making decisions
- ____ 4. Organizing and maintaining a record of progress toward degree
- ____ 5. Developing a personal experience log and career development portfolio

Opportunities

- ____ 1. Study Abroad
- ____ 2. Undergraduate research
- ____ 3. Externships or internships
- ____ 4. Graduate or professional school
- ____ 5. Academic organizations
- ____ 6. Second major and/or minor(s)
- ____ 7. Informational interviewing or job shadowing
- ____ 8. Summer study or travel
- ____ 9. SI (Supplemental Instruction)
- ____ 10. Forming a study group

Specific Questions and Concerns

- ____ 1. A requirement
- ____ 2. A policy or procedure
- ____ 3. Transfer credit
- ____ 4. Academic standing
- ____ 5. Non-academic concerns
- ____ 6. Making a particular decision
- ____ 7. A referral
- ____ 8. Campus life and culture
- ____ 9. Career questions
- ____ 10. Course-related issues

Program Planning

Check off items as you *complete* them in preparation for your appointment.

- ____ 1. Become familiar with the university and college academic requirements and policies by reading the online University Catalog.
- ____ 2. Access and print your Degree Audit Report (DAR). Read it and note questions on the audit, and bring it to the appointment
- ____ 3. Prepare a list of courses and alternatives for the next semester on the back. Read course description and note prerequisites.
- ____ 4. Consult the Schedule of Classes and create sample schedules. Check locations. Bring to appointment.
- ____ 5. Outline a plan for multiple semesters based on sequences and prerequisites.

Note any additional questions or concerns on the back of this sheet.

Registration Advising Appointment Planning Worksheet:

Current Semester Grades: (list each course and your current grade in the course):

- 1) _____
- 2) _____
- 3) _____

- 4) _____
- 5) _____
- 6) _____

Course ideas for next semester (at least ten):

Course Alpha	Course Number	Credit Hours	Title	Prerequisite
1)	_____	_____	_____	_____
2)	_____	_____	_____	_____
3)	_____	_____	_____	_____
4)	_____	_____	_____	_____
5)	_____	_____	_____	_____
6)	_____	_____	_____	_____
7)	_____	_____	_____	_____
8)	_____	_____	_____	_____
9)	_____	_____	_____	_____
10)	_____	_____	_____	_____
11)	_____	_____	_____	_____
12)	_____	_____	_____	_____
13)	_____	_____	_____	_____
14)	_____	_____	_____	_____
15)	_____	_____	_____	_____

Questions or Concerns (you should be able to come up with at least one question):
