Advising Appointment Preparation Sheet

Student Information

Name ________________________________________________________________

Rocket # ___________________________ Appointment Date/Time ____________

Email ______________________________ Phone ____________________________

Current Major(s) ____________________ Minor(s) _________________________

Projected Graduation Date ___________ Graduation Progress Evaluation Done? ___

Check items of interest as you prepare to meet with your advisor. Use the back to note specifics or write out questions in detail.

The Big Picture

____ 1. Thinking of yourself as a scholar
____ 2. Exploring the values and benefits of a liberal arts education
____ 3. Setting goals and making decisions
____ 4. Organizing and maintaining a record of progress toward degree
____ 5. Developing a personal experience log and career development portfolio

Opportunities

____ 1. Study Abroad
____ 2. Undergraduate research
____ 3. Externships or internships
____ 4. Graduate or professional school
____ 5. Academic organizations
____ 6. Second major and/or minor(s)
____ 7. Informational interviewing or job shadowing
____ 8. Summer study or travel
____ 9. SI (Supplemental Instruction)
____ 10. Forming a study group

Specific Questions and Concerns

____ 1. A requirement
____ 2. A policy or procedure
____ 3. Transfer credit
____ 4. Academic standing
____ 5. Non-academic concerns
____ 6. Making a particular decision
____ 7. A referral
____ 8. Campus life and culture
____ 9. Career questions
____ 10. Course-related issues

Program Planning

Check off items as you complete them in preparation for your appointment.

____ 1. Become familiar with the university and college academic requirements and policies by reading the online University Catalog.
____ 2. Access and print your Degree Audit Report (DAR). Read it and note questions on the audit, and bring it to the appointment
____ 3. Prepare a list of courses and alternatives for the next semester on the back. Read course description and note prerequisites.
____ 4. Consult the Schedule of Classes and create sample schedules. Check locations. Bring to appointment.
____ 5. Outline a plan for multiple semesters based on sequences and prerequisites.

Note any additional questions or concerns on the back of this sheet.
Registration Advising Appointment Planning Worksheet:

Current Semester Grades: (list each course and your current grade in the course):

1) ____________________________  4) ____________________________
2) ____________________________  5) ____________________________
3) ____________________________  6) ____________________________

Course ideas for next semester (at least ten):

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Questions or Concerns (you should be able to come up with at least one question):

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Revised 7/12