

What is “Drop for Non-Payment”?

Drop for Non-Payment (previously called Registration Cancellation) means that the student will be dropped from all registered classes for the indicated term. Students will not be allowed to attend class and a hold will be placed on the student account which will not allow them to register until their student account is paid in full.

Who is subject to Drop for Non-Payment?

Any student who has an unpaid balance \geq \$500

Why does the University Drop for Non-Payment?

The practice helps the University to minimize costs by reducing uncollectible debt and associated administrative expenses. It also benefits the general student population by making more seats available to paying students and keeps students from having their credit ratings negatively impacted by lack of tuition and fee payments.

When will Drop for Non-Payment occur?

The dates when Drop for Non-Payment will occur are available on the Treasurer’s website at <http://www.utoledo.edu/offices/treasurer/index.html>

How will I know if my registration has been dropped for non-payment?

The university will send a letter to your permanent address on file and an email will be sent to your Rockets email address. As the postal system does not always provide 100% delivery of mail it is recommended that you review your e-statement (available to students 24/7) on your student account routinely (suggest you do it weekly) and always review your email delivered to your Rocket email account on a daily basis for important notifications.

If I am [waitlisted](#) for classes will and I am Dropped for Non-Payment will I be removed from the waitlist?

Yes.

How can I avoid Drop for Non-Payment?

Pay your student account on or before the payment due date for each term. Payment is defined as the date the University receives payment and applies it to your account. Payment can be made electronically through your [MyUT](#) portal at <http://myut.utoledo.edu/> by clicking on the Student tab, My Accounts-View/Pay Bill (e-statement). Additionally, you can mail a check or money order payable to the University of Toledo, P.O. Box 10004, Toledo OH 43699. Please make sure to include your Rocket number on your check for proper credit to your account. Electronic payments are applied to your student account in real-time and are the preferred method to ensure immediate processing whereas mailed payments can take 7 to 10 days for mail and processing time.

Verify your financial aid processes are complete and there is sufficient aid to cover your balance. You can verify outstanding requirements through your [MyUT](#) portal at <http://myut.utoledo.edu/> by clicking on the Student tab, My Financial Aid - Check Eligibility Status link. Next, select Student Requirements link and choose the appropriate aid year. Any outstanding requirements will be displayed. If you want Federal Aid to cover fees other than instructional, general, lab, and University contracted room and board you must provide [Federal Title IV consent](#), otherwise you will need to pay these fees separately.

If my classes were Dropped for Non-Payment how can I get them back?

Students whose classes are dropped for non-payment will first need to clear all financial holds by paying their balance in full. Once payment is received the student will be able to register for any available courses. The student is not guaranteed to get the same courses they were registered for prior to being dropped as registration is dependent upon class availability.

Who can I contact regarding questions about financial aid, billing, payment and registration to help avoid my registration being Drop for Non-Payment?

The Team at [Rocket Solution Central](#) is here to assist you with your student account questions. They are located at 1200 Rocket Hall and can be reached by calling 419-530-8700.

Will I be subject to the Drop for Non-Payment process if my application for Ohio In-State Residency is still pending and there is an outstanding balance on my student account?

Yes. You are responsible to pay all fees on your student account by the date they are due.

How can I authorize financial aid to pay all fees to avoid over refunding and reduce the exposure of my registration to a Drop for Non-Payment?

Title IV consent can be authorized through your [MyUT](#) portal at <http://myut.utoledo.edu/> by clicking on the Student tab, and selecting My Accounts-Title IV Consent. Read the information and scroll to the bottom of the form and check the “I authorize...” radio button and then click “Submit.”

Who do I contact if I am a veteran, dependent/spouse of a veteran or on active duty regarding my GI Bill (military) benefits in order to avoid the registration cancellation process?

If you plan to use the GI Bill educational benefit while attending school, please contact the Military Service Center at 419.530.1392 or send an email to msc@utoledo.edu to discuss your specific situation. We will discuss which benefit you plan to use and how it will be applied toward your tuition and fees bill. If you currently receive GI Bill benefits or are planning to use benefits and have been invalidated, you must contact the Military Service Center immediately.