(A) Policy statement

In accordance with the Liaison Committee for Medical Education (LCME)'s standards for accreditation of the program leading to the M.D. degree, the curriculum of a medical education program must provide a general professional education and prepare medical students for entry into graduate medical education. A specific set of requirements has therefore been established that students must meet in order to graduate from The University of Toledo College of Medicine and Life Sciences with the Doctor of Medicine (M.D.) degree, as follows:

1) Successful completion of all required blocks/courses in the foundational sciences curriculum:

- Cellular and Molecular Biology (INDI775 or INDI520)
- Human Structure and Development (ANAT679)
- Neuroscience (ANAT680 or NERS 581)
- Behavioral Science (PSCH681)
- Clinical Decision Making I (INDI778)
- Immunity and Infection (INDI783)
- Organ Systems (INDI780)
- Clinical Decision Making II (INDI784) Basic Life Support (SOMN600)
- Independent Study for USMLE Step 1 (INDI785)

2) Successful completion of the Bridge to Clerkships course (INDI795 or an alternative experience approved by the Vice Dean for Clinical Undergraduate Medical Education)
3) Successful completion of all required core clinical clerkships, as follows:
   - Family Medicine (FMMD701)
   - Internal Medicine (MEDI703)
   - Obstetrics and Gynecology (OBGY701)
   - Pediatrics (Peds701)
   - Psychiatry (PSCH701)
   - Neurology (NEUR701)
   - Surgery (SURG703)
   - Third-Year Elective (XXXX760)

4) 32 weeks of electives in the Fourth-Year, as follows:
   a) A minimum of 24 weeks of “clinical” electives, including
      - 4 weeks of an Acting Internship (must be done at UTCOM or a UT affiliate).
      - A maximum of 12 weeks in any ACGME core discipline (i.e., residency specialties that one can enter immediately out of medical school). See Fourth Year Medical School Curriculum Requirements, policy 3364-81-09-002-00
      - 2 week Capstone Course (considered a clinical course)
      - A minimum of 12 weeks of clinical electives must be completed at UTCOM or affiliated institutions: Area Health Education Center (AHEC), Akron General Medical Center, ProMedica Flower Hospital, Riverside Methodist Hospital, Saint Joseph Mercy Health System, Mercy St. Vincent Medical Center, and ProMedica Toledo Hospital) Note: MD/PhD 745 electives count toward the UTCOM requirement; global health electives do not. Capstone does count towards the UT requirement
   b) A maximum of 8 weeks of “non-clinical” electives, including but not limited to: Basic Science, Research, Law and Medicine, Mastering the Biomedical Literature, Fundamentals of Teaching, Spirituality and Medicine, etc.

5) Four weeks of electives in third year is required. If students are unable to complete in their third year, they will need to complete an additional four weeks in their fourth year (total of 36 weeks of electives). A minimum of 8 weeks of Area Health Education Center (AHEC) clerkships in Years 3 and 4 are required.

6) 8 weeks of Flexible Time in Years 3 and 4 combined

7) No grade of Incomplete (I) or Defer (DF) on transcript

8) Any course/clerkship with grade of Fail (F) must be rectified with a passing grade in the same or an approved substitute course/clerkship

9) No grade of Not Recorded (NR) on transcript, with the exception of Flexible Time in Years 3 and 4

10) A passing score must be reported to the institution by the National Board of Medical Examiners (NBME) for the following licensure examinations:
11) In addition to the academic requirements listed in 1-10 above, students must meet all financial obligations to the University prior to receipt of their diploma.

(B) Purpose of policy

Establishment of strict criteria that must be met in order to receive a M.D. degree serves to ensure that all graduates of the Doctor of Medicine program have met the requirements for completion of a curriculum that provides a general professional education with both basic and clinical sciences, as well as successful completion of medical licensure examination, all of which are prerequisites for medical student entry into graduate medical education.

(C) Scope

This policy applies to all students enrolled in the Doctor of Medicine program, as well as to the faculty, administration, and Office of the Registrar charged with monitoring student progress and ensuring compliance with the policy.

(D) Procedure

1. The Graduation Requirements policy will be posted on the College of Medicine and Life Sciences policy website and disseminated (in whole or applicable part) to the student body at key orientation/transition information sessions (i.e., Orientation for incoming students, USMLE Step 1 Information Session, Introduction to 3rd-Year Clerkships, Bridge to Clerkships course, Fourth-Year Clerkships Advising and Information Session, and the Graduation and Rank Order List Information Session).

2. Students must pass all of the required courses in Year 1 before advancing to Year 2.

3. Students must complete all of the required courses in the second-year curriculum before advancing to Year 3.

4. In addition to the requirement for passing all core clinical clerkships, progression in the core clerkships is subject to the USMLE Step 1 policy contained within the Medical Student Evaluation in the Four-Year Curriculum: Preclinical Policy No. 3364-81-04-013-01 and the Satisfactory Academic Progress in the Required Clinical Clerkships Policy No. 3364-81-04-007-00.

5. The Associate or Assistant Deans for Undergraduate Clinical Medical Education, and Student Affairs, in partnership with the Office of the Registrar, will monitor satisfactory academic progress and academic progression at each Foundational Sciences milestone (end of first year, end of second year, passing USMLE Step I) and throughout years 3 and 4 in an ongoing manner. Off track students who do not have sufficient time to complete their outstanding requirements prior to graduation that academic year will not be able to participate in the NRMP Match that year.

6. The final degree audit and clearance for graduation is conducted by the Office of Student Affairs the week of graduation. At the time of the final degree audit and clearance for graduation, if a student had been previously certified for the NRMP Match that academic year and has courses that are required for graduation and have grades of “I”, “DF”, “NR”, “In Progress”, or “F”, the NRMP will be contacted in
writing that the student will not be eligible to start residency on July 1. If the student has a plan approved by the Associate Dean for Student Affairs to complete the requirements by June first of that year, the contact with the NBME may be deferred until June first.

7. Students failing to meet all of the graduation requirements defined in this policy will NOT be permitted to graduate.

Approved by:

Christopher Cooper, M.D.

Name

Executive Vice President for Clinical Affairs and Dean of the College of Medicine and Life Sciences

Title

Nov 8, 2018

Date

Review/Revision Completed by:

Senior Associate Dean for Student Affairs

SLT

Policies Superseded by This Policy:

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