


<b>Name of Policy:</b> <u>Dialysis Facility Communication</u> <b>Policy Number:</b> 3364-140-34 <b>Department:</b> Kidney Transplant Administration (Nursing Service) <b>Approving Officer:</b> Chief Nursing Officer Director, Renal Transplant Program  <b>Responsible Agents:</b> Transplant Outreach Coordinator Transplant Coordinator  <b>Scope:</b> The University of Toledo Medical Center	
	<b>Effective Date:</b> 11/1/2021  Initial Effective Date: December 27, 2007
<input type="checkbox"/> New policy proposal <input type="checkbox"/> Major revision of existing policy	<input type="checkbox"/> Minor/technical revision of existing policy <input checked="" type="checkbox"/> Reaffirmation of existing policy

**(A) Policy Statement**

The University of Toledo Medical Center (UTMC) transplant department will have ongoing communications with all dialysis facilities associated with patients undergoing transplant evaluation and those that are on the transplant program’s waiting list.

**(B) Purpose of Policy**

To continue ongoing/open communication of patient care.

**(C) Procedure**

1. All communications between potential transplant patients or listed patients and Transplant Coordinator will be documented in the patient chart.
2. UTMC transplant program will provide ongoing communication with the patient’s local dialysis facility regarding significant issues such as:
  - a. Changes in key personnel in the transplant program
  - b. Changes to key policies in the transplant program
  - c. Changes in a patient’s health status, such as infections, increase in the severity of heart disease that could affect suitability for transplant, or death
  - d. The status of patients who have special stipulations for transplantation such as cardiac work up or weight loss
  - e. Changes in the center’s transplant patient selection criteria
3. Every year, the UTMC Outreach Coordinator or designee, will mail or fax the current transplant patient selection criteria and referral form along with the program brochure to referring dialysis units. These units will also be offered further information and/or on-site education at their request.

<p><b>Approved by:</b></p> <p>/s/ _____ Date _____ Kurt Kless MSN, MBA, RN, NE-BC Chief Nursing Officer/CNO</p> <p>/s/ _____ Date _____ Michael Rees, MD Director, Renal Transplant Program</p> <p><i>Review/Revision Completed By: Transplant Administrator</i></p>	<p><b>Review/Revision Date:</b> 1/1/2009 1/12/2010 12/4/12 10/7/15 10/26/2018 10/26/2021</p> <p><b>Next Review Date:</b> 11/1/2024</p>
<p><b>Policies Superseded by This Policy:</b></p>	