


Name of Policy: <u>Emergency Department Preliminary Reports</u> Policy Number: 3364-135-39 Department: Radiology Approving Officer: Vice President & Executive Director Responsible Agent: Director, Radiology Scope: Radiology	 Effective Date: 5/23/2008 Initial Effective Date: 7/1/1981
<input type="checkbox"/> New policy proposal <input type="checkbox"/> Major revision of existing policy	<input type="checkbox"/> Minor/technical revision of existing policy <input checked="" type="checkbox"/> Reaffirmation of existing policy

(A) Policy Statement

A preliminary report will accompany all radiographic cases originating in the Emergency Department.

(B) Purpose of Policy

To provide prompt radiological consultation to the Emergency Department medical staff.

(C) Procedure

1. Radiology personnel will send all PPF's referred from the Emergency Department to the attending radiologist.
2. The image will be reviewed by the radiologist and compared to the Emergency Department physician's interpretation.
3. If a discrepancy is noted, Radiology personnel will open the exam note of the emergency department interpretation and click the drop down menu of the "category" and select "emergency department discrepancy". The radiologist will type the discrepancy in the body of the exam note. The emergency department discrepancy work list will be reviewed by the emergency department quarterly.

Approved by: _____ Lee S. Woldenberg, MD Professor & Chairman, Radiology _____ Date _____ Mark Chastang Vice President & Executive Director _____ Date <i>Review/Revision Completed By:</i> Fran Cassell, RT-R, M	Review/Revision Date: 9/13/84 7/1/93 11/4/93 8/11/99 9/1/05 6/3/08 Next Review Date: 6/1/2011
Policies Superseded by This Policy: E-001	