Continuation of Matriculation for Degree

Instructions: This form is to be used by students who are currently registered but will be unable to complete requirements before time-to-degree expires, or by students completing a Readmission Application and requesting a one year extension of their original time to degree. This form is to be used for first extension requests of one year only. Approval of the Advisor, Chair or Program Director, and Associate Dean of the Degree Program indicates that the student has been deemed sufficiently current and adequate to continue to work toward the degree, that the student is making satisfactory progress as determined by internal departmental or college procedures, and that those courses exceeding the time limitation (by one term or year) are approved for recertification. The completed form with all approval signatures should be returned to the respective College of Graduate Studies Office for review and final approval. (Incomplete forms will be returned to the advisor/academic department.) No additional course revalidation materials or forms are required to accompany this form.

There is a $55 per course fee assessed for each course approved for recertification. Fees are applied to the student’s account after the Continuation of Matriculation form has been approved. Notification will be sent via university e-mail to both the student and the advisor.

To be completed by Student.

Name: ___________________________ Rocket ID: ___________________________

Degree Sought: ___________________________ Program: ___________________________

Projected Date of Graduation (month/year): _______________________________________

Reason for Request:

List all courses that will be out-of-date at the projected time of graduation:

<table>
<thead>
<tr>
<th>Dept. &amp; Number</th>
<th>Course Title</th>
<th>Semester/Year Course Taken</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

RETURN TO: College of Graduate Studies, Respective Campus

Main Campus
3240 University Hall
Mail Stop 933

Health Science Campus
Mulford Library Room 117
Mail Stop 1042
College Approval

The student is sufficiently current and adequate to continue to work toward the degree and is making satisfactory progress. We approve the student’s extension request, course recertification, and projected date of degree completion listed above.

Advisor (printed)  Signature  Date

Chair or Program Director (printed)  Signature  Date

Associate Dean, Degree Program (printed)  Signature  Date

For College of Graduate Studies use only:

Approval  Date

Number of Courses Recertified  Total Fee

Notification to Student/Advisor  Date of E-Mail

Notification to Business Manager  Date of E-Mail