

National Student Exchange Next Step Guideline



CENTER FOR INTERNATIONAL STUDIES AND PROGRAMS

THE UNIVERSITY OF TOLEDO

Education Abroad Office

The National Student Exchange (NSE) consortium of four-year colleges and universities is committed to providing educational opportunities to college students. Follow these steps to prepare for this exchange experience.



- STEP 1** Attend CISP Information Session.
- STEP 2** Schedule a meeting with UT's International Education Specialist, by calling 419.530.5268. You will discuss your exchange goals, exchange availability, review different locations of interest and learn the application process.
- STEP 3** Complete *NSE Application for Exchange* found in the Center for International Studies and Programs in Snyder Memorial Suite 1000 or online at www.utoledo.edu/cisp/studyaway. Turn in your completed *Application for Exchange*, and your \$150 non-refundable application fee. Make checks out to The University of Toledo, note in memo section "*NSE Application Fee.*"
- STEP 4** Complete *NSE Program of Study Statement* on how this exchange will contribute to your academic and personal development.
- STEP 5** Secure one reference. Reference must be from an academic advisor, a faculty or staff member. Individual must complete the appropriate reference form.
- STEP 6** Complete *Language Proficiency Report* if you plan to go to Puerto Rico (Spanish) or Quebec, Canada (French). If applicable, complete form and faculty interview to determine proficiency.
- STEP 7** Placement and acceptance announcements are made by the second full week in March.
- STEP 8** After placement announcements, you will to apply to your host university for admission, and complete a housing application as needed.
- STEP 9** Complete an *Advising Transfer Agreement* and a *Budget/Resource Worksheet* for your host university.

ELIGIBILITY REQUIREMENTS:

- Must be a full-time student in good standing.
- GPA of 2.5 or better
- Additional requirements may exist based on the university/program you wish to attend
- No incomplete grades from previous terms
- Must not be on probation, parole, or have any pending legal judgments

All forms can be found on UT's Study Away - National Student Exchange web site at www.utoledo.edu/cisp/StudyAway.

QUESTIONS?

Contact Education Abroad Office at 419.530.5268 or eduabroad@utoledo.edu

Deadlines

Application, fee, and all other required forms are due late February.

Placements are announced by the second full week of March.