

# The University of Toledo Academic Personnel Calendar 2021-2022

Faculty Return: August 23, 2021 | First Day of Class: August 30, 2021

Materials To	Sabbatical Leave Application	Tenure &/or Promotion	Pre-Tenure Evaluation Years 1 & 2 Renewal	Pre-Tenure Evaluation years 3, 4, & 5 Renewal	Merit for AY 2020-2021	Five-Year Post-Tenure Professional Assessment	Emeritus Review Fall term	Emeritus Review Spring term	Evaluation of Lecturers	Annual Report of Professional Activities (ARPA)
<b>Department Personnel Committee (DPC)</b> Receive Dossier Forward Dossier*		September 24, 2021 - October 4, 2021	January 28, 2022 - February 18, 2022	October 4, 2021 - October 22, 2021	September 28, 2021 - October 22, 2021	November 12, 2021 - December 15, 2021				September 28, 2021 for TT Faculty current CV in Faculty 180
<b>Department Chair</b> Receive Dossier Forward Dossier*	September 24, 2021 - October 4, 2021	October 4, 2021 - October 22, 2021	February 18, 2022 - March 4, 2022	October 22, 2021 - November 12, 2021	October 22, 2021 - November 12, 2021	December 15, 2021 - February 7, 2022			January 14, 2022 - February 11, 2022	December 3, 2021 for Lecturers current CV in Faculty 180
<b>College Committee on Academic Personnel or COMLS APT Committee or CHHS AP Committee</b> Receive Dossier Forward Dossier*		October 22, 2021 - November 12, 2021		November 12, 2021 - December 3, 2021		February 7, 2022 - March 4, 2022				
<b>College Dean</b> Receive Dossier Forward Dossier*	October 4, 2021 - October 22, 2021	November 12, 2021 - December 3, 2021	March 4, 2022 - April 4, 2022	December 3, 2021 - January 28, 2022	November 12, 2021 - December 10, 2021	March 4, 2022 - March 28, 2022			February 11, 2022 - March 21, 2022 **	
<b>University Committee on Academic Personnel (UCAP)</b> Receive Dossier Forward Dossier*		December 3, 2021 - January 28, 2022	*** April 4, 2022 - April 15, 2022	January 28, 2022 - March 4, 2022						
<b>University Committee on Sabbaticals (UCS)</b> Receive Dossier Forward Dossier*	October 22, 2021 - November 12, 2021									
<b>Provost</b> Receive Dossier Forward Dossier*	November 15, 2021 - December 1, 2021	January 28, 2022 - March 4, 2022	April 15, 2022 - May 9, 2022	March 4, 2022 - April 4, 2022		March 28, 2022 - April 22, 2022	October 4, 2021 - October 22, 2021	April 4, 2022 - April 18, 2022		
<b>President</b> Receive Dossier Forward Dossier*	December 1, 2021 - December 22, 2021	March 4, 2022 - April 4, 2022	*** May 9, 2022 - May 23, 2022	April 4, 2022 - April 29, 2022			October 22, 2021 - November 12, 2021	April 18, 2022 - May 2, 2022		
<b>BOT Academic and Student Affairs Committee Meeting</b>	<b>February 9th BOT</b>	<b>April 13th BOT</b>					<b>December 8th BOT</b>	<b>June 22nd BOT</b>		

\*According to the *UT-AAUP Collective Bargaining Agreement* (9.2.3.6) with the tenured/tenure-track faculty, "forwarding of the dossier to the next level shall not occur until the five (5) day reconsideration timeline has expired." In order to provide a five-day window in which to request reconsideration as provided by the CTA, all evaluations must be completed at least five (5) days prior to forwarding the dossiers to the next evaluator.

\*\*According to the *UT-AAUP Collective Bargaining Agreement* (9.2.9) with the lecturers, lecturers 'must receive their evaluation review approved by the Dean no later than the last day of March.'

\*\*\*According to the *UT-AAUP Collective Bargaining Agreement* (9.2.3.1) used ONLY if non-renewal recommendation by the Dean.

COMLS-Faculty covered under the *Faculty Rules and Regulations* (2015) are renewed annually, July to June, with notifications of contract renewal in early May; notifications of non-renewals are outlined in the *Rules and Regulations*.