

How to apply for College Credit Plus:

Step 1: visit <https://www.utoledo.edu/admission/dualcredit/> and select 'Apply Now'



VISIT

APPLY

GIVE



MENU

COLLEGE CREDIT PLUS



THE UNIVERSITY OF
TOLEDO
1872



The [College Credit Plus Program \(CCP\)](#) is a state-funded program that allows high school students to earn college and high school credit simultaneously at no cost to students or families.

Created to provide Ohio high school students the opportunity to pursue higher education and reduce the cost of doing so, the [Ohio Department of Higher Education](#), the [Ohio Department of Education](#), and the Ohio legislature collaborated with universities and community colleges throughout the state to combine several existing programs.

CCP combines the previous Post-Secondary Enrollment Option (PSEO), Dual Enrollment programs, and Tech Prep.



[Apply Now](#)

[Summer, Fall 2020 & Spring 2021 Consent/Approval Form](#)

[Campus Map](#)

Step 2: Fill in student information including what semester you are interested in. Then click 'Create Account'

Create Account

Name Information

First Name *

Middle Name

Last Name *

Suffix

Contact Information

Home Phone

Cell Phone

Email Address *

Confirm Email Address *

Gender

Birth Date (MM/DD/YYYY)

I plan to enter: *

I will be a: *

Academic Level *

Academic Program *

Account Information

Password *

Confirm Password *



Step 3: Start with the **'Plans'** tab. Make sure to select the semester, admit type, and which program. Then press **'Save & Continue'**.

Plans Personal Demographics Family Academics Writing & Signature

Please enter your information in each of the following sections. Fields with a red asterisk (*) are required and must be completed before you can submit your application. Additional questions may become required based on your answers to a previous question.

Academic Plans

Entry Term *

Admit Type *

Academic Program *

Step 4: Fill out the **'Personal'** tab with your student information and residency. Press **'Save & Continue'**

Plans Personal Demographics Family Academics Writing & Signature

Please enter your information in each of the following sections. Fields with a red asterisk (*) are required and must be completed before you can submit your application. Additional questions may become required based on your answers to a previous question.

Name

First Name *

Middle Name

Last Name *

Previous Last Name (if applicable)

Contact

Primary Phone *

Cell Phone

Email Address *

Step 5: Fill out 'Demographics' tab regarding citizenship and ethnicity. Press 'Save & Continue'

Plans Personal Demographics Family Academics Writing & Signature

Please enter your information in each of the following sections. Fields with a red asterisk (*) are required and must be completed before you can submit your application. Additional questions may become required based on your answers to a previous question.

Citizenship

Citizenship Status *

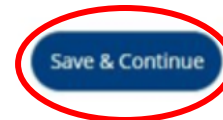
Birth Date *

(mm/dd/yyyy)

Gender *

Social Security Number

Military Status (if applicable)



Step 6: Fill out 'Family' tab regarding parent/guardian information. Press 'Save & Continue'

Plans Personal Demographics Family Academics Writing & Signature

Please enter your parents' information, even if they are deceased or no longer have legal responsibilities toward you. If you are a minor with a legal guardian (an individual or government entity), then please list that information below as well.

Parent/Guardian

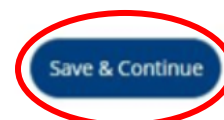
Relationship with you

First Name

Last Name

Email Address

Home Phone



Step 7: Fill out 'Academics' tab regarding current school information. Press 'Save & Continue'

Plans Personal Demographics Family Academics Writing & Signature

Please enter your information in each of the following sections. Fields with a red asterisk (*) are required and must be completed before you can submit your application. Additional questions may become required based on your answers to a previous question.

Elementary or Middle School/Junior High Information

Please list the name of your Elementary, Middle, or Junior High School

High School Credit

Select Add High School to list each high school you have attended.

[+ Add High School](#)

College Credit

While in high school did you attend college for credit, including post-secondary or dual enrollment?

Attended Didn't Attend

Are you currently enrolled in college?

Yes No

[Save & Continue](#)

Step 7: Fill out 'Writing & Signature' tab. Please read through each question on this tab *carefully*. When you feel confident with your information please type in your name to sign the document. Select 'Preview before Submission'.

Plans Personal Demographics Family Academics Writing & Signature

Please enter your information in each of the following sections. Fields with a red asterisk (*) are required and must be completed before you can submit your application. Additional questions may become required based on your answers to a previous question.

Disciplinary History

Question 1 *

Are or were you under academic suspension from any educational institution? This would include any suspension, removal, dismissal, or expulsion as a result of your academic performance.

Yes No

If you answered Yes:

Please explain the circumstances that resulted in academic suspensions.

Certification

Please affirm the following before you submit your application.

Do you certify the following? *

I understand that once my application has been submitted it may NOT be altered in any way.

Yes No

Do you certify the following? *

I certify that all of the information submitted in the application is my own work, factually true, and honestly presented. I authorize all schools attended, as well as the National Student Clearinghouse, to release all requested records and authorize review of my application. I understand that I may be subject to a range of conduct action(s), up to and including admission revocation or expulsion, should the information I certified be false.

Yes No

Title IX

The University of Toledo does not discriminate in its employment practices or in its educational programs or activities on the basis of sex/gender. UToledo also prohibits retaliation against any person opposing discrimination or participating in any discrimination investigation or complaint process internally or externally. Reports of sexual harassment and discrimination questions regarding Title IX, and concerns about noncompliance should be directed to the Title IX Coordinator. For a complete copy of the policy or for more information, contact Title IX Coordinator Vicky Kulicke. Phone: 419. 530.4191. Email: titleix@utoledo.edu. Mailing address: Office of Title IX and Compliance, Mail Stop 137, The University of Toledo, 2801 W. Bancroft St., Toledo, OH 43606. Website: utoledo.edu/title-ix. External contact is the Assistant Secretary of Education within the Office for Civil Rights (OCR). Website: ed.gov/ocr.

The electronic signature consists simply of your name, typed by you on your keyboard. The signature is your confirmation that the application you have filled out is your own work and the information is factually true. Once you type in your name, this will count as your electronic signature.

Signature *

Signature Date *

Previous Page

Save Application

Preview Before Submission

Step 8: Review all of your information is correct. Afterwards select '**Submit Application**'.

[Review](#) Supplemental Items & Documents

 Print

Please enter your information in each of the following sections. Fields with a red asterisk (*) are required and must be completed before you can submit your application. Additional questions may become required based on your answers to a previous question.

Academic Plans

Entry Term *

Fall 2020 (August)

Admit Type *

Dual Credit

Academic Program *

College Credit Plus

Title IX

The University of Toledo does not discriminate in its employment practices or in its educational programs or activities on the basis of sex/gender. UToledo also prohibits retaliation against any person opposing discrimination or participating in any discrimination investigation or complaint process internally or externally. Reports of sexual harassment and discrimination questions regarding Title IX, and concerns about noncompliance should be directed to the Title IX Coordinator. For a complete copy of the policy or for more information, contact Title IX Coordinator Vicky Kulicke. Phone: 419. 530.4191. Email: titleix@utoledo.edu. Mailing address: Office of Title IX and Compliance, Mail Stop 137, The University of Toledo, 2801 W. Bancroft St., Toledo, OH 43606. Website: utoledo.edu/title-ix. External contact is the Assistant Secretary of Education within the Office for Civil Rights (OCR). Website: ed.gov/ocr.

The electronic signature consists simply of your name, typed by you on your keyboard. The signature is your confirmation that the application you have filled out is your own work and the information is factually true. Once you type in your name, this will count as your electronic signature.

Signature *

Signature Date *

9/11/2020

[Edit Application](#)

[Submit Application](#)

Step 9: Once you submit your application, you should be brought here, showing your updated status as '**Submitted**'. Please check your email for confirmation that the application has been submitted.

[Create a New Application](#)

My Applications

APPLICATION	STATUS	ACTION
> Fall 2020 (August) - College Credit Plus	Submitted	View

Step 8: Below is the email you will receive confirming your application has been submitted. We will need documentation in order to process your application fully. These materials need to be sent to **admprocessing@utoledo.edu**.

- Consent Form – which can be found on our homepage. (student & parent fill out top portion, hs counselor fills out bottom portion)
- Transcripts or Grade Card
- Test Scores – these can be ACT, SAT, or Accuplacer

To view this email as a web page, go [here](#).



FUELING TOMORROWS

College Credit Plus

Hi

You did it! You submitted your application to The University of Toledo's College Credit Plus Program. We're looking forward to working with you. In order to complete the application process there are a few more steps you need to complete:

- Download the [Consent and Approval Form](#) in which your parent/guardian will complete the top portion and then you will return it to your school counselor to complete the bottom portion.
- Request that your school counselor send transcripts with test scores* along with the completed Consent and Approval form to dualcredit@utoledo.edu.

Once all documents have been received, we will review your application and notify you of our decision. If you have any questions please contact us at dualcredit@utoledo.edu.

Thank you again for choosing UToledo.

Go Rockets!

Matthew Will
Dual Credit and Early Outreach
Matthew.Will@utoledo.edu
419-530-4200

*Note: If you have not taken the ACT or SAT you are required to take the Accuplacer test to determine college readiness. You can find information about the test and our [Testing Services Center](#). The test should be completed as soon as possible in order for us to make an admission decision.