University Assessment Committee Meeting – January 25, 2012

Attendance:
Brian Ashburner          Scott Molitor
Tony Edgington           Holly Monsos
Peggy Fritz              Penny Poplin Gosetti
Terribeth Gordon Moore  Marlene Porter
Kay Grothaus             Terry Romer
Heather Johnson Huntley  Barbara Schneider
Barbara Kopp Miller      Rebecca Schneider
Steve LeBlanc            Linda Smith
Alana Malik              Suzanne Spacek
Laurie Mauro

Vice Provost Report – Penny Poplin Gosetti
• Please put all college and service unit reports on the Z drive in your appropriate college/service unit folder. Please complete this task by the week of Monday, January 30th as this information will be used for HLC preparations.
• President Jacobs has requested that the annual report be sent to him, in addition to Provost McMillen and Chancellor Gold.

Update on final college/service unit letters – Barbara Kopp Miller
• The Reports Committee has been working on the letters and vetting content with individual liaisons. Letters should be complete and turned over to the Provost’s office Monday.

Review of annual assessment report – Barbara Kopp Miller
• The report will cover the following topics: University Assessment Committee at a glance, overview of committees, overview of the review process and results, points of pride, challenges and future directions.
• Barb, on behalf of the Reports Committee, asked for group input on the points of pride, challenges and future directions. There was lengthy discussion and suggestions were provided.

College Presentation – Laurie Mauro, College of Pharmacy

HLC Orientation
• Tentative meeting time for UAC to meet with HLC site team members: Monday, Feb. 27th 1:30 – 2:20 p.m. Penny will confirm when possible.
• In addition to college liaisons, who are primarily administrators, Penny requested that liaisons provide names of faculty or others in their colleges/service units who are involved in assessment and may provide additional points of view for the HLC site team.
• Orientation packets were distributed. These include the Executive Summary, a sheet from HLC explaining Criterion Three, and a criteria information card. The complete UT Self-Study is available on the UT accreditation website: www.utoledo.edu/accreditation.
• For the next meeting – Wednesday, February 8th, 1:30 – 3 p.m., GH 3050
  ✓ Read Chapters 2 and 5 of the self-study in advance
  ✓ Bring "Assessment and Accreditation at UT" packets
  ✓ Bring HLC Orientation folders distributed at the January 25th meeting