University Assessment Committee Meeting
December 5, 2012
GH 3050, 1:30-3:30 p.m.

Attendance:

Barbara Kopp Miller
Penny Poplin Gosetti
Susan Pocotte
Chris Roseman
Sue Ann Hockberg
Suzanne Spacek
Scott Molitor

Marlene Porter
Marilynne Wood
Ken Davis
Rebecca Schneider
Brian Ashburner
Erin Harper
Holly Monsos

Terribeth Gordon Moore
Laurie Mauro
Anthony Edgington
Linda Smith
Alana Malik
Heather Johnson Huntley

Introduction of new members (Welcome, Sue Ann Hockberg, from Online Learning!)

Presentation by Scott Molitor, College of Engineering

Vice Provost Report – Penny Poplin Gosetti

- We are moving forward with the hiring of our new Learning Outcomes Assessment Specialist. A search committee has been formed and they are expecting to move quickly. We will hopefully fill this position by January and we will keep the UAC members posted.
- The Office of Assessment in University Hall is nearing completion! Construction should be finished by January.
- The next Senior Leadership Retreat has been postponed to December 12, 2012. Assessment has been placed on the agenda.
- The UAC has established a goal to develop and adopt a common language of assessment. We have received feedback from several members on our proposed definitions. With the approval of the committee, we would like to adopt the following terminology:
  Assessment is the ongoing collection of data that measures student learning in order to inform continuous improvement decisions.
  Outcomes are concise and measurable statements that specify what students will know, be able to do, or be able to demonstrate when they have completed/participated in a program/course/project or received a service.

Reports Committee Update – Scott Molitor, Chair

- The committee has completed the review of all liaison reports. Reviewers have agreed upon comments and suggestions. At this point, the committee is awaiting approval from college and unit liaisons before individual letters are sent to college deans and units heads.

Training and Development Update – Barbara Schneider, Chair

“The training and development committee met and created the following process for identifying and prioritizing training and development needs:
Committee members are currently reading through the liaison reports for every unit, and creating a list of the self-identified see training and development needs. Once we have created a comprehensive, we will meet with the reports committee to discuss with them what THEY see as training and development needs based on their review of the annual reports. We expect this meeting to provide a different perspective on the self-identified needs.

Our committee will then create a series of recommendations for university-wide faculty development focused on assessment, and will bring it to the executive committee by mid-February.

We will also be inviting members who have joined the UAC over the past three months to an orientation session that will provide a brief history of the committee, outline the charges of the various committees, review the annual processes of the committee, and provide whatever answers we can. New members can expect to receive that invitation shortly after the start of the new term.”

Ad Hoc Awards Committee
  • A committee has been formed to honor outstanding assessment programs and corresponding reports. Scott Molitor has agreed to Chair this committee. If you have a program that should be considered for an award, please let this committee know! The nominations will be used to improve future assessment reports.

Announcements/Reminders
  • January 2013 presentations by Marlene Porter (Library), Terribeth Gordon Moore (College of Business and Innovation), and Llew Gibbons (College of Law).
  • Our next meeting is Jan 9, 2013 from 1:30-3:30 p.m. It will most likely take place in GH 3050, but we will make sure to confirm the location with committee members.