University Assessment Committee Meeting
February 6, 2013
GH 3050, 1:30-3:30 p.m.

Attendance:
Barbara Kopp Miller  Suzanne Spacek  Anthony Edgington
Penny Poplin Gosetti  Chris Roseman  Barbara Schneider
Marlene Porter  Sue Ann Hochberg  Marilynnne Wood
Brian Ashburner  Rebecca Schneider  Holly Monsos
Susan Pocotte  Scott Molitor  Alana Malik
Terribeth Gordon-Moore  Linda Smith  Erin Harper

Vice Provost Report – Penny Poplin Gosetti

- Penny announced her new position as the Interim Dean of the Judith Herb College of Education, in addition to her current position as the Vice Provost for Assessment, Accreditation and Program Review. Penny can be contacted through Barb Monger (2152) or Kathy Schultz (6126).

- In December, Provost Scott Scarborough issued the first edition of The University of Toledo main campus academic strategic plan, which is entitled, “Imagine 2017.” The plan highlights learning outcomes assessment. The Provost is supportive of the relationship between assessment, accreditation and program review. In order to demonstrate performance progress, Penny would like to put together a small, diverse ad hoc committee of 3-4 UAC members. This group will look at our assessment plans and reporting in terms of progress, continuous improvement, and student learning. Please let Penny know, as soon as possible, if you are interested in serving on this ad hoc committee.

- Program Review: In response to the snapshots of the BA, MA, and Ph.D. programs, a group met to put together a plan for program review. This happened about 18 months ago; the process was inclusive and extended. The University of Toledo has an upcoming HLC-site visit in three years. We have abbreviated the program review process, which includes a self-study. The Provost has committed to funding an external review team for each program reviewed through the Provost Office. An external team would conduct a site visit and then put together a report with suggestions and recommendations. The report would ultimately go to the Provost for a final review, response, and any necessary action steps. The process for review has been accelerated and may be conducted, for some programs, each semester instead of each year.

- Cam Cruickshank is now leading the UTXNet piloting for online learning courses, as well as assisting with the development of the Honors online learning portal. How do we assess online learning in ways that are equal or better to our in-class assessment? A subcommittee related to assessment has been assigned to this new pilot.

UAC Chair Report – Barbara Kopp Miller

- JHCEHSHS is now split into three separate colleges including the Judith Herb College of Education and the College of Health Sciences. The name of the third college has yet to be determined.
Barbara Kopp Miller is now the Executive Associate Dean for both the College of Health Sciences and the third college which has yet to be named. She is also part of the University Teaching Center Implementation Team and will stay on as the UAC Chair.

The letters to the colleges regarding their submitted assessment reports are complete and have been mailed.

Reports Committee Update – Scott Molitor
- Scott is waiting on nominations for assessment awards.
- The Awards Committee is gathering this Friday, March 1st, 2:00-3:00p.m. in UH 3300 to discuss assessment nominations and decide upon an award.

Website Committee Update – Marlene Porter
- Marlene is continually updating the website with UAC minutes and assessment definitions.
- The website also contains several valuable resources for assessment liaisons, including helpful links and training presentations. You can find this helpful information [here](#).

Training and Development Committee Update – Barbara Schneider
- Barbara met with Alana Malik to review training needs. More information is coming soon!

Learning Outcomes Assessment Specialist Update – Alana Malik

“Liaison” Meetings
Alana has met with almost everyone and will complete individual meetings by the March UAC meeting. An overall desire exists to review plans or develop them for new areas.

Challenges:
- help with developing assessment plans for programs that do not have accreditation standards
- assessing interdisciplinary programs, and others that are dependent on others for help-like CALL and Online Learning
- Capturing data from experiential learning, graduates, employers
- Not many resources for assistance

Strengths:
- UAC perceived as a strong working committee, modeling collaboration between faculty and administrators across campus. We get our work done!
- Some colleges spoke of supportive colleagues who understand assessment, less push back from others before

Assessment Summit
- Format modeled from the Curriculum Summit
- Series of three workshops focused on providing practical tools to assist with assessment initiatives across campus.
• Audience: Deans, Associate/Assistant Deans, Department Chairs, UAC liaisons, faculty
senate
• Tentative location: Student Union 2584
• Topics: Levels of assessment and tools/strategies at each level, effective report
writing/how to incorporate feedback to close the loop, Program Review
• Goal is to have the invitations out in the next couple of weeks

Presentation: Terribeth Gordon Moore - College of Business and Innovation

Announcements/Reminders:
• March presentations: Alana Malik (Division of Student Affairs) and Barbara Schneider
(College of Languages, Literature and Social Sciences). An updated presentation
schedule is attached along with the February UAC Minutes. Please note the changes, as
presentations have been moved back one month.
• Please let Penny know, as soon as possible, if you would like to serve on the assessment
ad hoc committee.
• It is time to write the Annual Report. Chairs, please send Barbara Kopp Miller a
paragraph of an assessment summary that you would like to include in this report.
• Next meeting: Wednesday, March 13, 2013, 1:30-3:00 p.m., GH 3050