University Assessment Committee  
Wednesday, September 4, 2013, 1:30 – 3:30 p.m.

Attendees: Barb Kopp Miller, Marlene Porter, Connie Shriner, Andrew Sadouskas, Scott Molitor, Julie Thomas, Chris Roseman, Ken Davis, Laura Mauro, Marilynne Wood, Cynthia Spitler (proxy), Brian Ashburner, Holly Monsos, Barbara Schneider, John Barrett, Alana Malik, Sue Ann Hochberg, Cory Stine, Rebecca Schneider

Office of Assessment, Accreditation and Program Review Report

Graduate Assistant Search
No official applications thus far
If no interest, or no qualified applicants, I will suspend the search within the next couple of weeks
Possible intern this semester

Blackboard Outcomes
Art History and English Composition will be completing a conference call with our Blackboard rep next Friday

Program Review
Heather is working on Program Review. Orientation sessions for the 2013-2014 programs will begin next week.

Goals for the semester:
New Faculty orientation, gen ed assessment, UTXNeT courses, needs assessment with Teaching Center, feedback from assessment reports to inform future programming

UAC Chair Report
Transition meeting with Penny
Working on last year’s annual report
Met with John Barrett about the future of the committee
Asked the committee if someone else is interested in being the chair
Willing to continue to on as the chair
Chris Roseman suggested that we have a vice-chair to take over next year and be able to lead the meetings in her absence.
Interested individuals should contact Barb
Marlene Porter was suggested and agreed to serve as vice-chair
Scott Molitor suggested that Marlene look for a new liaison for the library
Still have some presentations to complete from last year. Holly, Brian, Sue Ann Hochberg, Connie, and Laurie

General Education Assessment and Faculty Senate

Meeting between UAC, Faculty Senate, and the Provost’s Office to take place tomorrow afternoon.
HLC will be looking for a functioning university level assessment of general education by the time they return for their next visit.
The meeting is about coming up with a structure that will meet the needs of Faculty Senate and the UAC. John is looking to move the process forward.
Marlene Porter—the rubrics on the Faculty Senate website are still listed as drafts
Scott Molitor—no process has been brought forward to the Faculty Senate about how to assess general education
The coding of courses as general education from spring 2012 that were approved by faculty senate have not been entered in the system
Barbara Schneider—changes to the general education curriculum had to match to the State TAGs/OTM system?
Barb Kopp Miller reminded the group that we are asking Faculty Senate to have a separate representative from the Core Curriculum Committee.
Brian Ashbruner—the core curriculum was rejected by the state in the past because they did not have common syllabi.
John and Peg Traband are meeting with OBOR soon
Holly asked about curriculum tracking and members shared some of the limitations of the system.
Please send additional feedback to John Barrett

Committee structure
Website Committee-
Scott—three committees currently, but Training and Development is now a part of Alana’s job description, and the reports committee is now the entire committee.
Barb Schneider suggested that we remove the committee structure
Marlene offered to continue with the website
Scott Molitor offered to continue to help coordinate the report review
Barb Kopp Miller—should training be a part of our responsibilities?
Ken Davis suggested that the training should have a second in-house person that is trained on the same materials and can continue to follow up with individual program/unit needs.
Alana should also work more closely with the college committees.
Barb Kopp Miller—do we need an overview of the process? And should we have a rubric for the college level review?
Connie—what is the purpose of the review at the UAC level? What does the provost want? What are the expectations of the HLC-audit versus something else? How does the program review process interact with the assessment processes?
Cory—standing agenda items to follow up on curriculum tracking, gen ed, program review.
Discussion of the presentations—provide more structure for the timeline.
Scott Molitor, Marlene Porter, and Barb Kopp Miller will help develop a college/unit level rubric for the liaisons

Current Template Questions/Concerns
The new template is more difficult to complete
The best, worst, average examples have been difficult for people to work with
Sue Ann Hochberg—new area doing assessment reports, what kinds of support could be provided by the UAC?
Barb Kopp Miller—Any programs turned in reports yet?