The University of Toledo

How To Pay A Citation
1. Log In
   - Go to https://myparking.utoledo.edu.

<table>
<thead>
<tr>
<th>UTtoledo Email</th>
<th>Non-UTtoledo Email</th>
<th>For Visitor To Create an Account</th>
<th>Pay As Guest</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select The University of Toledo button and log in.</td>
<td>Select Are you a visitor? Enter your email and password to log in.</td>
<td>Select Are you a visitor? and then choose Create Account.</td>
<td>Select Pay Citation As Guest button.</td>
</tr>
</tbody>
</table>

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Parking Portal

UTtoledo Credentials

Are you a visitor?

UNIVERSITY OF TOLEDO

PAY CITATION AS GUEST

2019 © NuPark Inc.
2. Pay Citation as Guest

- Enter your Citation Number or Enter your Plate Number and the State, then select Search.
Select the Citation that you want to pay, then select **CHECKOUT**.

You will then see the permit you are paying. Select the **Redirect to Credit Card Payment Site** button to be redirected to the payment site for credit card payment. Upon completion, you will be redirected for your receipt.
Please print your receipt to keep for your records.
3. Pay Citation with an Account

- Check your home page to learn if the citation is under the Citations summary section.

To pay a citation, double click the citation. You can pay more than one citation at a time. Double click one citation, and then the next screen will allow you to select multiple citations. *(Note: Any unpaid citation will have a red square next to it.)*

- Select the citation(s) you want to pay and then select CHECKOUT.

- Select the citation(s) you are paying and then select the Redirect to Credit Card Payment Site button to be redirected to the payment site for a credit card payment. Upon completion, you will be redirected back for your receipt.
Order Details

Your purchase is incomplete. Please click on the button below to continue to the payment processing site. After payment, you will be redirected back to this site for a receipt.

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Amount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>T1021201901</td>
<td>$1.00</td>
<td>$1.00</td>
</tr>
</tbody>
</table>

Total: $1.00

Payment Method

- Credit Card - WEBAPI

Redirect to Credit Card Payment Site

Payment Information

Total: $1.00

Payment method:

Select a Payment Method

Acknowledgement Agreement

The University of Toledo's PCard is not an acceptable form of payment for this purchase.

- By checking this box you are agreeing to the above Acknowledgement Agreement

[Cancel] [Continue]
Your receipt will now be under your account under **Notices**.