The safety and health of our students, faculty and staff are priorities at The University of Toledo. We have had several teams of health and safety experts working on our plans to fully return to campus for the fall 2020 semester. This COVID-19 Recovery Response plan is based on the framework of prevention, risk mitigation, continuity of operations and continued delivery of quality instruction.

Based on this work and the recommendations of these experts, UToldeo is planning on beginning the fall semester on Aug. 17, 2020. This date is one week earlier than previously planned. In order to accommodate an early opening, a detailed Rocket Restart Plan as part of the COVID-19 Recovery Response has been developed by the Pandemic Planning Operations Team.

This plan comprises a number of recommendations that are based on the most current public health information at the time. This plan is subject to change based on increases in the number of COVID-19 cases and further guidance by local, state and federal public health experts and government officials.
The campus will look different when we return this fall. We have taken significant measures to promote the health and safety of our campus community. While there is no perfect response plan for the COVID-19 pandemic, UT has worked diligently to provide the best plan possible to address the many challenges we face with the uncertainty of the virus. We are committed to continuing our operations and offering a world-class education to our students.

**Campus Reopening Date**

The originally scheduled start date for fall semester was Aug. 24, 2020, and this has now been moved back to **Monday Aug. 17, 2020**. This decision was based on predictions of a possible second wave of COVID-19 in late fall, and was suggested by experts in infectious disease and public health. This change in the academic calendar will also allow students to remain at home following the Thanksgiving holiday, with final exams offered remotely. The last day of classes for the fall semester will be Tuesday, Nov. 24, and exam week will be held remotely from Nov. 30–Dec. 4.

**Student Move-In**

New and returning local students who live less than 50 miles from campus can move their belongings into the residence halls beginning on Sunday, Aug. 2 through Sunday, Aug. 9, but will be encouraged to return to their homes, if possible, and return to their on-campus residence hall rooms on Thursday, Aug. 13 for Rocket Welcome Weekend. Students have been assigned a specific move-in date and time to align with social distancing guidelines. Students who arrive on Monday, Aug. 10, or later, should plan to remain on campus. Specific move-in times have been assigned to each student to avoid clusters of people in each building and on each floor. Carts and other move-in equipment will be cleaned and sanitized between guests. This year, move-in kits for students in the residence halls will include a thermometer, a fabric face covering, hand sanitizer and a door handle tool. Students living on campus will also have the opportunity to get tested for COVID-19. More details will be provided soon.

In the event that we have to pivot to a lower-density living situation (double to single), we will follow guidelines of the Centers for Disease Control and Prevention (CDC) to ensure that we maintain a safe environment for all students. Residence halls will close on Wednesday, Nov. 25, when on-campus courses are completed for the fall semester (last day of classes is Tuesday, Nov. 24). An approval process will be established for any residents who need to remain on campus beyond the Thanksgiving break for academic or personal reasons. Students graduating in December will be allowed to stay in their residence halls to complete their final exams, if necessary.

**Faculty Return to Campus**

Fall 2020 classes begin on Monday, Aug. 17. All nine-month faculty may want to return to campus early to prepare for their classes. 12-month faculty return to campus on Monday, Aug. 3.

New faculty will be asked to complete their new-hire paperwork and orientation remotely during the week of Aug. 10. Information will be sent to all new faculty hires by email regarding the virtual orientation process during the month of July. New faculty will also receive access to their UT email accounts and the Blackboard learning management system at UT.

All College/Department/School meetings should be held after classes begin rather than prior to the beginning of classes, in order to allow new faculty time to complete their onboarding activities and allow returning faculty to focus on preparation of their classes.

Dates for academic review processes have been modified in accordance with this plan. A revised Academic Personnel Calendar is linked under the Return to Work section on the Faculty/Staff tab on the Rocket Restart website.

**Employee Return to Campus Date**

For 12-month faculty, administrative and professional faculty and staff, and classified staff, individual conversations should occur with immediate supervisors to determine any changes in the return to work dates given a campus reopening date of Aug. 17, 2020.
Graduate Students and Research/Teaching Assistants

New Graduate Student Orientation will be available online the week of Aug. 10. Funded research and teaching assistants should consult with their principal investigator (PI) or department chair regarding their fall assignments.

Key Dates for Fall Semester

- First Day of Classes: Monday Aug. 17, 2020
- Fall Break: This has been cancelled for fall semester
- Last Day of Classes: Tuesday, Nov. 24, 2020
- Finals Week: Nov. 30, 2020–Dec. 4, 2020 (finals given remotely)
- Winter Commencement: Sunday, Dec. 6, 2020 (format to be determined)
Revised Academic Calendar

The UToledo Academic Calendar has been revised to reflect the early fall start. The following is a listing of events and revised dates:

<table>
<thead>
<tr>
<th>EVENT</th>
<th>FALL 2020 – EARLY OPENING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residence halls open</td>
<td>Aug. 2</td>
</tr>
<tr>
<td>Fall classes begin</td>
<td>Aug. 17 (Mon.)</td>
</tr>
<tr>
<td>Fall semester payment due</td>
<td>Aug. 14 (Fri.)</td>
</tr>
<tr>
<td>Labor Day holiday</td>
<td>Sept. 7 (Mon.)</td>
</tr>
<tr>
<td>Last day to add via web</td>
<td>Aug. 21 (Fri.)</td>
</tr>
<tr>
<td>Last day to add without instructor’s signature</td>
<td>Aug. 21 (Fri.)</td>
</tr>
<tr>
<td>Last day to add in-person – signature required</td>
<td>Aug. 31 (Mon.)</td>
</tr>
<tr>
<td>Last day to drop (via web or in-person)</td>
<td>Aug. 31 (Mon.)</td>
</tr>
<tr>
<td>First day to withdraw – &quot;W&quot; will be on transcript</td>
<td>Sept. 1 (Tue.)</td>
</tr>
<tr>
<td>Fall Break</td>
<td>Cancelled</td>
</tr>
<tr>
<td>Last day to withdraw</td>
<td>Oct. 23 (Fri.)</td>
</tr>
<tr>
<td>Midterm grades due</td>
<td>Oct. 9 (Fri.)</td>
</tr>
<tr>
<td>Veterans Day holiday</td>
<td>Nov. 11 (Wed.)</td>
</tr>
<tr>
<td>Wednesday before Thanksgiving – no classes</td>
<td>Nov. 25 (Wed.)</td>
</tr>
<tr>
<td>Thanksgiving Break</td>
<td>Nov. 26-27 (Thu.-Fri.)</td>
</tr>
<tr>
<td>Last day of classes</td>
<td>Nov. 24 (Tue.)</td>
</tr>
<tr>
<td>Exam week (all final exams given remotely)</td>
<td>Nov. 30-Dec. 4 (Mon.-Fri.)</td>
</tr>
<tr>
<td>Commencement</td>
<td>Dec. 6 (Sun.)</td>
</tr>
<tr>
<td>Grades due</td>
<td>Dec. 8 (Tue.)</td>
</tr>
<tr>
<td>Last day to apply for graduation</td>
<td></td>
</tr>
<tr>
<td>Graduate students – fall 2020</td>
<td>Sept. 11 (Fri.)</td>
</tr>
<tr>
<td>Graduate students – spring 2021</td>
<td>Jan. 29 (Fri.)</td>
</tr>
<tr>
<td>Law students – spring 2021</td>
<td>Nov. 13 (Fri.)</td>
</tr>
<tr>
<td>Undergraduates – spring 2021</td>
<td>Nov. 13 (Fri.)</td>
</tr>
</tbody>
</table>

Guidance on Attendance

**For students:** The University of Toledo has a missed class policy that is available [here](#). It is important that students discuss with their instructors the expectations and attendance requirements for each of their courses. Students must perform a daily health assessment before coming to campus each day. All students must take their temperature each day and complete a self-administered health assessment based on [CDC guidelines](#) available [here](#).

Students who are sick should not come to class and should contact the Main Campus Health Center at 419.530.3451. Absences due to COVID-19 quarantine or isolation requirements are considered excused absences, and students should notify their instructors.

**For employees:** Faculty and staff should report to work as directed by the Rocket Restart Plan and according to the direction of their supervisors. Faculty and staff must perform a daily health assessment before coming to campus each day. All employees must take their temperature and complete a self-administered health assessment based on [CDC guidelines](#). Faculty or staff who are sick with possible COVID-19 symptoms should not report to work, and should notify their supervisor and contact their primary care provider.
Requests for Alternate Learning and Working Arrangements

For students: Students requesting alternate learning arrangements (e.g., requesting remote or online learning modality instead of face-to-face instruction) due to health conditions deemed high-risk for COVID-19 by the Centers for Disease Control and Prevention (CDC), should make a request through the Office of Campus Accessibility and Student Disability Studies (SDS) by completing the application online. Students will need to provide documentation that verifies their health condition or disability and supports the need for accommodations. If a student is already affiliated with SDS and would like to request additional accommodations due to the impact of COVID-19, they should contact their accessibility specialist to discuss their specific needs.

For employees: To ensure that students return to a fully supported campus environment, all employees are expected to fulfill their job responsibilities. Alternative work arrangements may be requested for the fall 2020 semester by completing the Reasonable Accommodation Request web form. Employees will be asked to provide medical documentation from an appropriate healthcare professional that verifies the disability health condition and the need for accommodations. For employees who do not meet the criteria to receive a medical accommodation, they should contact their supervisor/department chair to discuss whether a remote work agreement is an option.

Instructional Delivery and Classrooms

To promote adequate social distancing, there will be some changes to our fall course offerings. The majority of courses offered are face-to-face, while some courses are online, remote or offered in a hybrid format. Most courses of 50 students and above have been moved to an online format. A small number of courses that are 50 and above remain face-to-face as planned, due to program needs or faculty resources. This is approved by the Provost on a case-by-case basis. Many face-to-face courses will be delivered using a “hybrid or rolling classroom” model, due to a reduction in classroom availability with capacity to meet social distancing guidelines. An example of this might be:

- If you have a class of 40 students that meets on Tuesday and Thursday, and the social distancing classroom capacity is 20 students for the room, then half the class (20 students) would meet on Tuesdays, and the other half (20 students) would meet on Thursday...
Thursdays. There may also be an opportunity to hold the class in a larger space to accommodate the entire class based on classroom availability.

- Every class session will be recorded and students will be able to access the course in real time using Echo360 Lecture Capture (available in every classroom on campus) or watch the recording at a different time. This will create the “rolling” classroom model ensuring that instruction is available for all students each class period as they rotate (roll) between the face-to-face and online environments. This will also provide access to the course material for students who become ill or have to quarantine or self-isolate due to COVID-19.

Faculty will be provided a list of the maximum number of students allowed at one time in specific classrooms based on social distancing guidelines. For example, a 100-seat lecture hall may only be able to accommodate 25 students due to physical distancing. These revised maximum occupancies will also be posted adjacent to the classrooms. As a result of this reduction of permitted seating occupancy, some classes have had their locations reassigned by the Office of the Registrar. The day and time for some face-to-face courses may also be changed based on classroom availability and seating capacity, due to social distancing guidelines. The fully updated class schedule is available here.

**Laboratory and Workspaces**

Laboratories and workspaces are being reconfigured for physical distancing (e.g. placement of desks/tables/chairs six feet apart). Signage will also be placed in these areas to promote social distancing.

**Gatherings/Events**

The University is following state guidelines limiting the number of participants at social events. Currently, that is set at 10 people or fewer. Participants must observe the 6-foot social distancing requirement and face coverings are required by attendees. The state’s order limiting gathering sizes does not prevent Ohioans from going to work, worship, or school, or to acquire goods and services.

Any special gathering/event with 11 to 49 attendees must be approved by the College’s dean or the department’s member of the Senior Leadership Team. Requests for events with an expected attendance of 50 people or more must be approved by the University’s Senior Leadership Team (SLT).

Names and contact information for all attendees must be collected to facilitate contact tracing in the event of a COVID-19 outbreak.

**Rocket Prevention Principles**

To promote the well-being and safety of our students, faculty and staff, The University of Toledo has adopted the following principles for the return to campus in fall 2020:

- **Monitoring students and employees for symptoms:** Before coming to campus each day, all students and employees must take their temperature and complete a self-administered health assessment based on CDC guidelines. Anyone with a temperature at or above 100.0 degrees Fahrenheit or who is experiencing symptoms consistent with COVID-19, such as shortness of breath, a dry cough, difficulty breathing, fever, chills or muscle pain should not come to any UToledo campus or participate in any University-sponsored activities. Employees should call off work and contact their primary care provider and are encouraged to notify their immediate supervisor. UTMC offers testing for symptomatic students, faculty and staff. Call 419.383.4545 to report symptoms, including first onset (date and time) of symptoms. If symptoms are consistent with the need to test, individuals will be provided an appointment for testing.

- **Requiring face coverings:** All students and employees must wear face coverings while on campus, except while eating, alone in an enclosed space or outdoors practicing social distancing. Healthcare workers will continue to wear the appropriate PPE in designated areas. The University recognizes that there may be medical or safety reasons that prevent some from wearing face coverings. An exemption form is available for those wishing to request an exemption from the mandate. If an exemption is granted, alternative learning or work arrangements will be made by the supervisor or faculty member in order to protect the health and safety of others.
- **Practicing social distancing:** While on campus, all students and employees should practice social distancing and keep a minimum of at least six feet of distance from others. Whenever possible, teleconference calls or videoconferences should replace in-person meetings. Supervisors will be assessing each work area to determine if any social distancing modifications need to be made.

- **Keeping a clean workplace:** In addition to regular cleaning from Environmental Services, employees should clean and sanitize their personal workspaces throughout the day. Employees and students must also practice good personal hygiene, including frequent handwashing and covering their cough. Approved cleaning products should be ordered through Purchasing. A Classroom Checklist can be found [here](#).

- **Limiting Travel:** All University-sponsored travel must be pre-approved in writing by the president, provost and vice president of finance and administration and should only be approved if critical and essential.

  Thank you in advance for your cooperation as we move forward in returning safely to campus.

Promoting the health and safety of our students, faculty and staff continues to be our priority, and we need everyone’s help to be successful. As a caring community, we all must work to protect each other. For further information on the UToledo response to COVID-19 and regular updates, please visit the [Rocket Restart Webpage](#).
FREQUENTLY ASKED QUESTIONS

General COVID-19 campus information — Where can I find additional information?
Additional information may be found at the Rocket Restart Webpage. Additional academic affairs information is available at the Office of the Provost’s Webpage.

COVID-19 Advocates — Who are they and what do they do?
Each college has a designated individual to assist faculty, staff and students with COVID-19-related questions. These individuals have been trained to answer your questions and connect you with resources related to COVID-19. To find the designated COVID-19 advocate for your college please click here.

Travel — Will I be able to travel on University business?
Domestic and international travel restrictions have been extended until Dec. 31, 2020. Any exceptions must be approved by the University president, provost, or vice president of finance and administration.

For fall semester, all travel abroad programs have been canceled.

For all business and personal travel, please be familiar with U.S. restrictions on specific travelers returning from certain international destinations.

UToledo will not require a separate travel registry, but we are going to be asking individuals who have traveled internationally to follow the CDC recommendation that they quarantine for 14 days. Regular self-checks should be continued during and after returning from travel and before returning to campus.

In addition, UToledo is following the guidance of the state of Ohio in asking all travelers returning from states reporting positive test rates in excess of 15% to self-quarantine for 14 days. Please consult Ohio’s travel recommendations here.

Campus Events — Will campus events be able to continue?
Campus events should continue to be conducted virtually whenever feasible, as the health and safety of our community remains our top priority. If an event takes place in person, mandated measures such as wearing face coverings and physical distancing must be maintained. All events must include registration or attendee lists that include participant contact information to facilitate contact tracing, if needed.

All events must adhere to these requirements as a basis for minimal acceptable practices, understanding that individual units or facilities may issue additional guidelines for permissible events. Guidance on events is as follows:

- Beginning Aug. 17, 2020, all University-sponsored events must follow state guidance for the number of participants (currently 10 people or fewer) and be approved by their supervisor or department chair.
- Participants must observe the 6-foot social distancing requirement. Face coverings are required by attendees. If there is a request for an event with more than 50 people, it must be approved by the University’s Senior Leadership Team (SLT).
- Any University-sponsored special gathering/event with more than the number of attendees recommended by the state guidance must be approved by the College’s dean or the department’s member of the SLT.
- Events sponsored by groups not affiliated with the University may take place in approved venues and must follow all University, state, and local guidelines.
- Athletic events are not included in the 10 total individuals threshold. Discussions remain underway related to MAC athletic events for fall 2020, and an announcement will be made in the coming weeks.

Social Distancing — How far do I need to distance myself from others to reduce the spread of COVID-19?
COVID-19 spreads mainly among people who are in close contact (within about 6 feet) for a prolonged period or in an enclosed space. To practice social or physical distancing, stay at least 6 feet (about two arm’s lengths)

6 ft.  6 ft.
from other people who are not from your household in both indoor and outdoor spaces.

According to the CDC, social distancing should be practiced in combination with other everyday preventive actions to reduce the spread of COVID-19, including wearing cloth face coverings, avoiding touching your face with unwashed hands and frequently washing your hands with soap and water for at least 20 seconds.

To promote social distancing, whenever possible and with approval, employees should work remotely. The majority of all meetings should also occur virtually. Spaces throughout campus have also been modified and/or signage placed to remind everyone to social distance.

**Daily Health Checks — How do I monitor my health and do I need to report my temperature?**

Before coming to campus each day, all students and employees must take their temperature and complete a self-administered health assessment based on CDC guidelines. Anyone with a temperature at or above 100.0 degrees Fahrenheit, or who is experiencing symptoms consistent with COVID-19 — such as shortness of breath, a dry cough, difficulty breathing, fever, chills or muscle pain — should not come to any UToledo campus or participate in any University-sponsored activities.

Employees (including student workers) experiencing symptoms should call off work and contact their primary care provider and are strongly encouraged to notify their immediate supervisor. UTMC offers testing for students, faculty and staff. Call 419.383.4545 to report symptoms, including first onset (date and time) of symptoms. If symptoms are consistent with the need to test, individuals will be provided an appointment for testing.

**Will the University Health Center and the Health Science Campus’ Student Health and Wellness Center be open for services?**

The University Health Center on Main Campus (419.530.3451) and the HSC Student Health and Wellness Center (419.383 5000) will be open for services by appointment in order to reduce patient numbers in the waiting rooms. Telehealth appointments will be available.

**How do I access mental health services?**

We are all experiencing a lot of change, uncertainty and disruptions of our usual routines. These new challenges give us an opportunity to explore new coping strategies and new ways of connecting. However, it is not unusual to feel stress, nervousness, anxiety or a range of other emotions.

The University of Toledo is committed to helping you stay healthy during the COVID-19 outbreak — and that includes your mental health.

We cannot control many aspects of our current situation, but we can control how we respond. You do not have to feel alone in responding to this unusual situation. You can choose to reach out to talk to someone who can just be a good listener, or who can help you get additional support or crisis assistance.

Additional resources are available through **Rocket Wellness**.

**Resources for students**

**University Counseling Center**

The Counseling Center continues to offer services to currently enrolled students via teleservices from 8:15 a.m. to 5 p.m. Monday through Friday. Appointments can be made by calling 419.530.2426. UToledo students who are experiencing distress needing support after 5 p.m. may call the after-hours support line at 419.255.9585. Or, you can access the Crisis Text line by texting “ROCKET” or “HOME” to 741741.

**Resources for faculty and staff**

**Employee Assistance Program**

If you are feeling anxious as a result of this situation, you may benefit from seeking counseling. Faculty and staff should contact their mental health provider, reach out to the University’s Employee Assistance Program (EAP), or call 1.800.227.6007 (Use “UT” as the username).
COVID-19 Exposure — What is considered an exposure?
Individuals who were in close contact with someone who tested positive for COVID-19 for a prolonged time (15 minutes or more) will need to take precautionary measures, such as 14-day self-isolation. Please note this may be exposure both with and without a facial covering.

The University will work closely with the Toledo-Lucas County Health Department to implement recommendations based on the event. For further information on COVID-19 exposure, please visit here.

Individuals who are identified as having been in close contact with a positive COVID-19 case should follow guidance from the Health Department and self-isolate and self-monitor for symptoms of COVID-19 for 14 days after the last known exposure.

Example: Jane Doe’s partner tested positive on May 20 and their last exposure to them was on May 19. They should self-monitor and self-isolate until June 1. If no symptoms occur, they may return to work. If symptoms develop, they need to contact their health care provider and follow the guidance provided in this protocol. Symptomatic UToledo students and employees may also call the University of Toledo Medical Center (UTMC) COVID-19 testing line at 419.383.4545.

COVID-19 Testing — What do I need to know?
Should I get a test?
If you have symptoms consistent with COVID-19 or if you have had contact with someone who is COVID-19 positive, request testing by calling the Ruppert Health Center at 419.363.4545 or by getting tested at another local testing site.

Where can I be tested? Whom do I contact?
UToledo will have rapid COVID-19 testing available for symptomatic individuals on Main Campus at the University Health Center, and also on the Health Science Campus. Test results may be available within 48 hours and will be shared with the person who was tested.

Those who are symptomatic or who have been in close contact with a confirmed COVID-19 case may call 419.383.4545 for an appointment. Please do not show up at your healthcare provider without an appointment. There are other community testing sites available. Please visit the Toledo-Lucas County Health Department’s website on COVID-19 for additional testing locations.

What does the test consist of? What is the process?
There are several different tests used based on availability. The nasopharyngeal test involves collecting some saliva with a swab inserted into the nose and into the back of the patient’s nostrils. Oropharyngeal testing involves swabbing the back of the throat. A saliva test may also be used. For some people, this may result in some minor, temporary discomfort.

Will I have to pay for the COVID-19 test?
In many circumstances, tests are covered by insurance and thus result in no out-of-pocket cost to individuals. However, individuals should contact their health plan prior to receiving a COVID-19 test to determine whether testing is covered by the plan in their insurance. Out-of-pocket expenses may apply if the test is not covered by your health insurance.

Will my insurance cover treatment if I test positive for COVID-19?
Health insurance plans usually cover the medically necessary treatment for COVID-19. However, deductibles, co-payments and co-insurance may apply and may affect your out-of-pocket expenses. You will need to pay those amounts, even if the care is covered. If you have a limited benefits plan, there may be additional restrictions on what is covered, so it is a good idea to check your coverage so that you are fully informed.

Students may find information about the Student Health Plan here.

Faculty and staff may find information about their health benefits here.

If I do have COVID-19, what happens?
The vast majority of people recover from this disease in one to two weeks. Most people will have mild to moderate symptoms and will be advised by their health care provider to recover at home and isolate themselves from others. Any individual who experiences breathing
problems or whose symptoms get worse should call a health care provider and/or access emergency services if having significant trouble breathing.

**What do I do while waiting for my results?**

Stay at home and self-isolate. Frequently wash your hands with soap and water for at least 20 seconds. Wear a face covering when you are around others, and clean and disinfect frequently touched objects and surfaces. Monitor your symptoms. If your symptoms get worse, call your healthcare provider’s office. If you are having a medical emergency, such as difficulty breathing, call 911. Tell the 911 operator that you were tested for COVID-19 and are waiting for results.

**What do I do if my test results are positive for COVID-19?**

If you test positive, you should self-isolate at home for 10 days after your symptoms started or 24 hours after your last fever, whichever is longer, if your symptoms have improved. Click here to see the CDC guidance on when you can be around others after being sick with COVID-19. Continue to practice good hygiene, including frequent and thorough hand washing, disinfecting “high-touch” surfaces, and frequently washing clothing and bedding. Practice physical distancing within the home and wear a face mask around other people.

**Will my positive COVID-19 test results be shared?**

Yes. Positive COVID-19 test results are required to be shared with the Toledo-Lucas County Health Department. They will not be shared directly with your college or supervisor.

**If I have come in contact with someone who thinks they have COVID-19 but have not received their test results, what should I do?**

You should self-monitor and isolate until you know the testing results of the person you were in contact with. If symptoms develop, they need to contact their health care provider and follow the guidance provided in this protocol. If individuals become symptomatic, they should contact their health care provider. Symptomatic UT Toledo students and employees may also call the University of Toledo Medical Center (UTMC) COVID-19 testing line at 419.383.4545.

If I get tested for COVID-19, what should I do while I am waiting for the results?

If you are concerned about possibly being exposed or having COVID-19, you should self-isolate until you get your results.

**What is contact tracing, and will people know that I have COVID-19?**

The local health department is responsible for getting information from you about all of the people who you were in contact with and those who have tested positive, and reaching out to notify all individuals who were exposed to you to let them know that they may have been exposed. This is called “contact tracing.” Contacts will be told that they have been exposed to “an individual who has tested positive for COVID-19,” but they will not be told your name.

**Who else should I report my positive COVID-19 results to?**

UT Toledo community members should report their positive COVID-19 test result to the appropriate office, depending on whether the ill individual is a student, faculty member, staff member or UTMC employee, per the listing below:

- **For faculty**, contact the Provost’s Office at 419.530.8481 or by email.
- **For staff**, contact Human Resources at 419.530.1481 or by email.
- **For students**, contact the Division of Student Affairs on-call representative at 419.343.9946 or by email.
- **For UTMC employees**, contact Infection Prevention and Control at 419.218.3744 or by email.

Additional numbers are listed on the Class A Reportable document.

The representatives noted above will act as the liaison between the reporting individual and the local Health Department, if necessary. The representatives noted above will assist the Health Department with contact information, if permissible or required by law. For example, they may be asked to provide classroom or office seating assignments for individuals that may have been in contact with the positive COVID-19 individual as part of the Health Department’s contact tracing process.
What happens if I receive a negative test result for COVID-19?
If you have been exposed to a known (tested positive) COVID-19 case, you must still continue to self-isolate for 14 days before returning to classes, clinical activities or work.

If you have symptoms associated with COVID-19 or still have a fever but have a negative test, you should continue to isolate for 10 days post symptoms and at least 24 hours symptom free.

If I am exposed to a COVID-19-positive individual, I know I need to self-isolate for 14 days, but do I have to get tested if asymptomatic before returning to campus?
It is not required to get tested if you do not have symptoms; however, testing is available on the Main Campus and at UTMC. To call or schedule an appointment, please call 419.383.4545.

When can I return to work or school if I am positive for COVID-19?
Individuals who have tested positive for COVID-19 or have been diagnosed with the illness by their healthcare provider should not return to work, classes, labs, or clinicals until all the following criteria are met:
- They have gone 24 hours without a fever of 100.0 degrees Fahrenheit or greater, without the use of fever-reducing medications.
- There is an improvement in respiratory symptoms such as cough or shortness of breath.
- At least 10 days have passed since symptoms first appeared.

You do not need to take a second COVID-19 test as long as you have met the above criteria.

Quarantine/Isolation — What is it and how do I manage this if I live in the residence halls?
Students, faculty and staff who are exposed to or have a confirmed case of COVID-19 will be required to remain in isolation or quarantine for a minimum of 14 days. This means you should not come to work or school or be in public.

Living spaces for isolation are available for students residing in University housing who test positive for COVID-19 or are exposed to a positive case as an option if students do not elect to, or cannot, return home to their permanent residence. Meals will be delivered to students who are in isolation locations on campus. Telehealth visits are also available should they require a non-emergency medical appointment.

Face Coverings — Are face coverings mandatory on campus and when do I need to wear them?
All students and employees must provide and wear face coverings while on campus, except while eating, alone in an enclosed space or outdoors practicing social distancing. Face coverings must be worn correctly (both nose and mouth covered) before entering an enclosed space, such as classrooms, hallways, conference rooms, shared office space and TARTA buses. Face coverings must be worn in all classrooms, while teaching or attending classes, even when social distancing is possible.

Healthcare workers will continue to wear the appropriate personal protective equipment (PPE). UToledo recognizes there may be medical or safety reasons that prevent some individuals from wearing face coverings. An exemption form is available for those wishing to request an exemption.

What happens if I forget my face covering and come to campus?
It is required to wear a face covering on campus. Students should not be inside University buildings or go to class or a lab without a face covering. All students were informed of this requirement in the student health commitment form they agreed to as part of enrolling for fall classes on MyUT. Students will be instructed to leave the class if they do not have a face covering.

The Division of Student Affairs has a limited number of face coverings. Please visit the following offices: Dean of Students, Student Union, Room 2509, or Office of the Vice President for Student Affairs, University Hall, Room 3630.

For additional information on cloth face coverings please click here.
Academics — How will COVID-19 impact my classes and access to academic services?

The University’s schedule for the fall 2020 semester has been adjusted on the advice of experts in infectious disease and public health based on the number of COVID-19 cases in our area and on the possibility of having a second wave of COVID-19 in late fall.

Fall 2020 classes will begin Monday, Aug. 17. The on-campus segment of student courses will end on Tuesday, Nov. 24, before the Thanksgiving holiday. All final exams will be completed remotely the following week, from Nov. 30–Dec. 4. The University has also eliminated the fall break, which was originally scheduled for Oct. 22 and 23. Holidays on Labor Day (Sept. 7) and Veterans Day (Nov. 11) will still be observed. Fall 2020 remains a 15-week semester, with classes moved ahead by one week.

Students should review their fall schedule to determine in which modality their classes will be delivered, as some classes may have changed. An explanation of the various instructional modalities can be found on the Rocket Restart Webpage.

Face-to-Face Classroom Instruction — What do I need to know?

All classroom-based instruction must follow social distancing guidelines and use 6-feet distance between desks/individual seating. Face coverings must be worn at all times in the classroom, even if social distancing is possible. To review the new seating maximums for each room based on social distancing guidelines, please click here.

Paper towel dispensers and spray bottles of sanitizer are available in each classroom. Students and faculty should wipe down their individual desks or work areas prior to use. If cleaning supplies run low in a classroom, there is a contact number posted in each classroom to call in order to replenish items.

Faculty are being asked to maintain seating charts in their classrooms so that if a student becomes ill, tests positive, or contact tracing becomes necessary, the needed information regarding proximity will be available. To access additional information on classrooms, please click here.

Recorded Lectures

To promote access to lectures for students who may have difficulty with internet access or may become ill or be required to self-isolate — or to reinforce student learning — faculty are being asked to record all of their lectures and make them available to students.

Faculty may access assistance in setting up recording/lecture capture for their course by contacting either of the following resources:

- Classroom Support Services: utoledo.edu/depts/academicsupport
- UToldeo Online: utoledo.edu/dl

If faculty wish to provide a synchronous (at a designated time) learning opportunity for students participating in the hybrid schedule, they should use Blackboard Collaborate or another streaming service other than Echo360. Echo360 is not a preferred streaming method because it offers poor streaming quality and provides no opportunity for interaction. It is used primarily for recording purposes.

- Faculty may learn more and/or register for training by visiting UToldeo Online at: utoledo.edu/dl/workshops.html

Will I still be able to meet with academic support services and success coaches? Advising and Success Coaches — Will I still be able to meet in person with them?

In general, we are recommending that advising, success coaching and student-athlete academic support services remain virtual (text, email, phone, virtual chat) if possible for now. However, these services will also be available face-to-face (by appointment) with face coverings and practicing new social distancing measures if/when necessary to best meet individual student needs. For more information on advising or success coaching please click here.

Academic Accommodation — If I am considered high risk for acquiring COVID-19, how can I request an accommodation?

If a student would like to request an academic accommodation through Student Disability Services, they should begin the process by clicking here and filling out a request form.
If a student does not meet the criteria for an academic accommodation but would like to schedule their course online/remote, they should contact their advisor.

University Libraries — Will these facilities be open and available to faculty, staff and students?
Both Carlson and Mulford libraries will be open for fall semester using social distancing, requiring face coverings and enhanced cleaning procedures. Hours will be limited, and total occupancy capacity will be reduced in order to allow for social distancing.

Campus Life — What will the on-campus experience be like this fall?
The University of Toledo is committed to promoting the health and safety of its students, faculty and staff. We will strive to provide a rich campus experience for everyone while also implementing the necessary precautions for COVID-19. Some events and meetings will have to be conducted virtually, while smaller gatherings and events may still take place in person with face coverings and social distancing. For more information on campus events please visit the Office of Student Involvement and Leadership webpage.

Residential Living — What procedures will I have to follow?
To promote health and safety in our residence halls, UT is limiting visitors to the first-floor lobby only. All guests must wear a face covering and practice social distancing. Should a student require self-isolation due to a positive COVID-19 diagnosis, UT has set aside alternative housing to protect the health and safety of all students.

Move-in — When can I move in?
New and returning local students who live less than 50 miles away can move their belongings into their residence halls beginning on Sunday, Aug. 2, through Sunday, Aug. 9, but will be encouraged to go home, if possible, and return on Thursday, Aug. 13 for Rocket Welcome Weekend. Students have been assigned a specific move-in date and time in order to align with social distance parameters. Students who arrive Monday, Aug. 10, or later, should plan to stay on campus and will be afforded the voluntary opportunity to be tested for COVID-19.
Specific move-in times have been assigned to each student to avoid clusters of people in each building/floor. Carts and other move-in equipment will be cleaned and sanitized between guests. This year’s move-in kits include a fabric face covering, a thermometer, hand sanitizer and a door handle tool.

Dining — Will there be places open to eat on campus?
UT’s dining halls and national chain eateries in the Thompson Student Union will be open for fall semester in accordance with guidelines set by the state of Ohio.
Seating capacity in eating areas will be limited to promote social distancing, and UT will follow any state or health department restrictions on dining party sizes. Clear plastic barriers will be installed at all points-of-sale, social distancing measures will be enforced as patrons wait in line and enhanced cleaning will be implemented. Face coverings will be required in dining halls, except for when individuals are actually eating.
Delivery options to residence halls will be available for fall semester. UT continues to develop these plans and will share more information as plans are finalized.
Residential students who have a meal plan will be able to begin using their account with limited options on Aug. 8.
Recreation Center — Will it be open?
The Student Recreation Center on Main Campus and Morse Fitness Center on the Health Science Campus will open for the fall semester. We are taking measures to practice appropriate social distancing and enhancing cleaning procedures to keep campus safe. State health and safety guidelines will also be implemented and contact sports such as basketball, soccer, etc. will be phased in, if possible.

Rocket Athletics
While no final decision has been made regarding plans for Rocket Athletics for the fall semester, we are moving forward with the hope and expectation that the Rocket varsity sports teams will play intercollegiate athletics this fall. The UToldeo Athletic Department will continue to follow the guidance of local and state health officials, as well as that of the NCAA and the Mid-American Conference, as they formulate plans for a safe return to athletic activity. Further information will be provided as it becomes available.
RESOURCES

ACADEMIC CLASS STRUCTURE
utoledo.edu/rocket-restart/students.html#academics

ACADEMIC SUPPORT
utoledo.edu/success/academic.html

APPLICATION
teton.accessiblelearning.com/Toledo

CDC GUIDELINES
cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html

CLASSROOM CHECKLIST
utoledo.edu/offices/provost/covid-19-response-information.html

COUNSELING CENTER
utoledo.edu/studentaffairs/counseling

COVID-19 ADVOCATE
utoledo.edu/offices/provost/docs/covid-19/College_COVID_Advocates_Revised7.13.20.pdf

COVID-19 EXPOSURE

COVID-19 SYMPTOMS
cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html

EMPLOYEE ASSISTANCE PROGRAM
myimpactsolution.com

FACE COVERING EXEMPT FORM
utoledo.edu/depts/hr/pdfs/web-uploads/Facial-Covering-Waiver-Request.pdf

FACULTY AND STAFF HEALTH BENEFITS
utoledo.edu/depts/hr/benefits/2020/2020-benefits.html

GUIDANCE ON ATTENDANCE
utoledo.edu/policies/academic/undergraduate

HIGH-RISK
cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-increased-risk.html

MASKS

OFFICE OF STUDENT INVOLVEMENT AND LEADERSHIP
utoledo.edu/getinvolved
REASONABLE ACCOMMODATION
REQUEST FORM
utoledo.edu/depts/hr/webforms/reasonable-accommodation-request-form.html

ROCKET RESTART
utoledo.edu/rocket-restart

ROCKET WELLNESS
utoledo.edu/offices/rocketwellness/campus.html

PREVENTATIVE ACTIONS

PROVOST WEBSITE
utoledo.edu/offices/provost/covid-19-response-information.html

RECOVER AT HOME
cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html

SEATING MAXIMUM
utoledo.edu/depts/academicsupport

STAY AT HOME
cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html

STUDENT DISABILITY SERVICES
teton.accessiblelearning.com/Toledo

STUDENT HEALTH PLAN
utoledo.edu/depts/hr/benefits/student

TOLEDO-LUCAS COUNTY HEALTH DEPARTMENT
lucascountyhealth.com/covid-19-testing-locations

UDATED CLASS SCHEDULE
selfservice.utoledo.edu/prod/bwckschd.p_disp_dyn_sched

U.S. RESTRICTIONS
cdc.gov/coronavirus/2019-ncov/travelers/from-other-countries.html

UTOLEDO ONLINE
utoledo.edu/dl

WHEN TO SOCIALIZE
cdc.gov/coronavirus/2019-ncov/if-you-are-sick/end-home-isolation.html