

JHCEHSHS STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 10/7/11

1. Submitter must obtain all required information from the desired vendor(s). An official quote from the vendor must be attached.
2. Only one request per Request Form. This request must be reviewed, approved, and submitted by the requesting program's Department Chair.
3. The Dept. Chair may upload the request to the Tech Fee share directory on the Z: drive. (Since some departments will have multiple requests, please rename request in the following format XXXX_Request_# where "XXXX" is your department and "#" is the numbering of your request)

Dept. making request:	Curriculum and Instruction		Requesting Faculty:	Judy Lambert
Date submitted:	10/21/11		Requested purchase date:	asap

IMPORTANT: Attach an official quote from the vendor.

List one item OR group (for use as a "package") per page.

Item Name and Description	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Quantity	Total
SMART Sync 2011	SmartEd Services 1821 E. 40 th St. Cleveland OH 44103	SMA SS-0110-L	729.00	2	1458.00
Course(s) where item(s) will be used	ETPT 2020 11 sections	Required for accreditation?	No	# Students Impacted per Year	500
Rate Departmental Priority (Low, Medium, High)	High	Location equipment of software will be used	Carver Center GH 3000H and J		

Impact on student learning:

Students who have technology- based classes in computer lab settings have many distractions that prevent them from focusing on instructors' demonstrations. Because computers are connected to the Internet and because the instructor station is in the front of the room, it is impossible to monitor what students are doing during class demonstrations. Furthermore, many students would benefit from seeing technology demonstrations at their own computers rather than on a large screen. Students and instructors would benefit from the features of lab management software. Focusing attention, close up demonstrations, and providing individual feedback and instruction when needed would help students be more successful in computer lab classes.

- **Equipment/Technology purchased with Tech Fee funds is for student use only. It cannot be filtered or "passed-down" to faculty or staff.**
- All outdated or broken Tech Fee equipment/technology must be returned to the Tech Fee Committee for retirement or disposal.
- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT.

- For software, please note below if you are requesting it as a one-time expense or as an on-going fixed expense.

Proposal No. Q137817
Date 9/12/2011
Master No. 53,016
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Ship To:
 University of Toledo
 Joshua Spieles
 2801 Bancroft
 Toledo, OH 43606
 PH: (419) 530-2835
 joshua.spieles@utoledo.edu

National Headquarters:
 1821 E. 40th Street
 Cleveland, OH 44103
 800.251.4077 Main
 216.432.0044 Fax
 orders@teachsmart.org

Thank you for the opportunity to provide you with this proposal, which is valid through Wednesday, October 12, 2011.
 Payment terms are Net 10 Days.

Quantity	Item Number	Description	Unit Price	Ext Price
2	SMA SS-011-L	SMART Sync 2011 - teacher computer license - The SMART Software listed above may be downloaded from www.smarttech.com. Please include an email address for delivery of the activation code on your purchase order.	729.00	1,458.00
<i>Acceptance of this offer is expressly limited to the terms and conditions incorporated herein by reference and found on our website at http://teachsmart.org. For a hard copy of the terms and conditions, please call 800.251.4077.</i>			Subtotal	\$1,458.00
			Freight	\$0.00
			Sales Tax	\$0.00
			TOTAL	\$1,458.00