

STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 8/20/13

1. Submitter must obtain all required information from the desired vendor(s). An official quote from the vendor must be attached.
2. Only one request per Request Form. This request must be reviewed, approved, and submitted by the requesting program's Department Chair.
3. The Dept. Chair may email this request to the Tech Fee Director. *Since some departments will have multiple requests, please rename request in the following format: Dept # (rank, 1 being the highest priority) and a brief title*

Dept. making request:	School Psychology, Higher Ed, and Counselor Ed	Requesting Faculty:	Jennifer Reynolds	Date Submitted:	10/11/13
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IMPORTANT: Attach an official quote from the vendor.

List one item OR group (for use as a "package") per page.

Item Name	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
Woodcock Reading Mastery Tests, Third Edition	Pearson 19500 Bulverde Road San Antonio, TX 78259-3701 www.pearsonassessments.com Phone: 800-627-7271	16700	\$653.00 - 40% discount Shipping: \$166.52	3	\$1,341.92
Course(s) where item(s) will be used	SPSY 5300, SPSY 5310, SPSY 7320, SPSY 7330, SPSY 7940	Expected life of product (years)	10	# Students Impacted per Year	80
Location equipment or software will be used/stored	Computers in 3100H, Materials Room 3100J	Will Tech Fee funds be needed for annual renewals or maintenance?		No	

Provide a brief description of the technology requested*:

This test with scoring and reporting software measures reading readiness and reading achievement.

Briefly describe how the technology will be used (function)*:

All students are required to learn how to use this instrument. They must learn this measure in SPSY 5310 (offered in the summer semester) and then use it as part of their practica (SPSY 7330) and internship (SPSY 7940) field experiences. The software helps to score the tests as well as generate reports for interpretation.

Provide a rationale that Tech Fee funds are appropriate for this request*:

This is an academic assessment instrument with software and web support. It is a one-time purchase and we need the kit for use beginning summer semester.

***Keep in mind that the committee members come from a variety of educational backgrounds and may not be familiar with department specific language. Please use concise, common terminology so that committee members reviewing this form will be able to fully understand the request.**

- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT and compatible with existing technology.

Quote

Thank you for your interest in www.PearsonAssessments.com! Following is a copy of the quote you requested.

Quote Saved Date: 10/10/2013

Your Profile

Name **Dr Jennifer L Reynolds**
 E-mail Address **jennifer.reynolds21@utoledo.edu**
 Telephone **419-530-7879**
 Fax Number
 Customer ID
 Tax Exempt ID
 (Tax exempt certificate must be on file or submitted with invoice to honor tax exempt status.)

Professional Information

Organization
 Position/Title
 Responsible Party
 Daytime Telephone
 Evening Telephone

ISBN	Product	Unit Price	Qty	Your Price
16700	WRMT-III Form A + B Combined Kit	\$653.00	3	\$1,959.00

Terms and Conditions of Website Sale

This Quote is subject to the Terms and Conditions of Sale listed on www.PearsonAssessments.com. The prices for products and services provided in this quote will be honored for thirty (30) days from the quote creation. After that time, prices are subject to change without notice. If Promotional discounts have been applied these will be honored for thirty (30) days from the quote creation or until the promotional discount offer expires, whichever comes first. Distributed products are not eligible for discounts.

Totals

Merchandise Total:	\$1,959.00
Order Level Discounts Total:	\$783.60
<i>• 40% Off</i>	
Estimated Subtotal:	\$1,175.40

Promotional Code(s):

UAP

(Note: Shipping Fees and Sales Tax will be calculated prior to checkout.)

[Shipping Costs & Times](#) | [Shipping Policy](#) | [Return Policy](#)