

JHCEHSHS STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 12/10/12

1. Submitter must obtain all required information from the desired vendor(s). An official quote from the vendor must be attached.
2. Only one request per Request Form. This request must be reviewed, approved, and submitted by the requesting program's Department Chair.
3. The Dept. Chair may email this request to the Tech Fee Director. *Since some departments will have multiple requests, please rename request in the following format: Dept # (rank, 1 being the highest priority) and a brief title*

Dept. making request:	Carver Center	Requesting Faculty:	Josh Spieles	Date Submitted:	2/7/2012
IMPORTANT: Attach an official quote from the vendor.					

List one item OR group (for use as a "package") per page.

Item Name	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
3M RFID Gate Contract Renewal	3M Library Systems 3M Center PO Box 33900 St. Paul, MN 55133-3900 800-328-0067 www.3M.com/library	TAN4143	3866.00	1	3866.00

Course(s) where item(s) will be used	Carver Center for Checkout System	Expected life of product (years)	2+ year	# Students Impacted per Year	1000
Location equipment or software will be used/stored	GH 3000	Will Tech Fee funds be needed for annual renewals or maintenance?	Yes.		

Provide a brief description of the technology requested*:

We currently have an RFID gate that allows us to check out books. We need to renew the license for updated software to run at the front desk. This quote is for a two year contract to avoid additional costs in the one year contract.

Briefly describe how the technology will be used (function)*:

Allows us to run the checkout for curriculum materials.

Provide a rationale that Tech Fee funds are appropriate for this request*:

We need to update this contract so the new version of the software can be installed on the Carver front desk.

***Keep in mind that the committee members come from a variety of educational backgrounds and may not be familiar with department specific language. Please use concise, common terminology so that committee members reviewing this form will be able to fully understand the request.**

- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT and compatible with existing technology.

3M Library Systems
3M Center
PO Box 33900
St. Paul, MN 55133-3900
800-328-0067
www.3M.com/library



Sales Quote : 000000000154894

July 26, 2012

PRICE QUOTE VALID FOR 30 DAYS

**UNIV OF TOLEDO
Attn: JOSHUA SPIELES
COLLEGE OF EDUCATION LIBRARY
1615 N WESTWOOD AV
TOLEDO OH 43607**

Dear JOSHUA,

Thank you for your interest in purchasing a 3M Service Agreement. It is the best investment to ensure that you receive the maximum benefits from your 3M Library Systems equipment.

Enclosed you will find a quotation for equipment located at your library. If you wish to purchase this 3M Service Agreement, please indicate your intentions on the enclosed authorization form and return to the 3M Service Contracts Coordinator at the following address:

3M Library Systems Service Contracts
Attn: Contract Coordinator
PO Box 33900
St. Paul, MN 55133-3900

The Service Agreement covers most labor, parts, and equipment modifications necessary to keep your systems working to their potential without the worry of unexpected repair bills. In addition, you will know that only 3M trained technicians will service your high-tech equipment.

Did you know you can now place a service call or renew your service contract on line? Visit us at www.3m.com/uslibraryservice for details.

Sincerely,

Kinya Williams
Contracts Coordinator
Tel: 800-328-0067, Opt 1, Opt 2
Fax: 888-263-1916

3M Library Systems
3M Center
PO Box 33900
St. Paul, MN 55133-3900
800-328-0067
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3M Library Systems
Service Agreement Sales Quote

Sales Quote : 00000000154894

Price Quote Valid for 30 Days

Before a Service Agreement can begin, an inspection of the equipment is necessary. This inspection is chargeable with rates of \$325-\$425 Call-Out Charge and an hourly labor rate of \$250.00 (a 1 hour minimum), plus any parts that are needed. Please call us at 1-800-328-0067, opt 1 to schedule this inspection.

Customer Information

**UNIV OF TOLEDO
COLLEGE OF EDUCATION LIBRARY
1615 N WESTWOOD AV
TOLEDO OH 43607**

3M Account #: TAN4143

Customer Billing Information

**UNIV OF TOLEDO
COLLEGE OF EDUCATION LIBRARY
1615 N WESTWOOD AV
TOLEDO OH 43607**

3M Bill To Account #: TAN4143

3M Product(s) Located at: UNIV OF TOLEDO
COLLEGE OF EDUCATION LIBRARY
1615 N WESTWOOD AV
TOLEDO OH 43607

3M Acct #: TAN4143

Model	Model Type	Serial ID	Start Date	End Date	Amount
RFID Detection Sys	8802DM	88200754	7/26/12	7/25/14	\$3,128.00
RFID STF WKSTN	895	81001166	7/26/12	7/25/14	\$738.00

TOTAL \$3,866.00

Please Add Applicable Tax: \$

Notes:

Payment Terms are "Net 30"

3M NOW OFFERS TO WAIVE SERVICE CALL CHARGES IF A 2 YEAR SERVICE AGREEMENT IS PURCHASED.
PLEASE CALL US AT 1-800-328-0067 (OPT 1,2)
WITH FURTHER QUESTIONS

3M Library Systems
3M Center
PO Box 33900
St. Paul, MN 55133-3900
800-328-0067
www.3M.com/library

Please indicate your intentions below:

Sales Quote : 00000000154894

_____ **Yes**, I wish to purchase this Service Agreement: *(Please attach your Purchase Order and return it to the address listed below.)*

Please indicate billing frequency preference:

_____ Annual _____ Semi-annual _____ Quarterly _____ Monthly
(\$100.00 Fee) (\$200.00 Fee) (\$600.00 Fee)

Purchase Order Number: _____ *(Please provide if you require a purchase order on your invoice.)*

_____ Indicate here if you wish to pay by check. *(Please DO NOT enclose a check. You will be invoiced at a later date.)*

_____ **No**, I do not wish to purchase this Service Agreement.

Reason for Cancellation: _____

_____ I am interested in purchasing additional library equipment. Please have my Sales Representative contact me.

Please enter below the name of the person authorizing the purchase or cancellation of the Service Agreement.

_____ Name (Please Print) _____ Telephone Number _____ Fax Number _____ Date

_____ Email Address

Kinya Williams
Service Sales Representative
Telephone: 800-328-0067, Opt 1, Opt 2
Fax: 888-263-1916

Return to: 3M Library Systems Contracts
Attn: Contract Administrator
PO Box 33900
St. Paul, MN 55133-3900

******THIS IS NOT AN INVOICE******

Terms and Conditions

WHAT WE WILL DO:

Hardware: In consideration of payment of the agreement price, 3M will furnish labor and replacement parts necessary to maintain the Equipment specified in this agreement in proper operating condition during the term of this agreement, provided that the Equipment is installed by an authorized 3M Service Provider and used as directed. This Service Agreement covers Equipment failure during normal usage. 3M agrees to provide:

On-site remedial maintenance during On-Site Coverage Hours When 3M is notified that the Equipment is not in good working order. 3M will provide a toll-free telephone number for Customer to place, and 3M will receive, Equipment maintenance service calls twenty-four (24) hours per day, seven (7) days per Week.

All labor, service parts and Equipment modifications 3M deems necessary to maintain the Equipment in good working order. All service parts will be furnished on an exchange basis and will be new parts or parts of equal quality. For certain Equipment, 3M reserves the right to replace the entire unit with new equipment or equipment of equal quality when 3M determines that replacement is more economical than on-site repair. All Equipment and service parts removed for replacement become the property of 3M.

Software: In consideration of payment of the agreement price, 3M will furnish over-the-phone software support and remote troubleshooting of the 3M Software specified in this agreement as well as updates necessary to maintain the 3M Software specified in this agreement in proper operating condition during the term of this agreement, provided that the 3M Software is installed and used as directed. 3M agrees to provide:

software configuration modifications 3M deems necessary to maintain the 3M Software in good working order

Software updates

met Filter list updates (as applicable)

A toll-free telephone number for Customer to place and 3M to receive software support calls. Over-the-phone software support calls may be placed twenty-four (24) hours per day, seven (7) days per week. Calls will be addressed during 3M Software Support Coverage Hours in the order they were received.

WHAT IS NOT COVERED: The basic maintenance fee does not include and 3M is not obligated to provide or perform repair of damage or increase in service time caused by (i) failure of Customer to provide continually a proper operating environment and supply of power as prescribed by the Equipment manufacturer; (ii) accident; (iii) Acts of God, including but not limited to fire, flood, water, wind and lightning; (iv) neglect, abuse or misuse; (v) failure of Customer to follow 3M's published operating instructions; (vi) modification, service or repair of the Equipment by other than 3M authorized personnel; (vii) use of Equipment for purposes other than for which designed; (viii) painting or refinishing the equipment; (ix) relocation of the equipment; (x) replacement of broken or damaged cabinetry; to include items such as lattices, base covers, book check covers, etc.; (xi) electrical work external to the Equipment; (xii) cosmetic restoration (e.g., filling of holes in floor or walls, plugging or wire run openings, removal of tape residue, etc.) after removal or relocation of equipment for any reason; (xiii) restoration of Equipment performance when it has been degraded by placement of unauthorized interference sources within the affected range of said equipment; (xiv) service requests related to use of markers (strips) other than those manufactured by 3M or its authorized distributor(s), (xv) modification, or repair of the 3M Software by other than 3M authorized personnel; (xvi) use of the 3M Software for purposes other than for which designed; (xvii) virus / hacker activity; (xviii) Non-3M Software related updates and upgrades including, but not limited to, Operation System, Anti-Virus, Intrusion Detection. (xix) labor or materials associated with consumables such as receipt printer paper, separator jaws, patron counter batteries, and similar items.

RENEWAL: This agreement is NOT automatically renewable. If a renewal agreement is offered by 3M, the agreement price quoted will reflect the age of the product and the service costs at the time of renewal.

ENTIRE AGREEMENT: This instrument sets forth the entire agreement between the parties, and no representation, promise or condition not contained herein shall modify these terms whether made prior to or subsequent to the execution of this agreement.

Library Systems
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3M Center, Building 225-4N-14
trademark of 3M.
St. Paul, MN 55144-1000
1-800-328-0067
78-8123-7221-3 Rev B

3M is a