

STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 8/20/13

1. Submitter must obtain all required information from the desired vendor(s). An official quote from the vendor must be attached.
2. Only one request per Request Form. This request must be reviewed, approved, and submitted by the requesting program's Department Chair.
3. The Dept. Chair may email this request to the Tech Fee Director. *Since some departments will have multiple requests, please rename request in the following format: Dept # (rank, 1 being the highest priority) and a brief title*

Dept. making request:	School Psychology, Higher Ed, and Counselor Ed	Requesting Faculty:	Jennifer Reynolds	Date Submitted:	01/30/2014
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IMPORTANT: Attach an official quote from the vendor.

List one item OR group (for use as a "package") per page.

Item Name	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
Comprehensive Test of Phonological Processing – Second Edition	Pro-Ed http://www.proedinc.com/ 8700 Shoal Creek Blvd. Austin, TX 78757-6897 (800) 897-3202	13080	\$330.00 - 40% Discount Shipping: \$99.00	3	\$693.00
Course(s) where item(s) will be used	SPSY 5300, SPSY 5310, SPSY 7320, SPSY 7330, SPSY 7940	Expected life of product (years)	10	# Students Impacted per Year	80
Location equipment or software will be used/stored	Computers in 3100H, Materials Room 3100J	Will Tech Fee funds be needed for annual renewals or maintenance?		No	
Provide a brief description of the technology requested*:					
This test with scoring and reporting software measures reading related phonological processing skills.					
Briefly describe how the technology will be used (function)*:					
All students are required to learn how to use this instrument. They must learn this measure in SPSY 5310 (offered in the summer semester) and can use it as part of their practica (SPSY 7330) and internship (SPSY 7940) field experiences. The software provides core and supplemental subtests that students learn to use for assessment.					
Provide a rationale that Tech Fee funds are appropriate for this request*:					
This is an academic assessment instrument with software components. It is a one-time purchase to be demonstrated in class as well as used during field practice.					

***Keep in mind that the committee members come from a variety of educational backgrounds and may not be familiar with department specific language. Please use concise, common terminology so that committee members reviewing this form will be able to fully understand the request.**

- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT and compatible with existing technology.

