STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

1. Submitter must obtain all required information from the desired vendor(s). An official quote from the vendor must be attached.
2. Only one request per Request Form. This request must be reviewed, approved, and submitted by the requesting program's School Chair.
3. The School Chair may email this request to the Tech Fee Director. *Since some schools will have multiple requests, please rename request PDF files in the following format: Schoolname# (rank, 1 being the highest priority) example - SocialJustice1, SocialJustice2, etc.*

Dept. making request:		Requesting Faculty:		Date Submitted:	

IMPORTANT: Attach an official quote from the vendor.

List one item OR group (for use as a "package") per page.

Item Name	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total

Course(s) where item(s) will be used		Expected life of product (years)		# Students Impacted per Year	
Location equipment or software will be used/stored		Will Tech Fee funds be needed for annual renewals or maintenance?			

Provide a brief description of the technology requested*:

Briefly describe how the technology will be used (function)*: are returned they are wiped and checked back out to other students.

Provide a rationale that Tech Fee funds are appropriate for this request*:

*Keep in mind that the committee members come from a variety of educational backgrounds and may not be familiar with department specific language. Please use concise, common terminology so that committee members reviewing this form will be able to fully understand the request.

- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT and compatible with existing technology.

QUOTATION
Quote no. 160927-DS12

E.I.N.	26-3105730
G.S.T.	865 603 484

Quote For: Maggie Maloney
University of Toledo
Susan.Maloney@UToledo.edu

Date: 27-Sep-2016

Qty	Description	Price	Discount †	Amount
8	NVivo 11 Pro Full License	552.00		4,416.00

Freight [1]	
Media charge [2]	
Sub total	4,416.00
Tax	0.00
TOTAL INC TAX	4,416.00
Currency	US$

Payment terms and details

Prices quoted are valid until   27-Oct-2016

How to pay this quote

You can accept this quote and choose to pay with one of these methods:

1. **Online** with a VISA or MasterCard at www.qsrinternational.com/manual-order.aspx

2. **By phone** with a VISA or MasterCard. Call QSR: 1-617-491-1850

3. **By check** made payable to QSR International (Americas) Inc and sent to the address above.

4. **By direct deposit:**

   Bank of America

   1414 Massachusetts Avenue, Cambridge MA 02138 United States

   Account Name: QSR International (Americas) Inc.

   Account Number: 0046-2034-0353

   ABA or Routing Number: 0260-0959-3 (Wire Payment)

   ACH or Routing Number: 011000138 (Debit Payment)

   Swift Code: BOFAUS3N

   Please include your quote number in the payment details and send a remittance slip via fax to QSR at 1-617-812-7799

† Reseller Discount

Purchasing terms and conditions

Note 1: Freight charges are not applicable if you choose to receive your software as a download version via email.

Note 2: As a sign of our commitment to the environment, every boxed copy (indicated by **) includes a small media charge, with every charge collected enabling us to plant one new tree.

For complete purchasing terms and conditions, visit www.qsrinternational.com