

STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 8/11/16

1. Submitter must obtain all required information from the desired vendor(s). An official quote from the vendor must be attached.
2. Only one request per Request Form. This request must be reviewed, approved, and submitted by the requesting program's School Chair.
3. The School Chair may email this request to the Tech Fee Director. *Since some schools will have multiple requests, please rename request PDF files in the following format: Schoolname# (rank, 1 being the highest priority) example - SocialJustice1, SocialJustice2, etc.*

Dept. making request:		Requesting Faculty:		Date Submitted:	
IMPORTANT: Attach an official quote from the vendor.					

List one item OR group (for use as a "package") per page.

Item Name	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
Course(s) where item(s) will be used		Expected life of product (years)		# Students Impacted per Year	
Location equipment or software will be used/stored		Will Tech Fee funds be needed for annual renewals or maintenance?			
Provide a brief description of the technology requested*:					
Briefly describe how the technology will be used (function)*:					
Provide a rationale that Tech Fee funds are appropriate for this request*:					

***Keep in mind that the committee members come from a variety of educational backgrounds and may not be familiar with department specific language. Please use concise, common terminology so that committee members reviewing this form will be able to fully understand the request.**

- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT and compatible with existing technology.



Estimate

American Air & Water Inc.
 12 Gibson Drive
 Hilton Head Island, SC 29926 USA
 888-378-4892

Date	Quote #
3/15/2017	286649-IP

Name / Address University of Toledo David Velliquette 43614
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Ship To

Customer Phone	Payment Terms	Rep	Processed By			Project	
419-530-2288	TBD	LAD	Laurie				
Item	Description	Qty	U/M	Price	Sales Tax	Total	
AAW-TBE-14-1	Portable UV air disinfection system with one AAWHO/14 (GML600) High Output UV lamp	1		329.00		329.00	
Shipping	UPS Ground. Tracking #			15.96		15.96	
	As discussed - we can ship on your UPS or FED EX account..						
Total						\$344.96	

QUOTE VALID FOR 30 DAYS

Signature : _____

Phone #	Fax #	E-mail	Web Site
888-378-4892	843-785-2064	laurie@americanairandwater.com	www.americanairandwater.com