

STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 9/05/17

1. Submitter must obtain required information from vendor(s). An official quote from the vendor must be attached. No website screen shots
2. This request must be reviewed, approved, and submitted by the requesting program's School Chair.
3. The School Chair may email this request to the Tech Fee Director. *Since some schools will have multiple requests, please rename request PDF files in the following format: Schoolname# (rank, 1 being the highest priority) example - SocialJustice1, SocialJustice2, etc. Please submit as one PDF file*

Dept. making request:		Requesting Faculty:		Date Submitted:	
IMPORTANT: Attach an official quote from the vendor.					

List one item OR group (for use as a "package") per page.

Item Name	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
Course(s) where item(s) will be used		Expected life of product (years)		# Students Impacted per Year	
Location equipment or software will be used/stored		Will Tech Fee needed for annual renewal or maintenance? What is the annual cost?			
Provide a brief description of the technology requested*:					
Briefly describe how the technology will be used (function)*:					
Provide a rationale that Tech Fee funds are appropriate for this request*:					

***Keep in mind that the committee members come from a variety of educational backgrounds and may not be familiar with department specific language. Please use concise, common terminology so that committee members reviewing this form will be able to fully understand the request.**

- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT and compatible with existing technology.

FitnessZone-Commercial Sales

3439 Colonnade Pkwy. Suite 800
 Birmingham, AL. 35243
 Phone:205-967-3373
 Fax:205-967-3313
 Email: scottsingletary@fitnesszone.com



Quoted To:

Univ of Toledo
 2801 W. Bancroft St
 Toledo OH 43606
 Contact: Doug Allard
 Tel:

email; Douglas.Allard@rockets.utoledo.edu

Signed: _____

Title: _____

Date: _____

Sales Rep.		Date	Prices Good Thru	Terms	Freight
Scott Singletary		2/26/2018	60 Days	CC or Check	Best Way
QTY.	ITEM #			UNIT PRICE	NET AMOUNT
1	874E	Monark 874E Weight Ergometer		\$3,799.00	\$3,799.00
				Subtotal:	\$3,799.00
				Equip Total	\$3,799.00
				Shipping	Free
				Tax:	N/A
				Total	\$3,799.00

To Process this order the following is needed:

Payment Required at Time of Order