

STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 9/05/17

1. Submitter must obtain required information from vendor(s). An official quote from the vendor must be attached. No website screen shots
2. This request must be reviewed, approved, and submitted by the requesting program's School Chair.
3. The School Chair may email this request to the Tech Fee Director. *Since some schools will have multiple requests, please rename request PDF files in the following format: Schoolname# (rank, 1 being the highest priority) example - SocialJustice1, SocialJustice2, etc. Please submit as one PDF file*

Dept. making request:		Requesting Faculty:		Date Submitted:	
IMPORTANT: Attach an official quote from the vendor.					

List one item OR group (for use as a "package") per page.

Item Name	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
Course(s) where item(s) will be used		Expected life of product (years)		# Students Impacted per Year	
Location equipment or software will be used/stored		Will Tech Fee needed for annual renewal or maintenance? What is the annual cost?			
Provide a brief description of the technology requested*:					
Briefly describe how the technology will be used (function)*:					
Provide a rationale that Tech Fee funds are appropriate for this request*:					

***Keep in mind that the committee members come from a variety of educational backgrounds and may not be familiar with department specific language. Please use concise, common terminology so that committee members reviewing this form will be able to fully understand the request.**

- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT and compatible with existing technology.



SKC Inc.
 863 Valley View Road
 Eighty Four, PA 15330 USA

Phone 724-941-9704 | Fax 724-941-1369 | www.skcinc.com

ACKNOWLEDGEMENT: QT-013018-010

DATE: 01/31/2018

YOUR ORDER NO: QUOTE

ROUTE TO: DEBBIE ALLGIRE

Please Note: QUOTATION
 PRICES VALID FOR 60 DAYS
 CREDIT TERMS PENDING APPROVAL

SOLD TO ID: 008413
 TOLEDO-UNIV OF-TOLEDO
 2801 W BANCROFT AVE
 TOLEDO OH 43606

SHIP TO ID: QUOTE
 UNIV OF TOLEDO
 DEPT OF POPULATION/MS 119
 2801 W BANCROSFT ST/BLDG HH2400A
 TOLEDO OH 43606

SHIP VIA : BEST WAY

FREIGHT: SHIP POINT

FREIGHT: Prepay And Add

TERMS: 0 % Within 0 Days, Net 30 Days

LN#	ITEM	QUANTITY	UM	US DOLLARS UNIT PRICE	EXTD PRICE	DLVRY DATE
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Please reference QT-013018-010 when placing an order.
 Freight is Pre-Pay and Add unless otherwise noted.
 Any applicable sales tax is not included on this quote.
 pricing per cwn
 Requester:MARY WARD
 Phone:336-402-0372
 Fax/Email:MARY.WARD2@ROCKETS.UTOLEDO.EDU

QUOTATION LINE

001	850-022	3	EA	151.80	455.40	01/30/2018
	METER, LIGHT, ADVANCED, SPER					