

## STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 9/05/17

1. Submitter must obtain required information from vendor(s). An official quote from the vendor must be attached. No website screen shots
2. This request must be reviewed, approved, and submitted by the requesting program's School Chair.
3. The School Chair may email this request to the Tech Fee Director. *Since some schools will have multiple requests, please rename request PDF files in the following format: Schoolname# (rank, 1 being the highest priority) example - SocialJustice1, SocialJustice2, etc. Please submit as one PDF file*

Dept. making request:		Requesting Faculty:		Date Submitted:	
<b>IMPORTANT: Attach an official quote from the vendor.</b>					

**List one item OR group (for use as a "package") per page.**

Item Name	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
Course(s) where item(s) will be used		Expected life of product (years)		# Students Impacted per Year	
Location equipment or software will be used/stored		Will Tech Fee needed for annual renewal or maintenance? What is the annual cost?			
Provide a brief description of the technology requested*:					
Briefly describe how the technology will be used (function)*:					
Provide a rationale that Tech Fee funds are appropriate for this request*:					

**\*Keep in mind that the committee members come from a variety of educational backgrounds and may not be familiar with department specific language. Please use concise, common terminology so that committee members reviewing this form will be able to fully understand the request.**

- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT and compatible with existing technology.



# Quotation

1300 THIRD ST AMPOINT  
 PERRYSBURG, OH 43551  
 Ph : (419) 666-3320  
 Fax: (419) 666-1595

### Customer Information

UNIVERSITY TOLEDO CAPITAL PURCHASES  
 1615 N WESTWOOD AVE  
 TOLEDO OH 43606-8206

### Billing Information

UNIVERSITY TOLEDO CAPITAL PURCHASES  
 2801 W BANCROFT ST  
 TOLEDO OH 43606-3390

### Shipping Information

UNIVERSITY TOLEDO CAPITAL PURCHASES  
 1615 N WESTWOOD AVE  
 TOLEDO OH 43606-8206

### Information

Grainger Quote Number 2039636099  
 Validity Start Date 02/18/2019  
 Validity End Date 03/20/2019  
 Creation Date 02/18/2019  
 Grainger EIN Number 36-1150280  
 PO #  
 PO Create Date  
 PO Release # NONE  
 Customer Number 865296511  
 Department Number NONE  
 Project/Job Number NONE  
 Requisitioner Name GREG GLOWSKI  
 Attention GREG GLOWSKI  
 Caller GREG GLOWSKI  
 Telephone Number 4196663320  
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### Freight Forwarder

We will deliver according to the following terms and conditions:

Incoterms® 2010: FOB ORIGIN  
 Freight Terms: Prepaid  
 Carrier: \* See line item detail  
 Payment Terms: Net 30 days after invoice date

### Special Instructions:

Item PO-Line	Material	Description	Expected Del Date	Quantity	Unit	Price	Total in USD
10	9RRT5	Supplied Air Pump Package,1 Ppl,1/4 HP Mfg Brand Name: ALLEGRO Manufacturer Part No: 9200-01 Carrier:		1.00	EA	875.00	875.00
20	9RY05	Respirator Wipes,Alcohol,PK100 Mfg Brand Name: ALLEGRO Manufacturer Part No: 1001 Carrier:		1.00	EA	13.00	13.00



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## Information

Grainger Quote Number	2039636099
Creation Date	02/18/2019
Customer Number	865296511
Page	2 / 2

Item PO-Line	Material	Description	Expected Del Date	Quantity	Unit	Price	Total in USD
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**Sub Total** 888.00

**Total USD** \$ 888.00

**Please reference our Grainger Quote Number, your Grainger Customer Number, and method of payment when remitting payment.**

These items are sold for domestic consumption in the United States. If exported, purchaser assumes full responsibility for compliance with US export controls.

This transaction is subject to W.W. Grainger, Inc. sales terms and conditions. For a copy, please visit the website at <http://www.grainger.com> or refer to the current catalog.

Thank you for the opportunity to provide this quotation. Please note that all the prices are based on products and quantities quoted. Any changes to the products and/or quantities may result in different pricing. The non-catalog freight policy applies unless freight amount is listed above. Please contact the Grainger office shown above if you have further questions or need to submit a new request.