

STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 9/05/17

1. Submitter must obtain required information from vendor(s). An official quote from the vendor must be attached. No website screen shots
2. This request must be reviewed, approved, and submitted by the requesting program's School Chair.
3. The School Chair may email this request to the Tech Fee Director. *Since some schools will have multiple requests, please rename request PDF files in the following format: Schoolname# (rank, 1 being the highest priority) example - SocialJustice1, SocialJustice2, etc. Please submit as one PDF file*

Dept. making request:		Requesting Faculty:		Date Submitted:	
IMPORTANT: Attach an official quote from the vendor.					

List one item OR group (for use as a "package") per page.

Item Name	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
Course(s) where item(s) will be used		Expected life of product (years)		# Students Impacted per Year	
Location equipment or software will be used/stored		Will Tech Fee needed for annual renewal or maintenance? What is the annual cost?			
Provide a brief description of the technology requested*:					
Briefly describe how the technology will be used (function)*:					
Provide a rationale that Tech Fee funds are appropriate for this request*:					

***Keep in mind that the committee members come from a variety of educational backgrounds and may not be familiar with department specific language. Please use concise, common terminology so that committee members reviewing this form will be able to fully understand the request.**

- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT and compatible with existing technology.



Remit to:
 Tobii Dynavox
 PO Box 72153
 Cleveland, OH 44192

Mailing Address:
 Tobii Dynavox
 2100 Wharton Street, Ste 400
 Pittsburgh, PA 15203

Phone: 1-800-588-4548
 Fax: 1-866-585-6260
 mjq@tobiidynavox.com

QUOTE

Case Number: DB 330858 Requested: 2/14/2020 Sales Consultant: Hannah Johnson Point of Care:
 Quote Number: 446890 Expiration: 4/14/2020 Shipping Method: UPS GROUND Condition:

REQUESTOR

NAME: EMILY DIEHM
 ADDRESS 1: 2813 SHERBROOKE ROAD
 CITY, STATE, POSTAL CODE: TOLEDO, OH 43606
 COUNTRY: USA
 PHONE 1: (563) 590-1950
 EMAIL: EMILY.DIEHM@UTOLEDO.EDU

END USER

NAME:
 ADDRESS 1:
 CITY, STATE, POSTAL CODE: ,
 COUNTRY:
 EMAIL:

Item Number	Item Description	QTY	List Price	Contracted Price	Discount Amount	Discount Percent	HCPC	Modifier	Extended List Price	Extended Contracted Price
F1AU100	PODD (US version)	1	\$300.95	\$300.95	\$0.00	0.00	E2599		\$300.95	\$300.95

Tax: \$0.00
 Shipping: \$10.00
Total: \$310.95

Note: