

University of Toledo Counselor Education Program
Advisory Board Meeting
Meeting Minutes
5/1/20 4pm
<https://utoledo.webex.com/meet/madeline.clark>

- 1) Introductions
 - a. Faculty
 - i. Dr. Maddie Clark, Dr. Tahani Dari, Dr. Hansori Jang, Dr. John Laux, Dr. Susan Long, Dr. Tanesha Walker
 - b. Student Advisory Board Members
 - i. Hannah Tippett, Jess Del Re, Kayla Brock, Lauren Beavers, Leah Reed
 - c. Community & Alumni Advisory Board Members
- 2) General Program Updates: Dr. Madeline Clark, Counselor Education Program Director
 - a. New faculty: Dr. Susan Long
 - i. Assistant Lecturer and Clinical Coordinator
 - b. CACREP re-accreditation & site visit
 - c. Enrollment, graduation, retention, and professional licensure examinations
 - i. 100% NCE pass rate for professional examination
 - d. Program good news and successes
 - i. Dr. John Laux awarded the 2020 American Counseling Association (ACA) Fellowship
- 3) School Counseling Program Update: Dr. Hansori Jang, School Counseling Program Coordinator
 - a. The only change since our last advisory board meeting is that our program moved to 60 credits
- 4) Clinical Mental Health Program Update: Dr. Tanesha Walker, Clinical Mental Health Program Coordinator
 - a. Splitting theories and skills into separate classes
- 5) Doctoral Program Update: Dr. Madeline Clark, Doctoral Program Coordinator
 - a. Not many updates since last meeting
 - b. Advanced multicultural course in place of ethics/legal course
- 6) Admissions Update: Dr. Tahani Dari: Admissions Coordinator
 - a. We currently have a waiting list and close to 20 students in the new cohort
- 7) Clinical Coordination Update: Dr. Susan Long, Clinical Coordinator

- a. Our sites have moved to tele-health (due to COV-19)
 - b. Work at clinical sites will continue through summer (with tele-health option)
 - c. Handbooks have been updated and will be available on the website soon as one document
- 8) CACREP Update: Dr. John Laux, CACREP Liaison
- a. CACREP's Response and flexibility around practicum and internship hours
 - i. Inflexible with direct hours: students must complete 100 for practicum and 600 for internship
 - ii. However, there is flexibility in the rollover of access hours from the previous semester practicum course
 - b. Programs are accredited for 8 years, and must complete a self-study and provide evidence how they are meeting CACREP requirements
 - i. For the requirements that are not in compliance, programs write an addendum response on how we will address the standards we are not currently meeting (e.g. student/faculty ratio)
 - ii. Received a letter notifying us that we are ready for a site visit, which would have expired in October 2020, but is extended a year due to the pandemic
- 9) Chi Sigma Iota Update: Dr. Tanesha Walker, CSI- Alpha Omega Chapter Faculty Advisor
- a. In the process of initiating eight new members
 - b. Current board transitioning new EC board
- 10) Responses to December Program Meeting:
- a. Creation of a Comprehensive School Counseling Program (CSCP) Course: Dr. Tahani Dari
 - i. Currently, students take either Consultation I or Issues in Special Education
 - ii. By Fall 2021, we are merging these two courses and creating a CSCP course that will integrate key aspects of both, including academic achievement, career guidance, and support for social and emotional challenges for all students in K-12
 - iii. We are starting the process this summer (2020)
 - b. Supervisor Trainings/Offerings: Dr. John Laux
 - i. Plan to offer CEU continuing education training by Fall 2020
 - ii. The application has been completed and is under review (might be delayed due to the pandemic)
 - iii. CSI will assist in the facilitation of the trainings, and in turn will receive financial benefits from them
 - c. School Counselors/School Administrators: Dr. Maddie Clark

- i. We are initiating a conversation between the college education and counselor education programs
- ii. Components of school counselor/administrator alliance will be embedded into the Comprehensive School Counseling Program course

11) Questions/Discussion/Suggestions from Advisory Board

- a. Site/Community Needs during and after COVID
- b. Feedback from advisory board members (students)
 - i. Students are seeing growth in the program (more practical skills), which they attribute to the separation of theories and skills courses
 - ii. Doctoral Supervision
 - 1. A valuable component of the program, their only suggestion is to meet with supervisees before the semester begins
 - a. Faculty Response: We can try, but it might be a challenge when we do not know who will be taking practicum
 - 2. Clinical coordination has contributed to the standardization of the program
 - 3. Updated handbooks helped clarify expectations for students
 - iii. Additional feedback
 - 1. Adding a peer observation component as a requirement in doc internship
 - 2. Students are noticing the integration of multicultural/social justice in classes through discussions and assignments.
 - 3. Students would like to see school counseling aspects/relevance integrated into classes (e.g. individual and group assessments)