

College of Health and Human Services
Meeting of the College Council
February 8, 2021
8:00-9:00
WebEx

AGENDA

1. Call to Order and attendance
 - a. Attendance included Jenny Reynolds (CC President), April Ames (CC Secretary), Alexia Metz, Jody Morris, Grant Norte, Brandon Wood, Kristen Ferrell, Mamta Ojha, Mike Dillon, Megan Stewart, Louis Guardiola (Associate Dean for Diversity and Inclusion), John Laux, (Associate Dean, CHHS), Mark Merrick (Dean, CHHS)
2. Approve minutes from January 25, 2021 meeting
 - a. Motion to approve minutes without modification introduced by M. Stewart, seconded by K. Ferrell.
 - b. Motion was adopted by unanimous vote.
3. Report of the Dean: Mark Merrick
 - a. Updates on Provost restructuring document
 - i. The Provost restructuring document is currently a draft memorandum which walks through the university's intended process of restructuring units. There are 7 steps: informing the Provost, process discussion, department level consultation, college level consultation, campus level consultation, approval, registrar implementation.
 - b. CHHS restructuring
 - i. We are following the steps outlined in the Provost restructuring document fairly well.
 - ii. The hope in this restructuring is for people to be part of the decision.
 - iii. We will need to go through BOT approval. Fall implementation would require approval no later than the April 14th BOT meeting, which is unlikely. We may start to function operationally on portions of plans, but not officially have plan in place until Fall 2022.
 - iv. The preference was to select our college structure and fit the RCM budget. Given the timeline, that may or may not be possible, which means we may need to adjust slightly moving forward (IR, finance).
 - v. Current plan is to stay the course with working groups, have the vote on restructuring this year, and unofficially start operating, to the degree possible (JR).
 - c. Questions
 - i. *Concerns with timing and budget.* This is going to make implementation of the restructuring plan and RCM happen simultaneously and allows us to know how we will shape. We can start organizing revenue and income to the various units once know who will be where.
 - ii. *Does the restructuring address grad programs?* We are still determining which programs will be in which units. MM is willing to do a program review (goals, where are we and do we want to be, etc.), but program review is not what the restructuring is.
 - iii. *What is the driving force besides budget?* Functioning as four units is not working for us. We need to function in fewer pieces and support those pieces.
4. Report of the Associate/Assistant Deans:
 - a. John Laux
 - i. No updates and no questions
 - b. Louis Guardiola
 - i. Dr. Peeples seminar was well attended with 39 people; all respondents of a post-survey rated her as a positive speaker.

- ii. Diversity committee is working on a couple of items: 1) approach to address concerns for more diverse staff in the college, and 2) Identifying barriers, such as GRE and finances, to enable us to recruit and retain more underrepresented (URM) students. PDs will be surveyed about current procedures. Per MM, our six-year graduation rate for URM students increased by 5 points.
- 5. Standing committee reports
 - a. Assessment (Jenny)
 - i. No updates
 - b. Academic affairs (Jenny)
 - i. No updates
 - c. Diversity (Louis)
 - d. Honors (John)
 - e. Will plan to offer an open meeting to walkthrough the curriculum process.
- 6. Old Business
 - a. Updates on workgroup restructuring
 - i. Working groups (staff, academic advisors, lecturers, non-CBA, PDs, tenure track, chairs) are in the process of submitting their proposed plans. Once submitted, the WGs chairs will meet and review. Goal is for CC to have the final product by our next meeting (2/22).
 - ii. CC will take the proposed plan back to schools so the chairs can send the product forward for input and questions. The feedback will be discussed at the 3/8 CC meeting.
 - iii. The timeline will allow us to find the structure that fits best, get feedback along the way, and make any tweaks before it goes to BOT in 2022.
- 7. New Business
 - a. Recruiting a chair elect
 - i. M. Stewart is willing to become chair in Fall 2022 if JR served another year. We will reach out to college to see if any other interest and plan for MS.
 - b. Other items to address this semester
 - i. Moving forward we will add items from the floor or open discussion at end of CC meetings for others in attendance.
- 8. Open discussion
- 9. Next Meetings:
 - a. Jenny will convene workgroup chairs week of 02/15/21
 - b. College Council meeting: 02/22/21 @ 8:00 (will review restructuring products)