

**College of Health and Human Services**  
**College Council meeting notes**  
**September 13, 2021**  
**WebEx**

1. Call to Order and attendance
  - a. Attendance included Kasey Tucker-Gail (CC chairperson), Jenny Reynolds (past chairperson), April Ames (CC Secretary), Alexia Metz, Jody Morris, Grant Norte, Brandon Wood, Kristen Ferrell, Terri Pasquinelli, Mamta Ojha, Jenn Glassman, Megan Stewart, Louis Guardiola (Associate Dean for Diversity and Inclusion), Dave Kujawa (Assistant Dean, Clinical Affairs), John Laux (Associate Dean, Student Affairs), Mark Merrick (Dean)
2. Approve minutes from April 26, 2021 meeting
  - a. Motion to approve minutes without modification introduced by M. Stewart seconded by B. Wood
  - b. Motion was adopted by unanimous vote.
3. Report of the Dean: Mark Merrick
  - a. Enrollment census day: 9/13
  - b. New executive assistant to the Dean: starts 9/13
  - c. Enrollment: stabilized for the college; college down ~10% and university down ~8%. That is more than anticipated and will impact reinvestment. So far, a reduction in budget associated with enrollment is not anticipated.
  - d. Deans RCM retreat: planning to create Dean's budget advisory committee. RCM on schedule for 7/1 start.
  - e. Faculty tuition waivers – a handful of people missed the deadline which was the day tuition was due. The university is holding people to the deadline but looking for ways to help.
  - f. Feedback from the college retreat was generally positive and people appreciated breakout groups.
4. Report of the Associate/Assistant Deans:
  - a. Dave Kujawa:
    - i. Letter sent to students about vaccine mandate. The university may offer exemption, but that does not obligate the site. Students can choose not to get the vaccine but that may limit their ability to go out to an internship. MM will follow up on faculty that need to know who is vaccinated for placement.
  - b. John Laux:
    - i. Enrollment is down ~200 students UG and down ~50 students graduate. The direct from high school is up. Most of deficit is in retention. The college has seen declines for the last 5 years. Future recruitment is going to target high school juniors and sophomores, not just seniors, but it will take time to catch up.
  - c. Louis Guardiola:
    - i. Diversity committee: chair will remain the same (Sherry Tripepi) and an undergraduate representative is needed.
    - ii. Friday 10/8, Dr. Rivera will speak virtually on mental health and the Latino community during COVID-19.
5. Standing committee reports
  - a. Assessment (Jenny):
    - i. Assessment plan due 9/15
    - ii. Reports due end of October
  - b. Academic affairs (Jenny)
  - c. Diversity (Louis)
  - d. Honors (John)

- i. UT honors program requires 27 credit hours of work plus thesis product to earn a medallion. Thirty students have enrolled in HHS this year, for a total of 98 students. The program graduates ~5-6/year (a number drop as they realize it will not help them get it to the program of their choice).

6. New Business

a. Phase II: workgroups for restructure

- i. Department names, missions: chairs to lead; J. Reynolds will reach out to JD and EL
- ii. Constitution and bylaws: J. Glassman to lead
- iii. College mission and vision: A. Metz to lead
- iv. Start with department and move to college

7. Next Meetings:

- a. College Council meeting of AY21-22: 09/27/21 @ 8:00