

UNIVERSITY OF TOLEDO POWERLIFTING CLUB CONSTITUTION

September, 2022

ARTICLE 1: NAME & AFFILIATIONS

- I. The name of the organization shall be University of Toledo Powerlifting Club at the University of Toledo, and hereafter in this document shall be referred to as UTPC.
- II. This organization shall abide by all official University Policies pertaining to Student Organizations, as well as the Student Code of Conduct.

ARTICLE 2: PURPOSE

- I. The purpose of the organization shall be to engage and educate students about the unique benefits of the sport of Powerlifting and strength training.
- II. Objectives of this organization shall be:
 - a. To provide opportunities for students to engage in the sport of Powerlifting and general weight training.
 - b. To educate students regarding the relevant science of weight training and pertinent nutrition.
 - c. To enhance the college experience by providing a safe and competitive way to improve physical and mental/emotional health.
 - d. To encourage an environment in which an open and free exchange of ideas and opinions are welcomed.
 - e. To be humble and respectful ambassadors of the University of Toledo at all official Powerlifting events attended by members of UTPC.
- III. Activities and programs sponsored by this organization will keep within the organizations stated objectives.

ARTICLE 3: MEMBERSHIP

- I. Membership in the UTPC shall be open to all currently enrolled students in good standing at the University of Toledo.
- II. UTPC does not categorically deny membership to an individual based on race, color, religion, sex, age, national origin, ancestry, sexual orientation, gender identity and expression, military or veteran status, the presence of a disability, genetic information, familial status, political affiliation, or participation in protected activities (unless specifically exempted by law).
- III. Membership Classification
 - a. Voting Members
 - i. To obtain voting membership status within the organization, members must meet the following criteria:
 1. Attend at least six UTPC training events or meetings within one semester.
 2. Pay semesterly dues of 30.00 dollars prior to being assigned voting rights.
 3. Maintain a semester GPA of 2.7 or higher.
 4. Voting rights shall be assigned on a semester-to-semester basis.
 5. Voting rights shall be retained for one year unless requirements for voting membership have not been met during the previous semester.
 - b. Inactive Members
 - i. Members who wish to be listed as "inactive" for purely academic reasons, must inform the executive board via email no later than one week before the start of the semester(s) during which they wish to go inactive.

- ii. Inactive members shall still receive meeting agendas, event information, and are able to attend organization events, but do not have voting rights.
 - iii. In order to obtain “inactive” status within the organization, a member must have already have been a voting member within the organization.
 - 1. New members who wish to obtain “inactive” status prior to becoming a Voting member, shall be referred to non-voting membership.
 - c. Non-Voting Members
 - i. Non-voting members shall be any student who wishes to attend UTPC events but does not meet the criteria listed for voting membership.
 - 1. Including event attendance stipulations, as well as the paying of semesterly dues.
 - ii. Non-voting Members shall not vote on any organizational business.
- IV. Dues
- a. This organization shall collect dues of 30.00 dollars.
 - i. Members shall pay dues twice per year, at the beginning of each semester.
 - ii. Dues shall be collected in the months of September and January.
 - iii. Dues shall be collected via cash or electronic payment, as specified by the executive board.
- V. Non-Student Members
- a. This Organization shall not extend membership to individuals who are not currently enrolled at The University of Toledo.

ARTICLE 4: OFFICERS

- I. The governing body of this organization shall be known as the Executive Board of the UTPC.
- II. Officers within the Executive Board shall consist of:
- a. President
 - b. Vice President
 - c. Treasurer
 - d. Secretary
 - e. Public Relations
- III. In the event that the President has been removed, or has vacated their position, the Vice President shall serve as the Acting President Pro Tempore until an official election of a new President can be arranged by the Executive Board.
- IV. Officers shall be elected:
- a. During the month of December.
 - b. For a term of one calendar year.
- V. Qualifications for officer positions are as follows:
- a. Candidate must have been a voting member for at least one semester prior to running for an executive board position.
 - b. Candidate must have attended at least six events in the semester during which the elections are occurring.
- VI. Duties for each officer are as follows:
- a. President will be charged with:
 - i. Serving as the primary point of contact for the Office of Student Involvement and Leadership
 - ii. Coordinating and running all Executive Board and general body meetings.
 - iii. Ensure and enforce organizational compliance with University of Toledo policies and standards.
 - iv. Attending weekly officer meetings.
 - v. Call meetings to order and preside as the head officer.
 - vi. Serve as the liaison between the UTPC advisor and the membership.

- vii. Delegating any task that it becomes necessary for the organization to consider to the appropriate Executive Board Member.
 - viii. Communicate information about the external operations of the UTPC to the Vice President.
 - ix. Coordinating opportunities for members to compete in officially sanctioned Powerlifting competitions and events.
 - x. Assisting lifters in selecting appropriate competitions, ensuring that proper compliance is met under the terms of the relevant federations.
 - xi. Lead the recruiting process.
 - xii. Lead weekly lifting sessions.
 - xiii. Assumes the role and responsibility of any executive board member if a vacancy arises for any reason.
- b. Vice President will be charged with:
- i. Serving as the President Pro Tempore in the absence of the President.
 - ii. Lead club programs on topics including spotting, injury prevention, injury management, training videos, technique, etc.
 - iii. Attending weekly officer meetings.
 - iv. Consult with the president to appoint a Social Chair or assume the responsibilities if no Social Chair is appointed.
 - 1. The responsibilities of the Social Chair will include planning club events outside of the scope of training such as trips to the Arnold Classic, club dinners, weight training seminars, etc.
 - v. Communicate information about the internal operations of the UTPC to the President.
 - vi. Obtain completed Assumption of Risk (AOR) forms from all members of the UTPC.
 - vii. Maintain a club emergency contact list for all current members during travel.
- c. Treasurer will be charged with:
- i. The handling of all finances on behalf of the organization.
 - ii. The completion of the annual report through the Office of Student Involvement and Leadership.
 - iii. The completion of a budget request through the Student Allocation Committee.
 - iv. The coordination of special funding requests through the Student Allocation Committee.
 - v. The collection of semesterly dues as outlined by Article 3 Section IV.
 - vi. Serve as Acting President Pro Tempore in the absence of the President and the Vice President.
- d. Secretary will be charged with:
- i. Maintaining a list of voting members for the organization
 - ii. Keep meeting minutes for executive board and general meetings.
 - iii. Distributing meeting minutes to all members of the organization.
 - iv. Keeping a list of attendance at all meetings and events, or designated another individual to do so.

ARTICLE 5: ELECTIONS

- I. Elections will be conducted via secret ballot, either written or electronic.
- a. The executive board must notify the voting body of any general election two weeks in advance and any special election one week in advance.
 - b. Votes will be counted by the highest ranking previous Executive Council member who is not running for an elected position.
 - i. In the event that all previous Executive Council members are running for an elected position, the UT employee advisor shall tally and announce the voting and results of the election(s).
- II. Eligibility
- a. Each officer can officially hold only one position within SOS concurrently.
 - b. Candidates must receive a nomination and a second by another voting member of the organization during the meeting directly preceding the election meeting or directly prior to the election of the officer position they wish to run for.

- III. Process
 - a. The election process will be monitored by the highest ranking previous Executive Council member who is not running for an elected position.
 - i. In the event that all previous Executive Council members are running for an elected position, the UT employee advisor shall moderate the election process.
 - b. Each candidate will be given three minutes to give a speech.
 - i. The order in which candidates speak will be alphabetically by last name and will follow sequentially until all candidates have spoken.
 - ii. The opportunity for nominations for a position officially close at the beginning of the first speech by a candidate running for that position.
 - iii. While an individual candidate is giving their speech, all other candidates for that position must be out of earshot and sight of those giving the speech, preferably, waiting in a different room or hallway.
 - c. Each candidate will then field questions from those in attendance (excluding other candidates for the same position) for up to five minutes.
- IV. Candidates need to receive a simple majority of the vote to be elected.
 - a. Should no candidate receive the majority of the vote to win the election; there will be a revote between only the top two candidates of the first round of votes.
- V. The order of the positions to be elected will start with the highest ranking officer and continue down in sequential order ending with the lowest ranking officer as outlined in the Line of Succession.
 - a. If a candidate does not win an elected position they run for, they can run for another position in a following election.

ARTICLE 6: OFFICER REMOVAL

- I. The University of Toledo employee advisor of the organization must be present for all removal/impeachment proceedings
- II. In the event that officers of this organization are not fulfilling the specific duties listed above, members have the right to questions the conduct, actions, and/or work of any elected officer, advisor, committee chairperson, appointed representative or member.
- III. Executive Vote of Removal
 - a. Officers of this organization have the right, if deemed necessary, to remove a fellow officer who does not fulfill their specific duties via unanimous vote (not including the member in question).
 - b. In order to initiate an Executive Vote of Removal, at least two attempts to contact the individual in question via their rocket email address must have been made, with at least a week in between contact attempts.
 - c. After at least two contact attempts have been made by the organization, the advisor of the organization must make at least one attempt to contact the individual in question.
 - d. If all attempts to contact the individual are unsuccessful, the Executive Vote of Removal may be initiated.
 - e. An Executive Vote of Removal may only take place if every executive position outlined in the constitution is filled at the time of the vote.
 - f. The University of Toledo employee advisor must be present for an Executive Vote of Removal
- IV. In order to begin impeachment/removal proceedings:
 - a. A member must submit a complaint in writing, with sufficient justification, to the Executive Council via email.

- b. Complaints shall be officially responded to within one week of being received by the Executive Council, dictating a time and place for the next organization meeting.
 - c. Impeachment proceedings must occur at the meeting directly after the complaint has been made, unless the complaint has been submitted less than one week before a scheduled meeting, in order to give the advisor sufficient time to plan to attend the meeting.
 - d. An organizational meeting must occur within three weeks of an impeachment complaint being received.
 - e. Impeachment shall be the first item on the agenda at the impeachment meeting.
- V. The Executive Council member in question shall have a right to read the complaint lodged against them within the week of it being received, and shall be allowed an electronic copy of the complaint for reference.
- a. The complaint shall be read before the general body during the organizational meeting, directly after which, the Executive Council member in question shall have five minutes to defend themselves and refute the complaints.
 - i. The President shall preside over impeachment proceedings, or in the event that the President is the member in question, the next ranking member shall preside, in the order of Vice President of Education, Treasurer, Marketing and Outreach Chair, Programming and Events Coordinator, Secretary.
 - ii. After the Executive Council Member in question has had the opportunity to defend themselves, both they, and the individual who initially submitted the complaint, shall receive questions from the general body.
 - 1. This questioning period shall not exceed 10 minutes.
 - b. After the Questioning Period has concluded, another member of the Executive Council who is not up for impeachment shall escort both the complainant and the Executive Board member in question from the room.
 - i. After the members have been escorted from the room, debate shall be permitted, to be moderated by the President or next member in succession of the Executive Council.
 - 1. This debate period shall not exceed 20 minutes, to be enforced by the individual that is moderating the debate.
 - c. After debate has concluded, the complainant and Executive Council member in question shall be returned to the room, and secret ballot shall be cast.
 - i. Executive Board Members and voting members shall receive a vote, with the following exceptions:
 - 1. Any individual who was not there for the entirety of meeting during which impeachment is occurring shall not receive a vote.
 - 2. The complainant and the Executive Board member in question shall not receive a vote.
 - 3. A vote of $\frac{3}{4}$ of the voting body is required to remove an Executive Council member.
 - d. Should the vote pass, the Executive Council member shall be immediately relieved of their duties, and assigned voting-member status within the organization.
 - e. No impeachment proceedings may be made for the same position within 3 weeks of the conclusion of the previous impeachment proceedings.
 - f. The Vacant Position shall be filled via an election at the meeting following the impeachment meeting, and in the interim, the President shall absorb all duties of the executive board member
 - i. In the event that the President was the officer removed, the Vice President of Education shall take over Presidential duties and additional officer duties.
 - ii. If more than officer position is vacant, the officer in the line of succession shall assume the responsibilities of the positions removed.

- VI. In the event that an executive board member has been removed, or has vacated their position, the President shall:
- a. Temporarily assume the responsibilities of their position until such a time as a special election can be held.

ARTICLE 7: MEETINGS

- I. Meetings will be held at the discretion of the executive board, but no fewer than one meeting a month shall be held.
- II. In order to conduct a vote on official organizational business, a quorum must be present.
 - a. A simple majority of the voting members must be present to constitute a quorum.

ARTICLE 8: ADVISOR

- I. The University of Toledo advisor(s) for this organization shall be decided upon by the executive officers of the organization.
- II. Should the University of Toledo faculty advisor abdicate their position as advisor, or should the advisor become unaffiliated with The University of Toledo, SOS will contact the Office of Student Involvement and Leadership within one week of receiving notice.

ARTICLE 9: PARLIAMENTARY AUTHORITY

- I. This organization will conduct business through informal processes as established by the executive officers.

ARTICLE 10: AMENDMENTS

- I. Should a member of SOS wish to propose an amendment to this constitution, they must:
 - a. Submit the amendment in writing the Executive Council, at least one week prior the next meeting.
 - b. The amendment shall be presented and voted upon at the next meeting.
- II. It is further understood that if this organization desires at any time in the future to change in any way the provisions of this charter, that before such action is taken, the organization will submit for approval to the Office of Student Involvement & Leadership every detail of the desired changes to be made.
- III. A $\frac{3}{4}$ vote of quorum is required to pass an amendment.
- IV. A passed amendment will then be submitted by the President to the Office of student Involvement and Leadership.

ARTICLE 11: COMMITTEES

- I. Committees may be formed at the discretion of the President or any member of the governing body of the organization, to attend to any situations that may become necessary for the organization to consider.
- II. The Fundraising Committee shall exist with the purpose of raising money to rent appropriate birdwatching equipment, and shall be chaired by the Treasurer of SOS.

Revised by:

John Fetchet, 11/15/17
Andrew Taylor, 3/13/18