

College of Law Externship Program Application (EP)

Semester for EP _____ Date _____ Rocket # _____

The College of Law Externship Program (EP) is a course for credit that is offered for 2-4 credits during the fall and spring semesters and up to 6 credits during the summer term. The course is available to second and third-year law students. Students may be placed in a variety of public service and corporate counsel settings. Externship opportunities are described on-line at utoledo.edu/law/academics/externships.

The course has a mandatory classroom component. Classes will meet as scheduled (see course schedule and syllabus for time). During the fall and spring semesters, students are required to work a minimum of four hours per week per credit for 14 weeks. Over the summer term, students must work a minimum of 48 hours per credit for 9 weeks.

The course will be graded on a Pass-Fail basis.

Last Name First Name Middle Initial

Street City State Zip

Home Telephone Cell or Work Telephone E-Mail Address

Expected Graduation Date Current G.P.A. Desired Credit Hours

Check desired externship offering:

Public Service Externship

Corporate Counsel Externship

Advanced Public Service Externship

Advanced Corporate Counsel Externship

Number of semester hours expected to have completed at the beginning of your EP term _____

Name of one faculty reference _____

Name of your legal writing instructor _____

List where you have been employed during law school, and if applicable, any employment you anticipate during or after your enrollment in the EP

List any prior **clinic** courses you have taken and you expect to take during law school.

On a separate paper, please list the following:

1. First three externship placement preferences
2. A brief statement of your goals for the externship
3. List any prior or pending arrests, convictions, or charges
4. **ADVANCED APPLICANTS ONLY:** Please briefly state how this advanced placement will differ from your previous field experience and your goals for the upcoming term.

ATTACH A RESUME AND AN UNOFFICIAL TRANSCRIPT TO YOUR APPLICATION

PLEASE NOTE:

- 1) This application and accompanying documents may be released to prospective supervisors in an effort to secure a placement on your behalf.
- 2) Once your application has been submitted, you may not withdraw your application without permission of the instructor.