Orthopaedic Surgery Student Handbook
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Contact Information

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About Orthopaedic Surgery at The University of Toledo Medical Center

Level 1 Trauma: The University of Toledo Medical Center (UTMC) is a Level One Trauma Center located in South Toledo. Being a Level 1 Trauma Center means UTMC is equipped to handle the most serious type of injury at any time. To receive Level 1 certification, UTMC must undergo a rigorous evaluation and meet precise criteria defined by the American College of Surgeons Committee on Trauma. Annually we see over 1,300 patients who fit Trauma Criteria from Northwest Ohio and Southeast Michigan.

UTMC Ortho Clinic Patient Volume: The Ortho Clinic has an annual patient volume of 40,000 with approximately 3,500-4,000 patients seen per month.

UTMC Ortho Clinic: The department offers access to appointments with an orthopaedic surgeon within 24 hours of calling the clinic or immediately if there is an emergency.

In addition to fracture and trauma care, our surgeons specialize in arthroscopic procedures, hip and knee replacements, and injuries and disorders of the neck, back, sports related injuries, shoulders and the extremities.

Our team of highly skilled surgeons provides you with the highest quality of orthopaedic care in the region. Our consultative approach also ensures that the right specialist is brought in as part of the team whenever necessary.

Special Services Include:

- Fractures and dislocations
- Hand
- Sports medicine
- Spine
- Joint replacement
- Foot and ankle
- Podiatry
- Orthopaedic trauma
- Orthopaedic oncology

The Orthopaedic Clinic is adjacent to the hospital and the George Isaac Minimally Invasive Surgery Center. The Clinic was designed to house all services in one convenient, patient-friendly environment. This includes: on-site registration; free valet parking; a complimentary coffee/snack bar; examination rooms; soft good and cast rooms; an urgent care room; a procedure room; an educational conference center; a laboratory; the latest digital imaging including x-ray, dxa and MRI imaging; and financial counseling.

About The University of Toledo Orthopaedic Surgery Residency

The University of Toledo Medical Center’s Orthopaedic Surgery Residency has continued accreditation through 2017. We offer four intern positions per year for our program. Our graduated residents have successfully entered fellowships in Sports Medicine, Hand and Upper Extremity, Adult Hip and Knee Reconstruction, Spine Surgery, and Foot and Ankle Surgery nationwide.
Ortho Faculty

Dr. Ebraheim
Professor and Chairman, Trauma Specialist

Dr. Elgafy
Associate Professor, Spine Specialist

Dr. Khan
Assistant Professor, Spine Specialist

Dr. Skie
Associate Professor, Hand and Microsurgery Specialist
Dr. Mustapha
Assistant Professor, Hand and Microsurgery Specialist

Dr. Jain
Assistant Professor, Hand and Microsurgery Specialist

Dr. Sohn
Assistant Professor, Sports Medicine Specialist

Dr. Siparsky
Assistant Professor, Sports Medicine Specialist
Dr. Lai
Assistant Professor, Total Joint, Foot, and Ankle Specialist

Dr. Gehling
Assistant Professor, Total Joint Specialist

Dr. Mott
Assistant Professor, Oncology
Introduction

We would like to welcome you to your Ortho rotation! It is our hope that the information included in the Student Handbook will help provide you with all the information that you need to complete a successful rotation. If at any time you have any questions or concerns, do not hesitate to contact us.

Medical Student Conduct

In accordance with The Student Code of Conduct Policy, Policy Number 3364-30-04, students of The University of Toledo and its affiliates are to conduct themselves in the utmost professional manner. This includes conduct between students, interactions with faculty, staff, patients, visitors and the general public. Students are expected to review the policy prior to starting their Ortho rotation.

Students Requiring Special Accommodations

The University of Toledo abides by the Americans with Disabilities Act (equal and timely access) and Section 504 of the Rehabilitation Act of 1973 (non-discrimination on the basis of disability). If you have a disability and are in need of academic accommodations but have not yet registered with the Office of Academic Access (OA) (Rocket Hall 1820; 419.530.4981; officeofacademicaccess@utoledo.edu) please contact the office as soon as possible for more information and/or to initiate the process for accessing academic accommodations. We also encourage students with disabilities receiving accommodations through OA to discuss these with us during our office hours, so that we may be better informed on how to assist you during the rotation.

Any student with a documented disability receiving academic accommodations through the Office of Academic Access is requested to speak with us as soon as possible. All discussions will remain confidential and are intended to assist us with ensuring your accommodations are appropriately implemented throughout the course.

Rotation Requirements, Goals and Objectives

The Ortho curriculum can be located at: http://www.utoledo.edu/med/depts/ortho/clerkship.html
Students rotating in Ortho are required to read the curriculum prior to the start of the rotation. The curriculum site lists all pre-requisites, recommendations and requirements during your rotation. Please also see the visiting student rotations schedule below.
ROTATION SCHEDULE FOR VISTING STUDENTS ONLY

<table>
<thead>
<tr>
<th>2 weeks rotating on Trauma</th>
<th>Dr. Ebraheim (Trauma)</th>
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<tr>
<td>1 week rotating on service of your choice</td>
<td>Drs. Skie, Mustapha, Jain (Hand); Drs. Elgafy, Khan (Spine); Dr. Lai (Foot &amp; Ankle); Dr. Gehling (Total Joints), Drs. Siparsky, Sohn (Sports)</td>
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<td>1 week rotating on service of your choice</td>
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On your first day please arrive @ 7:00am in the Ortho Clinic and ask for Lindsey LaBounty in room 1711.

Didactics

All students are required to attend the following weekly didactic sessions:
- X-Ray Conference every Wednesday from 7:30-8:30am in the Ortho Conference Room 1715
- Thursday Lecture Series every Thursday from 5:00-8:00pm in the Ortho Conference Room 1715
- Journal Club occurs once a month on a Thursday; this will replace that Thursday’s Lecture, and is held at a local restaurant, notification will be sent out for date and location
- Grand Rounds occur twice a month at 8:00am on a Saturday, notification will be sent out for date and location

Orientation

On the first day of rotation visiting students will be given a tour of the department, oriented to clinic, George Isaac Center and OR, and shown the location of the scrub machines. Every student will be given an Orthopaedic Surgery pre-test in order to evaluate their knowledge at the beginning of their rotation. This pre-test is to be administered on your first day of your rotation by Dr. Gehling in the Ortho Conference Room 1715 at 7:00am.

Attendance

Students are required to report directly to the Ortho Clinic or Residency Room on the days they are scheduled. You are expected to arrive 5-10 minutes prior to the start of your shift to get settled in and promptly start at your scheduled time.

Dress Code

The dress code for your Ortho rotation is business casual or University of Toledo provided scrubs. When dressing in business casual, all students will wear their lab coats and display their name badge above the waist with their picture and name showing. Visiting students will be provided with access to UT scrub machines and provided with a UT picture ID. Visiting students will wear their home institutions lab coat.

Evaluations

Students will be evaluated by all practitioners they worked with (residents and attending physicians) at the end of the rotation.
Blood Borne Pathogen Exposure Protocol

In the event of a blood borne pathogen exposure while at The University of Toledo Health Science Campus:
1. Flush area thoroughly for 15 minutes; wash with soap if applicable
2. Notify supervising faculty member or preceptor
3. Always report to the UTMC ED for initial assessment of injury and exposure
4. Immediately obtain and submit all lab results from both you and the primary source of contact to Ruppert Health Center, Family Medicine
5. Complete a UTMC employee injury report (found at utoledo.edu/depts./safety/forms.html) and send to Safety and Health
6. After hours/weekends report to the ED
7. Notify Clerkship Coordinator of incident.

Learning Environment, Student Mistreatment and Professionalism

Professionalism or mistreatment issues can also be reported to any Block or Clerkship Director/Coordinator as well as the Dean’s Office. Cards with contact information are available from Clerkship Coordinators.

Website available for anonymous reporting of professionalism issues

Professionalism: Core attributes of Professionalism:
- Altruism
- Accountability
- Excellence
- Duty
- Honor and integrity
- Respect

Selected Institutional Policies Related to the Learning Environment Applicable to the College of Medicine and Life Sciences:
- Learning Environment and Faculty Professionalism Policy (Policy # 364-81-04-018-00)
- Professionalism and Standards of Conduct/Disciplinary Actions and Due Process/Appeals (Policy # 3364-81-04-017-02)
- Sexual Harassment and other forms of Harassment (Policy 3364-50-01)

Ortho Checklist

- Before starting the rotation you must review the Orthopaedic Surgery Clerkship website. This includes reviewing of all attachments.

- Visiting students must complete and send the Clerkship Coordinator the Proxy Card Access Form, Scrub Machine Access Form, and the Clinical Portal Access Form.