

# PETITION FOR PASS/NO CREDIT GRADE

RO-12 Rev 2021Jan21



Students may elect to enroll in certain undergraduate courses for Pass/No Credit rather than an A-F grade. Students must complete this petition to take a class Pass/No Credit and obtain the approval of their college **before the end of the 15th calendar day of the term\* (prorated for summer and flex sessions)**.

**Office of the Registrar**  
Rocket Hall, Room 1800  
Mail Stop #322  
Toledo, OH 43606-3390

Phone: 419.530.4844  
Fax: 419.530.4828  
registrar@utoledo.edu

- Grades of C or better will be changed to PS; grades of C-, D+, D, D- and F will be changed to NC.
- The grades of PS and NC do not affect the grade point average.
- Students should consult their college/department regarding any limitations that may exist for this option.
- Honors College courses, including Honors contracts, may not be taken as Pass/No Credit.
- Undecided students, as a general rule, should not elect Pass/No Credit grading.
- Once the petition has been approved by the college, the student cannot rescind his/her petition.

**\*For the Spring 2021 semester, the deadline to declare Pass/No Credit has been extended to March 19, 2021.**

## Student Information

After reading the above, please complete the information requested below. By submitting this petition, you are requesting to be graded on the Pass/No Credit (PN) system for the course(s) listed.

Please obtain the Dean's signature from your college office in the College Approval area below. You must submit this completed form before the deadline to Rocket Solution Central (RH 1200) for processing.

Student ID Number: **R**

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 College Enrolled: \_\_\_\_\_

Name: \_\_\_\_\_ Major(s): \_\_\_\_\_  
Last First Middle Minor(s): \_\_\_\_\_

Local Address: \_\_\_\_\_ Apartment No. \_\_\_\_\_  
Number Street City State ZIP Daytime Phone (include area code)

### Pass/No Credit (PN) grading requested for the following (courses):

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 Year 

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 Term  
10 = Spring  
30 = Summer  
40 = Fall

If Summer, please indicate session:  
 1 - Full Term     Session 2  
 Session 1         Session 3

CRN	Subject Code	Course Number	Section	Credit Hrs	Title of Course	Name of Instructor
10657	MATH	1180	001	3.0	Math for Liberal Arts	John Smith

I am requesting that this petition be approved and I acknowledge that once this petition has been approved by my college, I will not be able to reverse this PS/NC petition.

\_\_\_\_\_  
Student's Signature Date

## College Approval

As authorized by the college that this student is currently enrolled, I approve this student's petition for processing.

College: \_\_\_\_\_ Printed Name \_\_\_\_\_

\_\_\_\_\_  
Signature of College Dean or Authorized Representative Date