



The faculty at the University of Toledo, Judith Herb College of Education are delighted to offer courses that meet the requirements for the Ohio Reading Endorsement online. Answers to frequently asked questions about the courses are provided below.

What are the prerequisites for beginning the program?

The prerequisites are having an Ohio Teaching License and evidence of having already taken at least 12-hours of literacy-related coursework, including a 3-credit class focused on phonics (9-hours for secondary and career-tech license holders). Unofficial transcripts from previous post-secondary coursework can be used to show that this aspect of the prerequisites has been met. Candidates who received their initial teaching license in Ohio during the last 8 years are almost certain to have met this prerequisite. For teachers who received their initial teaching license before that time, unfortunately, years of experience cannot be used to meet this coursework prerequisite.

What if I’m only missing a phonics class, can I start the program?

Yes. If the only prerequisite class you are missing is a course devoted to the study of phonics and phonics instruction, you can begin the other reading endorsement coursework and take a phonics class while you are working on the other coursework. The University of Toledo has an online phonics course offered at least once a year, usually in the spring semester.

What are the courses that constitute the program?

One of the courses is the phonics class, whether you have taken it as an undergraduate at UT or another institution or while completing the reading endorsement coursework. There are then 4 additional classes required. These are listed below:

Online Graduate Offerings to Meet Ohio Certification Requirements

Course Number	Title, Credit Hours, Prerequisites
CI 6400/8400* (Fall Semester)	Trends in Literacy Acquisition - 3 hours
CI 6430/8430 (Fall Semester)	Diagnosis of Reading Disability - 3 hours (Prerequisite or Corequisite CI 6400)
CI 6410/8410 (Spring Semester)	Content Area Literacy - Elementary and Secondary - 3 hours (Prerequisite CI 6400)
CI 6440/8440 (Spring Semester)	Remediation Practicum (includes clinical practice) - 3 hours (Prerequisite CI 6400, 6430)

**Courses at the 8000 level are for people who already have a masters degree and are pursuing an Educational Specialist or Doctoral Degree, or think they might want to apply these courses toward such a degree in the future.*

How quickly can I complete the coursework required toward earning my reading endorsement?

It is possible to complete the 4 classes listed above in 2 semesters by taking two classes each semester. In that case, a candidate should take CI 6400, Trends in Literacy Acquisition and CI 6430, Diagnosis of Reading Disability in the fall semester and CI 6410, Content Area Reading and CI 6440, Remediation Practicum in the subsequent spring semester. Of course, it is also fine to take just one class at a time, or some other configuration as long as a candidate takes CI 6430 before taking CI 6440.

It is important to note that whether a class runs each semester is contingent on having adequate enrollment. There may be times when a course is cancelled due to low enrollment, thereby necessitating taking it the next semester it is offered. In general CI 6400 and CI 6430 are offered each fall semester and CI 6410 and CI 6440 are offered each spring semester (which, in Toledo, starts in early January).



How does the fieldwork component of the program work?

The State of Ohio requires that Ohio Reading Endorsement coursework include 100 hours of fieldwork. In the University of Toledo's program these hours are embedded across the coursework. There are 10 hours in CI 6/8400, Trends in Literacy Acquisition; 20 hours in CI 6/8430 Diagnosis of Reading Disability; 10 hours in CI 6/8410 Content Area Literacy and 60 hours in CI 6/8440 Remediation Practicum. The hours in CI 6/8400 and CI 6/8410 involve a variety of fieldwork that can be done via online resources. However, the fieldwork in the Diagnosis and Remediation classes necessitates working with learners. In the case of the Diagnosis class, course participants need to identify and work with 2 youngsters in two different age ranges who struggle with print literacy. The final Practicum course involves working with 3 learners for approximately 18 hours each. Participants in the program are responsible for finding learners with whom to work. An additional component of the Practicum class (6 hours of fieldwork) involves designing and enacting a professional development session that has been based on the tutoring work.

How much does it cost?

Reading Endorsement classes are offered at the graduate level, so graduate level tuition rates apply. Information about current tuition rates is available at: <http://www.utoledo.edu/online-degree-programs/scholarships.html> At this writing (January 2020), the per-credit hour tuition rate is \$559.80. With fees, this means each 3-credit-hour class is about \$1900. Please note, that tuition and fees do change periodically so for the most up to date information consult the finance brochure downloadable from the Treasurer's website: https://www.utoledo.edu/offices/treasurer/finance_brochures.html

For what kind of graduate student status should I apply?

The Ohio Reading Endorsement is a graduate level program, and to take courses you must have "graduate student status." To apply for graduate student status, you must meet the requirements of becoming a degree candidate in, usually, either the *Masters in Curriculum and Instruction* or, for those who already have a masters degree, the *Educational Specialist in Curriculum and Instruction* programs. To apply, you will need official transcripts from your past post-secondary coursework and 3 letters of recommendation. There is a \$45 application fee.

If you are only interested in completing the endorsement coursework and not pursuing a full degree program, you can apply to complete the *Advanced Reading/Literacy Certificate* program: <http://www.utoledo.edu/graduate/prospectivestudents/programs/allprograms.html>. Official transcripts are still required, but no letters of recommendation are needed. The application fee is still \$45. Federal financial aid is available for the certificate program.

Where do I go to apply?

To apply for graduate student status, please go to: <http://www.utoledo.edu/graduate/prospectivestudents/>

There is an application fee of \$45 and candidates will need to send official (sealed) transcripts from your previous coursework to the Graduate School.

The University of Toledo
Graduate Office/Transcripts
2801 W. Bancroft
Toledo, OH 43606

What kind of financial aid is available?

For students enrolling in a masters, educational specialist, doctoral or certificate program, all the usual types of financial aid are available, including federal financial aid. Please visit the Financial Aid Office's website at: <http://www.utoledo.edu/financialaid/>



All questions regarding financial aid are handled by [Rocket Solution Central Office \(RSC\)](#) located in Rocket Hall Room 1200 and may be reached at 419.530.8700.

To explore "alternative" loan types go to: <http://www.utoledo.edu/financialaid/loans/loanoptions.html>

With a few clicks you'll get to a listing of information about banks and their interest rates and so on.

What happens after I apply?

Once your application has been processed (and this may take 5-7 few business days), you should be notified and sent information including your "UTAD" ID and instructions about setting a password. With a UTAD ID, UT email address, and a password, you should be able to use the online registration system.

How do I register for classes?

Here is a website link to a page with information for students about registering for classes:

<http://www.utoledo.edu/offices/registrar/registration.html> It is key to have a UTAD ID and password so that you can use the "MY UT," portal: <http://myut.utoledo.edu/>

The 5-digit course record numbers, or "CRN" numbers can be helpful to have to find your classes in the registration system. Unfortunately, these are not always the same from semester to semester. To find the CRN for the courses you want, you can use the "dynamic schedule" engine for finding classes offered during particular semesters. It can be found at: https://selfservice.utoledo.edu/prod/bwckschd.p_disp_dyn_sched

Choose the term, and then scroll down the dialogue box with names of programs and departments to choose "Curriculum and Instruction." Then search for the course number you need, such as 6400, 6430, 6410 or 6440. You will get a results page that lists each section of the course. You'll see the title of the course, followed by the 5-digit CRN and then the course number and section number. For example, in the following listing (for Fall 2019), the CRN for the masters level section of CI 6400 "Trends in Literacy Acquisition" course is **51285** the course number is CI 6400, section 901: "[Trends In Literacy Acquisition - 51287 - CI 8400 - 901](#)." In the fall, the other reading endorsement course being offered is "[Diagnosis Of Reading Disability - 51293 - CI 8430 - 901](#)" and its CRN is **51291**. (Note, these are the master's level courses. If you are enrolled at the doctoral or educational specialist level, the course numbers are at the 8000 level and the CRN are different.)

To enroll in some courses, you may need permission, or an "override" from the instructor. As long as there are seats available in the course, all you need to do is contact the instructor by email and she or he will issue the necessary overrides that will allow you to register. In the case of Reading Endorsement classes, candidates will need overrides to register for CI 6430, Diagnosis of Reading Disability and CI 6440 Remediation Practicum. You can find the name of instructor for a course (as well as a link to email them), via the listing for that course in the Dynamic Schedule: https://selfservice.utoledo.edu/prod/bwckschd.p_disp_dyn_sched

What test(s) do I need to take?¹

In addition to coursework, there is a State of Ohio mandated culminating exam. Until August 31, 2013, that exam was the Praxis II, test #204, Teaching Reading. Candidates who have taken that exam on or before Aug. 31, 2013 with a passing score of 179 or higher, can apply for their reading endorsement after completing the required coursework.

¹ Please note that the tests for the Ohio Reading Endorsement are not the same as the test identified by the State of Ohio as being another way of meeting requirements under the Third Grade Guarantee legislation. More information about *that* exam (Praxis #5203) can be found via: <http://www.ets.org/praxis/prepare/materials/5203> Also, more information about the third grade guarantee can be found at: <http://education.ohio.gov/Topics/Early-Learning/Third-Grade-Reading-Guarantee>



Effective **September 1st, 2013**, the reading tests are Pearson's Reading subtest I/038 and Reading subtest II/039. Both passing scores are 220. There is more information about all Ohio Assessments for Educators via: <http://www.oh.nesinc.com/>

A website with specific information about the reading subtests can be found at: http://www.oh.nesinc.com/TestView.aspx?f=HTML_FRAG/OH038_TestPage.html

Upon completion of coursework and passing the exams, candidates submit an application to the State to receive the endorsement. Be sure to have your exam results sent to UT as well as the Ohio Department of Education (ODE) so that our "e-signer" will receive notification of your results and verify to ODE that you have completed all the requirements for the endorsement.

For further information, or to have transcripts reviewed to determine if prerequisites are fulfilled, please contact:

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