Name of Policy: **Discontinuing Radiation Treatments**

Policy Number: 3364-134-17

Department: Radiation Oncology

Approving Officer: Chief Executive Officer - UTMC

   Professor & Chairman, Radiation Oncology

Responsible Agent: Technical Manager, Radiation Oncology

Scope: Radiation Oncology

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**Effective Date:** 7/1/2017

**Initial Effective Date:** 10/1/1989

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(A) **Policy Statement**

The Radiation Oncologist will be responsible for discontinuing radiation treatments.

(B) **Purpose of Policy**

To ensure appropriate care for patients undergoing radiation treatments.

(C) **Procedure**

1. If a physician or other individual (ie., R.N., Resident, Medical Student) calls to discontinue a patient’s radiation treatments, transfer that call to a radiation oncologist.

2. If the radiation oncologist is not readily available:
   
   a. Take a completed message: person calling, phone number, beeper number and reason for D/C treatments.
   
   b. Give message to radiation oncologist at earliest convenience.
   
   c. Radiation oncologist will advise technologist if treatments are to be discontinued as prescribed.

3. The technologist will indicate on the chart the date, time and disposition.

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Approved by:

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Review/Revision Completed By:

Michelle Giovanoli

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Review/Revision Date:

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Next Review Date: 7/1/2020

Policies Superseded by This Policy: 38-016