



Invention Disclosure Form

This form is an important legal document. Please prepare it with appropriate care. This form has expandable fields and may be completed on your computer. Please attach any additional documents you feel would be helpful in assessing the technology. If you have any questions, please contact the University's Intellectual Property Administrator, Jackie Wilkinson at 419.530.6224.

Please complete this form, sign electronically, and return, along with any additional attachment(s), via email to: jackie.wilkinson@utoledo.edu.

1. Title of the Invention.

Title: _____

2. Inventor(s). Identify all individuals who have made an intellectual contribution “of a definite and permanent idea of the complete and operative invention” as it will be applied in practice. FYI: An inventor is one who makes a material contribution to the subject matter of at least one claim of the patent. Since the scope of the patent claims is not determined until the end of the patent prosecution process, a definitive determination of inventorship is not possible when the process is initiated, for example, by filling out this form. This form asks for a list of inventors who contributed materially to what you consider the novel, non-obvious and useful aspects of the invention or development described. Please be advised that the final determination of inventorship will be made by a patent attorney applying the legal standards of inventorship under the United States patent law.

CONTACT INFORMATION:	Inventor #1	Inventor #2
Full Name:		
UToledo Rocket #:		
Country of Citizenship:		
WORK INFORMATION:		
Employer:		
Department/College:		
Position/Title:		
Office Phone:		
Office/Primary Email:		
Office Address:		
Street Name, Number, Building, Suite, etc.		
City, State, Zip, Country:		
PERSONAL INFORMATION:		
LinkedIn URL:		
Phone:		
Personal/Secondary Email:		
Home Address:		
Street Name, Number, Building, Apt., etc.		
City, State, Zip, Country:		
Level of Contribution (%)*		



CONTACT INFORMATION:	Inventor #3	Inventor #4
Full Name:		
UToledo Rocket #:		
Country of Citizenship:		
WORK INFORMATION:		
Employer:		
Department/College:		
Position/Title:		
Office Phone:		
Office/Primary Email:		
Office Address:		
Street Name, Number, Building, Suite, etc.		
City, State, Zip, Country:		
PERSONAL INFORMATION:		
LinkedIn URL:		
Phone:		
Personal/Secondary Email:		
Home Address:		
Street Name, Number, Building, Apt., etc.		
City, State, Zip, Country:		
Level of Contribution (%)*		

*Inventor revenue will be shared on this basis, which may be changed based upon patent prosecution or mutual written consent of the Inventor(s).

3. Brief Description of the Invention. Provide a brief description of the invention (~to an abstract), which includes an introduction and describes the capabilities of the invention without disclosing details that would enable duplication or imitation of the invention. (Non-Confidential Summary)

Description:

4. Detailed Description of the Invention. Provide a detailed description of the invention, which may include drawings, sketches, alternative methods of construction which would accomplish the same result, or other information necessary to understand the invention. Describe the key and/or unique characteristics of the problem that is solved by the invention. Describe the unique or novel features of the invention and the results or benefits of its application. Explain why the invention is "new", "useful" and "non-obvious" (required by the USPTO to obtain a patent) to a person of technical training in a related field, and what advantages of the invention distinguish it from prior technology.

Description: Please email the detailed description/manuscript <i>separately</i> and label as " Attachment A. "



5. Prior Method. Provide information relating to any prior methods or apparatus', if any, for performing the same function of the invention.

Is there a different method or product that can be used as an alternative to this invention? Yes No

If yes, please provide a brief description of the other method or apparatus' advantages and disadvantages as compared to this invention:

If yes, describe the difference between the prior method or apparatus and the new invention:

6. Invention Conception. Conception is the formation in the mind of the inventor(s) of a definite and permanent idea of the complete and operative invention, as it is thereafter to be applied in practice. An idea is definite and permanent when only ordinary skill is necessary to reduce the invention to practice.

Date:

Place:

Existing Record (lab books, notebooks, proposals, drawing or other record of technology):

7. Reduction to Practice. Provide information regarding the first successful construction or operation of the invention that shows the practical usefulness and advantages of those features that distinguish it from prior technology.

Has this occurred? Yes No

Date:

Place:

Existing Record (lab books, notebooks, proposal, drawing or other record of technology):

Witnesses:

8. Prior Art. Each individual associated with the filing and prosecution of a patent application has a duty of candor and good faith to disclose all information known to that individual to be material to the patentability of the invention.

Please indicate and attach any closely related prior art about which you may be aware.

Conduct a prior art search with the [U.S. Patent and Trademark Office](#) and [Google Patents](#); attach your findings.

Completed: Yes No

9. Past and planned disclosures to others outside the University. Private disclosures can serve to corroborate when the invention was made, but public disclosures, especially printed publications (including news reports, abstracts, theses, and dissertations) can limit the period for filing a U.S. patent application and possibly preclude foreign patents. Please list both private and public disclosures made regarding this invention. Please attach additional disclosures as appropriate.

	Disclosure #1	Disclosure #2	Disclosure #3	Disclosure #4
Type of Disclosure:				
Date:				
Place:				
To Whom:				



10. Project/Sponsor Information. Identify any research projects or sponsors that supported the development and reduction to practice of the described invention.

Did you use University facilities to conceive of or reduce this invention to practice? Yes No	
Did you use grant funding to conceive of or reduce the invention to practice? Yes No	
If yes, please provide the following information:	
Funding Agency	
Grant Number	
Principal Investigator	
Title	
Award Date	
Funding Agency	
Grant Number	
Principal Investigator	
Title	
Award Date	
Funding Agency	
Grant Number	
Principal Investigator	
Title	
Award Date	

11. Outside Source of Materials. Provide information regarding material, relevant to the invention, received from an entity outside the University including those under a Material Transfer Agreement (MTA).
Please attach any relevant MTAs.

Was material obtained from others to create this invention? Yes No	
If yes, did a Material Transfer Agreement or other document accompany the transfer? Yes No	
Please identify the material:	
Name the institution/company involved in the transfer:	
Attached a copy of the Material Transfer Agreement and any other relevant documentation? Yes No	

12. Commercial Application.

What products, processes, or services would result from the invention?
What problem would the new product, process, or service solve? Who would this solve it for?
What is the approximate market size for the invention? How was this determined?
What commercial companies may be interested in the invention?



13. Other Comments. Include any additional information you feel may be helpful in assessing this invention and why the University should proceed with a patent application.

Other Comments:

This invention disclosure will only be complete and processed by the Office of Research, *after ALL* named Inventor(s) from Pages 1 – 2 have reviewed this document and signed in the spaces provided below. [Digital](#) signatures are preferred.

I certify that all of the information provided herein is complete and accurate to the best of my knowledge.

I have reviewed and understand the Patent and Copyright policy of The University of Toledo, and as required, I assign my rights in this invention and all resulting patents to the University. I also agree to cooperate fully with the University in the protection and commercialization of this invention, and understand that any revenues derived from this invention will be distributed according to University policy.

<i>Inventor</i> Signature:	
Name:	
Title:	
Date:	

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Name:	
Title:	
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Title:	
Date:	