



## Research Tool Disclosure Form

This form should be completed for any novel Research Tool developed at The University of Toledo. For other patentable inventions, please use the [Invention Disclosure Form](#).

Research tools are defined as the full range of resources that scientists use in the laboratory, including, but not limited to, cell lines, antibodies, proteins, peptides, reagents, animal models, growth factors, clones and cloning tools.

This form is an important legal document. Please prepare it with appropriate care. This form has expandable fields and may be completed on your computer. Please attach any additional documents you feel would be helpful in assessing the technology. If you have any questions, please contact the University's Intellectual Property Administrator, Jackie Wilkinson at 419.530.6224.

Please complete this form, sign electronically, and return, along with any additional attachment(s), via email to: [jackie.wilkinson@utoledo.edu](mailto:jackie.wilkinson@utoledo.edu)

### 1. Title of the Research Tool.

Title: \_\_\_\_\_

**2. Contributor(s).** Please list individuals who contributed materially to what you consider the novel, non-obvious and useful aspects of the research tool. A material contribution is an intellectual contribution "of a definite and permanent idea of the complete and operative research tool" as it will be applied in practice.

Please add additional Contributors if applicable.

<b>CONTACT INFORMATION:</b>	<b>Contributor #1</b>	<b>Contributor #2</b>	<b>Contributor #3</b>
Full Name:			
UToledo Rocket #:			
Country of Citizenship:			
<b>WORK INFORMATION:</b>			
Employer:			
Department/College:			
Position/Title:			
Office Phone:			
Office/Primary Email:			
Office Address:			
Street Name, Number, Building, Suite, etc.			
City, State, Zip, Country:			
<b>PERSONAL INFORMATION:</b>			
LinkedIn URL:			
Phone:			
Personal/Secondary Email:			
Home Address:			
Street Name, Number, Building, Apt., etc.			
City, State, Zip, Country:			
<b>Level of Contribution (%)*</b>			

\*Contributor revenue will be shared on this basis, which may be changed based upon patent prosecution or mutual written consent of the Contributor(s).



**3. Description of the Research Tool.** Indicate the specific type of research tool and provide a brief description; including: 1) a brief explanation of the research tool including the nature or purpose of the tool, 2) all essential steps in the method of creating the research tool and any important results or controls, and 3) a list of expected applications of the research tool and any advantages over existing research tools. Please include any drawings, sketches, verification data, or other information necessary to understand this research tool.

Description: Please **email** the detailed description/manuscript *separately* and label as “**Attachment A.**”

**4. Conception and Reduction to Practice.** Conception is the formation in the mind of the definite and permanent idea of the complete and operative research tool, as it is thereafter to be applied in practice. An idea is definite and permanent when only ordinary skill is necessary to reduce the idea to practice. Provide information regarding the first successful construction or operation of the research tool that shows the practical usefulness and advantages of those features that distinguish it from prior research tools.

Conception Date and Place:  
 Reduced to Practice: Yes      No  
 Existing Record (lab books, notebooks, proposal, drawing or other record of research tool):

**5. Publications and Disclosures.** List all past and planned publications and disclosures made regarding this research tool.  
 Please attach additional disclosures as appropriate.

	Disclosure #1	Disclosure #2	Disclosure #3	Disclosure #4
Type of Disclosure:				
Date:				
Place:				
To Whom:				

**6. Project/Sponsor Information.** Identify any research projects or sponsors that supported the development of the research tool.

Did you use University facilities to conceive of or reduce this invention to practice? Yes      No  
 Did you use grant funding to conceive of or reduce the invention to practice? Yes      No  
 If yes, please provide the following information:

Funding Agency	
Grant Number	
Principal Investigator	
Title	
Award Date	
Funding Agency	
Grant Number	
Principal Investigator	
Title	
Award Date	
Funding Agency	
Grant Number	
Principal Investigator	
Title	
Award Date	



**7. Outside Source of Materials.** Provide information regarding material, relevant to the invention, received from an entity outside the University including those under a Material Transfer Agreement (MTA). Please attach any relevant documentation relating to the material obtained.

Was material obtained from others used to create this research tool? Yes	No
If yes, did a Material Transfer Agreement or other document accompany the transfer? Yes	No
Please identify the material:	
Name the institution/company involved in the transfer:	
Attached a copy of the Material Transfer Agreement and any other relevant documentation? Yes	No

**This research tool disclosure will only be complete and processed by the Office of Research, *after ALL* named Contributor(s) from page 1 have reviewed this document and signed in the spaces provided below. Digital signatures are preferred.**

I certify that all of the information provided herein is complete and accurate to the best of my knowledge.

I have reviewed and understand the Patent and Copyright policy of The University of Toledo, and as required, I assign my rights in this invention and all resulting patents to the University. I also agree to cooperate fully with the University in the protection and commercialization of this invention, and understand that any revenues derived from this invention will be distributed according to University policy.

Contributor Signature:	
Name:	
Title:	
Date:	
Contributor Signature:	
Name:	
Title:	
Date:	
Contributor Signature:	
Name:	
Title:	
Date:	